



Meetings are held at the
Ilwaco Community Building Meeting Room
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, August 24, 2015**

6:00 p.m. REGULAR COUNCIL MEETING

AGENDA

- A. Call to order**
- B. Flag Salute**
- C. Roll Call**
- D. Approval of Agenda**

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

- 1. Approval of Minutes (TAB 1)
 - a. August 10, 2015 Regular Meeting
 - b. August 19, 2015 Special Meeting – TIB Applications
- 2. Claims & Vouchers (TAB 2)
 - a. Checks: 38122 to 38124 + electronic payments \$18,614.31
 - b. Checks: 38125 to 38163 \$56,109.70
 - GRAND TOTAL: \$74,724.01

F. Reports

- 1. Staff Reports (TAB 3)
 - a. Treasurer's Report
- 2. Council Reports
- 3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Oath of Office

1. Planning Commission, Seat Number 5

I. Business

1. Burglar & Fire Alarm Systems Ordinance (TAB 4) – *Cassinelli*
2. Department of Health Contract Amendment – Watershed Grant (TAB 5) – *Cassinelli*

J. Discussion

1. Ordinance Defining the Duties of the City Clerk and City Treasurer (TAB 9) – *Cassinelli*
2. Contract with Office 365 for Email Services (TAB 10) – *Karnofski*
3. Ordinance Establishing Procedures for Billing Errors (TAB 11) – *Marshall*
4. Abeco Contract Cancellation/Letter of Agreement to Solutions Yes (TAB 12) – *Cassinelli*
5. Weyerhaeuser Right of Way Timber Purchase (TAB 13) - *Cassinelli*

K. Correspondence and Written Reports

1. Source Water Plan Workshop Notes
2. Conservation Loan Program Residential Fact Sheet

L. Future Discussion/Agendas

1. Amendment to Duties of Council – *Karnofski*
2. Ordinance Establishing Conditional Use Permit Extensions – *Cassinelli*
3. Ordinance Amending Home Occupation Criteria – *Cassinelli*
4. Comp Plan Update – *City Clerk*
5. Neighborhood Preservation Ordinance - *Cassinelli*
6. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
7. Amendment of the Critical Areas Ordinance No. 614 – *Cassinelli*
8. Fence Height - *Jensen*

M. Adjournment

N. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Regular Meeting	Monday	08/24/15 09/14/15	6:00 p.m.	Community Building
Planning Commission	Regular Meeting	Tuesday	09/01/15	6:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Tuesday	09/08/15	6:00 p.m.	Ilwaco Fire Hall
Parks & Rec. Commission	Special Meeting – City Park Workshop	Sunday	08/23/15	11:00 a.m.	Olde Towne Trading Post
Port/City Meeting	Regular Meeting	Tuesday	09/22/15	5:00 p.m.	Port Meeting Rm



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday August 10, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Forner.

D. Approval of Agenda

1. **ACTION: Motion to approve agenda with the following additions; to add Discussion Item Number 4, Transportation Improvement Board (TIB) Grant Applications. (Forner/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38078 to 38085 + Electronic totaling \$40,995.84 and Checks: 38086 to 38121 totaling \$36,665.60 for a grand total of \$77,651.44
ACTION: Motion to approve the consent agenda. (Karnofski/Chambreau). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Police Chief Report

Included in agenda items.

ii. Fire Chief Report

No Report at this time.

iii. Parks and Recreation

Councilmember Karnofski encouraged those who were interested to attend the Parks and Rec meeting on August 11, 2015 at the Fire Station, 6pm. She said that donations are coming in for the City Park renovation, she thanked Councilmember Forner for making his donation. Karnofski also mentioned that The Pickled Fish featured a "Parks and Rec" cocktail where 50% of the proceeds went to the match for the park improvements. She is working with other local vendors to hopefully get more donations.

2. Council Reports

- i. Councilmember Jensen noticed that Black Lake water level is still decreasing, he mentioned that the sprinklers were active right at the time of the meeting. The Mayor stated that he would once again talk to the School District and remind them of the current low water levels.
- ii. Councilmember Karnofski added onto the Parks and Recreation report by stating that artist Don Nisbett was going to donate artwork towards the City Park project as well.
- iii. Councilmember Marshall reported that he met with the City Treasurer to go over cash reserve reporting and he also attended the exit audit conference last Friday.
- iv. Councilmember Chambreau asked Councilmember Karnofski who to make a donation check out to for the City Park renovation.
- v. Councilmember Forner also attended the exit audit conference last Friday.

3. Mayor's Report

- i. Mayor Cassinelli mentioned that he had a letter from Kay Harrison who was interested in the open seat on the Planning Commission, with council's approval he would like to swear her in at the next Council meeting. He also mentioned the City had a clean audit for the 2014 financial audit, the 2012, 2013 & 2014 accountability audit and the single federal audit.

G. Comments of Citizens and Guests Present

1. None.

H. Business

1. Burglar & Fire Alarm Systems Ordinance

There was discussion on whether or not Chief Wright's comments had been incorporated into the ordinance. It was decided that Section 10 referring to appeals would be revised to reflect the newly adopted enforcement chapter, 11.

ACTION: Leave as business for the next meeting.

2. Water Treatment Plant Improvements Project Close out

ACTION: Motion to accept the Water Treatment Plant Improvements project as complete upon receipt of the final affidavit and authorize the Mayor to execute the Final Contract Voucher Certificate and proceed with the close out process.

(Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. Ordinance Defining the Duties of the City Clerk and City Treasurer

There were questions pertaining to whether or not the ordinance would reflect duties outlined in the job descriptions. Discussion continued about the RCW's referenced within the ordinance, more clarification was requested. The Treasurer was asked to come back with some revisions to the ordinance. **ACTION: Leave as discussion for the next meeting.**

2. Water Treatment Plant Improvements Project Close out

Councilmember Forner presented this item, stating that with the close out process initiated the City could request the retainage.

ACTION: Move to business at this meeting (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain.

3. Department of Health Contract Amendment – Watershed Grant

The Mayor presented this item stating that DOH sent this amendment over for approval, the only change would be the addition of attachment IV which is an explanation of the grant elements. The Mayor also stated that this item isn't time sensitive. **ACTION:**

Move to business at the next meeting.

4. Transportation Improvement Board (TIB) Grant Applications

Councilmember Forner presented this item, describing that Chris Workman from TIB came down to Ilwaco and evaluated potential projects. The two that he thought would score the highest based on criteria set forth by TIB were two overlay projects, Lake Street and Howerton Ave SE. There were many questions as to why those streets were chosen over others. Discussion ensued over this topic, the council asked for more information regarding project criteria. **ACTION: Leave as discussion for the next meeting.**

J. Correspondence and Written Reports

1. Letter of Interest for Planning Commission Seat 5
2. Minutes from Planning Commission Regular Meeting August 4, 2015

K. Future Discussion/Agendas

1. Comprehensive Plan Update – *City Clerk*
2. Beachdog.com Hosting Renewal and Email Options – *Karnofski*
3. Neighborhood Preservation Ordinance – *Cassinelli*
4. Home Occupations – *City Clerk*
5. CUP Extension – *City Planner*
6. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
7. Amendment of the Critical Areas Ordinance No. 614 – *City Planner*
8. Fence Height – *Jensen*

L. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 6:42 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer



**CITY OF ILWACO
SPECIAL CITY COUNCIL MEETING
Wednesday, August 19, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 4:02 p.m.

B. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Chambreau, and Forner. Absent Councilmembers Marshall and Karnofski.

C. Approval of Agenda

ACTION: Motion to approve the agenda. (Forner/Chambreau) 3 Ayes 0 Nays 0 Abstain.

D. Business

1. **Transportation Improvement Board (TIB) Grant Applications**

Councilmember Jensen reiterated that he would like to see the G&O fee reduced or at least reevaluated. He also would like to have clarification and justification for the ADA additions.

ACTION: Motion to authorize the Mayor to submit grant applications to the Transportation Improvement Board for the overlay projects: Lake Street and Howerton Ave SE. (Forner/Chambreau) 3 Ayes 0 Nays 0 Abstain

E. Discussion

1. **Transportation Improvement Board (TIB) Grant Applications**

Councilmember Jensen mentioned that he thought that the engineering fee for G&O was high and that cost should be reevaluated. He also mentioned that most of the wear on Howerton was on one side of the road, and related that to the poor original construction. Discussion ensued on where the road wear was located, even that the Transit Board was possibly going to contribute to have the overlay extended past the transit stop.

Councilmember Jensen also questioned the ADA additions that were included in this project. He wanted clarification on those recommendations. The Mayor mentioned that he had talked to the Port and they were willing to come in with half the match for the Howerton project, if the City were to be awarded. Other discussion continued.

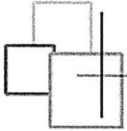
**ACTION: Motion to move to business at this meeting.
(Forner/Chambreau) 3 Ayes 0 Nays 0 Abstain**

F. Adjournment

1. **Motion to adjourn the meeting (Forner)** Mayor Cassinelli adjourned the meeting at 4:22 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer



Register

Number	Name	Fiscal Description	Amount
38122	Fero, Jimmie W	2015 - August - Second meeting	\$1,012.72
38123	Gardner, Daryl W	2015 - August - Second meeting	\$862.03
38124	AFLAC Remittance Processing	2015 - August - Second meeting	\$563.84
Beller, Holly Celeste	ACH Pay - 1609	2015 - August - Second meeting	\$1,305.23
Benson, Austin	ACH Pay - 1610	2015 - August - Second meeting	\$948.94
Gray, Richard Roy	ACH Pay - 1613	2015 - August - Second meeting	\$1,627.69
Gustafson, David M.	ACH Pay - 1614	2015 - August - Second meeting	\$1,399.47
Hazen, Warren M.	ACH Pay - 1615	2015 - August - Second meeting	\$1,635.35
Mc Kee, David A	ACH Pay - 1616	2015 - August - Second meeting	\$1,623.95
Richardson, Troy	ACH Pay - 1617	2015 - August - Second meeting	\$1,323.41
Smith, Ariel	ACH Pay - 1618	2015 - August - Second meeting	\$1,599.65
Staples, Terri P	ACH Pay - 1619	2015 - August - Second meeting	\$434.86
EFT 8-20-15	U.S. Treasury Department	2015 - August - Second meeting	\$4,277.17
			\$18,614.31

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

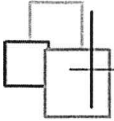
Treasurer

38122 through 38124 and electronic payments totalling \$18,614.31 are approved this 24th day of August, 2015.

Council member

Council member

Council member



Register

Fiscal: 2015
Deposit Period: 2015 - August
Check Period: 2015 - August - Second meeting

Number	Name	Print Date	Amount
Bank of the Pacific			
Check			
<u>38125</u>	A-1 Redi Mix	8/24/2015	\$1,251.64
<u>38126</u>	Active Enterprises/petro.	8/24/2015	\$906.36
<u>38127</u>	Cascade Columbia Distribution Co.	8/24/2015	\$760.28
<u>38128</u>	Centurylink	8/24/2015	\$1,599.36
<u>38129</u>	Charter Communications	8/24/2015	\$85.00
<u>38130</u>	Columbia Pacific Heritage Museum	8/24/2015	\$2,500.00
<u>38131</u>	Dennis CO	8/24/2015	\$89.09
<u>38132</u>	Discovery Benefits	8/24/2015	\$13.50
<u>38133</u>	Evergreen Rural Water of Washington	8/24/2015	\$275.00
<u>38134</u>	Evergreen Septic Service	8/24/2015	\$255.00
<u>38135</u>	Fastenal Company	8/24/2015	\$896.12
<u>38136</u>	Ferguson Enterprises, Inc.	8/24/2015	\$326.88
<u>38137</u>	Ford Electric Co. Inc.	8/24/2015	\$4,521.78
<u>38138</u>	Hach Company	8/24/2015	\$2,429.66
<u>38139</u>	HD Fowler Company	8/24/2015	\$95.77
<u>38140</u>	Hughes Fire Equipment Inc.	8/24/2015	\$1,015.74
<u>38141</u>	IFOCUS Consulting Inc.	8/24/2015	\$446.25
<u>38142</u>	IPFS Corporation	8/24/2015	\$6,087.27
<u>38143</u>	Kubwater Resources Inc.	8/24/2015	\$1,374.94
<u>38144</u>	Lawson Products	8/24/2015	\$180.00
<u>38145</u>	Lazerquick	8/24/2015	\$277.50
<u>38146</u>	MaryLisa Lynch	8/24/2015	\$339.41
<u>38147</u>	Naselle Rock & Asphalt	8/24/2015	\$246.16
<u>38148</u>	North Central Laboratories	8/24/2015	\$187.94
<u>38149</u>	Pacific CO Auditor	8/24/2015	\$1.00
<u>38150</u>	Pacific CO Health Dept.	8/24/2015	\$50.08
<u>38151</u>	Pacific County DCD	8/24/2015	\$105.00
<u>38152</u>	Pacific County Treasurer	8/24/2015	\$600.00
<u>38153</u>	Pitney Bowes	8/24/2015	\$348.00
<u>38154</u>	Powell, Seiler & Company, PS	8/24/2015	\$265.00
<u>38155</u>	PUD No 2 of Pacific County	8/24/2015	\$8,273.79
<u>38156</u>	Sunset Auto Parts Inc.	8/24/2015	\$6.93
<u>38157</u>	The Watershed Company	8/24/2015	\$1,046.25
<u>38158</u>	Visa	8/24/2015	\$453.70
<u>38159</u>	Vision Municipal Solutions, Llc	8/24/2015	\$447.19
<u>38160</u>	WA State Auditor	8/24/2015	\$13,112.75
<u>38161</u>	WA State Dept. of Ecology	8/24/2015	\$1,396.44
<u>38162</u>	Wadsworth Electric	8/24/2015	\$2,858.61
<u>38163</u>	Wilcox & Flegel Oil Co.	8/24/2015	\$984.31
Total Check			\$56,109.70
Total 8023281			\$56,109.70
Grand Total			\$56,109.70

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

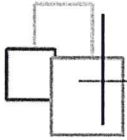
Treasurer

38125 through 38163 totalling \$56,109.70 are approved this 24th day of August, 2015.

Council member

Council member

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A-1 Redi Mix	38125	2015 - August - Second meeting			
		Invoice - 8/13/2015 3:40:23 PM			
		7939 & 7943			
		001-000-000-594-14-62-00	Governmental Facility		\$1,251.64
		Total Invoice - 8/13/2015 3:40:23 PM			\$1,251.64
Total 38125					\$1,251.64
Total A-1 Redi Mix					\$1,251.64
Active Enterprises/petro.	38126	2015 - August - Second meeting			
		Invoice - 8/14/2015 11:25:25 AM			
		12764			
		001-000-000-594-76-64-00	Parks Vehicles		\$474.76
		401-000-000-534-00-48-00	Vehicle Repairs/Maintenance		\$323.70
		409-000-000-535-00-31-08	Office Supplies & Customer Service		\$107.90
		Total Invoice - 8/14/2015 11:25:25 AM			\$906.36
Total 38126					\$906.36
Total Active Enterprises/petro.					\$906.36
Cascade Columbia Distribution Co.	38127	2015 - August - Second meeting			
		Invoice - 8/19/2015 11:44:00 AM			
		647773			
		401-000-000-534-00-31-01	Chemicals		\$760.28
		Total Invoice - 8/19/2015 11:44:00 AM			\$760.28
Total 38127					\$760.28
Total Cascade Columbia Distribution Co.					\$760.28
Centurylink	38128	2015 - August - Second meeting			
		Invoice - 8/17/2015 2:29:55 PM			
		July			
		001-000-000-514-20-42-00	Communication		\$328.22
		001-000-000-522-10-42-00	Communication		\$456.41
		401-000-000-534-00-42-00	Communications		\$392.54
		409-000-000-535-00-42-00	Communications		\$422.19
		Total Invoice - 8/17/2015 2:29:55 PM			\$1,599.36
Total 38128					\$1,599.36
Total Centurylink					\$1,599.36
Charter Communications	38129	2015 - August - Second meeting			
		Invoice - 8/13/2015 3:30:46 PM			
		15708			
		001-000-000-514-20-42-00	Communication		\$17.00
		001-000-000-576-80-31-00	Office & Operating Supplies		\$13.60
		101-000-000-543-30-30-00	Office And Operating		\$13.60
		401-000-000-534-00-42-00	Communications		\$13.60
		408-000-000-531-38-31-01	Operations & Maintenance		\$13.60
		409-000-000-535-00-42-00	Communications		\$13.60
		Total Invoice - 8/13/2015 3:30:46 PM			\$85.00
Total 38129					\$85.00
Total Charter Communications					\$85.00
Columbia Pacific Heritage Museum	38130	2015 - August - Second meeting			
		Invoice - 8/13/2015 3:30:09 PM			
		LTAC			
		104-000-000-557-30-41-01	Heritage Museum		\$2,500.00
		Total Invoice - 8/13/2015 3:30:09 PM			\$2,500.00
Total 38130					\$2,500.00
Total Columbia Pacific Heritage Museum					\$2,500.00
Dennis CO	38131	2015 - August - Second meeting			
		Invoice - 8/19/2015 11:46:15 AM			
		Fire Dept 424097			
		001-000-000-522-10-31-00	Office & Operating Supplies		\$45.88
		001-000-000-522-60-48-00	Vehicle & Equipment Maintenance		\$24.53
		001-000-000-522-60-48-00	Vehicle & Equipment Maintenance		\$18.68
		Total Invoice - 8/19/2015 11:46:15 AM			\$89.09
Total 38131					\$89.09
Total Dennis CO					\$89.09
Discovery Benefits					

38132	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:28:01 PM		
	001-000-000-514-20-20-00	Personnel Benefits	\$1.50
	001-000-000-522-10-10-00	Salaries & Wages	\$1.50
	101-000-000-542-30-10-00	Salaries & Wages	\$3.00
	401-000-000-534-00-20-00	Benefits	\$3.00
	408-000-000-531-38-20-00	Benefits	\$1.50
	409-000-000-535-00-10-00	Salaries And Wages	\$3.00
	Total Invoice - 8/13/2015 3:28:01 PM		\$13.50
Total 38132			\$13.50
Total Discovery Benefits			\$13.50
Evergreen Rural Water of Washington			
38133	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:14:39 PM		
	Troy Richardson 30173		
	401-000-000-534-00-31-04	Annual Permit Fees	\$275.00
	Total Invoice - 8/13/2015 3:14:39 PM		\$275.00
Total 38133			\$275.00
Total Evergreen Rural Water of Washington			\$275.00
Evergreen Septic Service			
38134	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:14:04 PM		
	001-000-000-576-80-31-00	Office & Operating Supplies	\$255.00
	Total Invoice - 8/13/2015 3:14:04 PM		\$255.00
Total 38134			\$255.00
Total Evergreen Septic Service			\$255.00
Fastenal Company			
38135	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:11:23 PM		
	ORAST38398		
	409-000-000-594-35-64-01	Machinery & Equipment	\$514.66
	Total Invoice - 8/13/2015 3:11:23 PM		\$514.66
	Invoice - 8/17/2015 2:35:41 PM		
	ORAST38482		
	409-000-000-535-00-31-01	Operations And Maintenance	\$339.16
	Total Invoice - 8/17/2015 2:35:41 PM		\$339.16
	Invoice - 8/19/2015 11:44:23 AM		
	ORAST38483		
	401-000-000-534-00-35-00	Small Tools & Equipment	\$42.30
	Total Invoice - 8/19/2015 11:44:23 AM		\$42.30
Total 38135			\$896.12
Total Fastenal Company			\$896.12
Ferguson Enterprises, Inc.			
38136	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:18:21 PM		
	140856		
	401-000-000-594-34-64-01	Equipment	\$326.88
	Total Invoice - 8/13/2015 3:18:21 PM		\$326.88
Total 38136			\$326.88
Total Ferguson Enterprises, Inc.			\$326.88
Ford Electric Co. Inc.			
38137	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:24:29 PM		
	43113		
	401-000-000-594-34-62-03	Plant Improvements	\$4,521.78
	Total Invoice - 8/13/2015 3:24:29 PM		\$4,521.78
Total 38137			\$4,521.78
Total Ford Electric Co. Inc.			\$4,521.78
Hach Company			
38138	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:20:46 PM		
	9430345		
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$72.02
	Total Invoice - 8/13/2015 3:20:46 PM		\$72.02
	Invoice - 8/13/2015 3:21:38 PM		
	9441559		
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$149.23
	Total Invoice - 8/13/2015 3:21:38 PM		\$149.23
	Invoice - 8/13/2015 3:22:01 PM		
	9439261		
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$56.22
	Total Invoice - 8/13/2015 3:22:01 PM		\$56.22
	Invoice - 8/13/2015 3:22:23 PM		
	9425351		
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$1,183.98
	Total Invoice - 8/13/2015 3:22:23 PM		\$1,183.98
	Invoice - 8/13/2015 3:22:52 PM		
	9446096		
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$149.99
	Total Invoice - 8/13/2015 3:22:52 PM		\$149.99
	Invoice - 8/13/2015 3:23:06 PM		

	9433258			
	401-000-000-534-00-35-00	Small Tools & Equipment		\$217.96
	Total Invoice - 8/13/2015 3:23:06 PM			\$217.96
	Invoice - 8/13/2015 3:23:27 PM			
	9420623			
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab		\$81.71
	Total Invoice - 8/13/2015 3:23:27 PM			\$81.71
	Invoice - 8/13/2015 3:23:44 PM			
	9503386			
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab		\$310.30
	Total Invoice - 8/13/2015 3:23:44 PM			\$310.30
	Invoice - 8/19/2015 11:42:51 AM			
	9519910			
	401-000-000-534-00-35-01	Small Tools & Equipment - Lab		\$208.25
	Total Invoice - 8/19/2015 11:42:51 AM			\$208.25
				\$2,429.66
				\$2,429.66
Total Hach Company				
HD Fowler Company				
38139				
		2015 - August - Second meeting		
	Invoice - 8/13/2015 3:34:37 PM			
	13996454			
	401-000-000-534-00-31-00	Operation & Maintenance		\$95.77
	Total Invoice - 8/13/2015 3:34:37 PM			\$95.77
				\$95.77
				\$95.77
Total HD Fowler Company				
Hughes Fire Equipment Inc.				
38140				
		2015 - August - Second meeting		
	Invoice - 8/14/2015 11:30:39 AM			
	496923			
	001-000-000-522-60-48-00	Vehicle & Equipment Maintenance		\$103.23
	Total Invoice - 8/14/2015 11:30:39 AM			\$103.23
	Invoice - 8/19/2015 11:44:54 AM			
	496630			
	001-000-000-522-60-48-00	Vehicle & Equipment Maintenance		\$520.42
	Total Invoice - 8/19/2015 11:44:54 AM			\$520.42
	Invoice - 8/19/2015 11:44:55 AM			
	496617			
	001-000-000-522-60-48-00	Vehicle & Equipment Maintenance		\$392.09
	Total Invoice - 8/19/2015 11:44:55 AM			\$392.09
				\$1,015.74
				\$1,015.74
Total Hughes Fire Equipment Inc.				
IFOCUS Consulting Inc.				
38141				
		2015 - August - Second meeting		
	Invoice - 8/13/2015 3:17:52 PM			
	9188			
	401-000-000-534-00-41-04	Professional Services - Computer		\$446.25
	Total Invoice - 8/13/2015 3:17:52 PM			\$446.25
				\$446.25
				\$446.25
Total IFOCUS Consulting Inc.				
IPFS Corporation				
38142				
		2015 - August - Second meeting		
	Invoice - 8/14/2015 11:37:50 AM			
	September			
	001-000-000-511-60-46-00	Insurances		\$636.73
	001-000-000-522-50-46-00	Insurance		\$824.83
	001-000-000-572-50-46-00	Insurance		\$942.31
	001-000-000-576-80-46-00	Insurance		\$198.45
	101-000-000-543-30-40-01	Insurance		\$121.75
	104-000-000-557-30-46-00	Heritage Museum - Insurance		\$477.24
	401-000-000-534-00-46-00	Insurance		\$1,626.52
	408-000-000-531-38-46-00	Insurance		\$57.83
	409-000-000-535-00-46-00	Insurance		\$1,201.61
	Total Invoice - 8/14/2015 11:37:50 AM			\$6,087.27
				\$6,087.27
				\$6,087.27
Total IPFS Corporation				
Kubwater Resources Inc.				
38143				
		2015 - August - Second meeting		
	Invoice - 8/13/2015 3:10:26 PM			
	05051			
	409-000-000-535-00-31-02	Chemicals		\$1,374.94
	Total Invoice - 8/13/2015 3:10:26 PM			\$1,374.94
				\$1,374.94
				\$1,374.94
Total Kubwater Resources Inc.				
Lawson Products				
38144				
		2015 - August - Second meeting		
	Invoice - 8/19/2015 11:41:08 AM			
	Drill Index 9303375445			
	401-000-000-534-00-35-00	Small Tools & Equipment		\$180.00
	Total Invoice - 8/19/2015 11:41:08 AM			\$180.00
				\$180.00
				\$180.00
Total Lawson Products				

Lazerquick	38145	2015 - August - Second meeting		
		Invoice - 8/14/2015 11:24:11 AM		
		001-000-000-514-20-31-00	Office & Operating Supplies	\$193.00
			SMP copies 22848	
		401-000-000-534-00-31-06	Office & Customer Service	\$84.50
		22849		
		Total Invoice - 8/14/2015 11:24:11 AM		\$277.50
Total Lazerquick	Total 38145			\$277.50
MaryLisa Lynch	38146	2015 - August - Second meeting		
		Invoice - 8/19/2015 11:53:37 AM		
		Over payment of utilities		
		401-000-000-534-00-49-00	Miscellaneous	\$150.00
		408-000-000-531-38-31-01	Operations & Maintenance	\$39.41
		409-000-000-535-00-48-03	Miscellaneous	\$150.00
		Total Invoice - 8/19/2015 11:53:37 AM		\$339.41
Total MaryLisa Lynch	Total 38146			\$339.41
Naselle Rock & Asphalt	38147	2015 - August - Second meeting		
		Invoice - 8/13/2015 3:32:16 PM		
		79		
		101-000-000-542-70-31-00	Roadside Operating	\$61.54
		401-000-000-534-00-31-00	Operation & Maintenance	\$123.08
		408-000-000-594-31-64-00	Drainage Construction	\$61.54
		Total Invoice - 8/13/2015 3:32:16 PM		\$246.16
Total Naselle Rock & Asphalt	Total 38147			\$246.16
North Central Laboratories	38148	2015 - August - Second meeting		
		Invoice - 8/13/2015 3:17:23 PM		
		359310		
		401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$187.94
		Total Invoice - 8/13/2015 3:17:23 PM		\$187.94
Total North Central Laboratories	Total 38148			\$187.94
Pacific CO Auditor	38149	2015 - August - Second meeting		
		Invoice - 8/13/2015 3:10:48 PM		
		vacation		
		001-000-000-514-31-40-00	Recording Fees	\$1.00
		Total Invoice - 8/13/2015 3:10:48 PM		\$1.00
Total Pacific CO Auditor	Total 38149			\$1.00
Pacific CO Health Dept.	38150	2015 - August - Second meeting		
		Invoice - 8/13/2015 3:12:50 PM		
		2015-120		
		001-000-000-566-00-51-00	Alcohol Program 2%	\$50.08
		Total Invoice - 8/13/2015 3:12:50 PM		\$50.08
Total Pacific CO Health Dept.	Total 38150			\$50.08
Pacific County DCD	38151	2015 - August - Second meeting		
		Invoice - 8/19/2015 11:43:40 AM		
		536		
		401-000-000-534-00-31-06	Office & Customer Service	\$105.00
		Total Invoice - 8/19/2015 11:43:40 AM		\$105.00
Total Pacific County DCD	Total 38151			\$105.00
Pacific County Treasurer	38152	2015 - August - Second meeting		
		Invoice - 8/13/2015 3:07:39 PM		
		May-July 2015		
		001-000-000-512-50-40-03	Municipal Court Services	\$600.00
		Total Invoice - 8/13/2015 3:07:39 PM		\$600.00
Total Pacific County Treasurer	Total 38152			\$600.00
Pitney Bowes	38153	2015 - August - Second meeting		
		Invoice - 8/17/2015 2:30:36 PM		
		2429449-AU15		
		001-000-000-514-20-31-00	Office & Operating Supplies	\$116.00
		401-000-000-534-00-31-06	Office & Customer Service	\$116.00
		409-000-000-535-00-31-08	Office Supplies & Customer Service	\$116.00
		Total Invoice - 8/17/2015 2:30:36 PM		\$348.00
Total Pitney Bowes	Total 38153			\$348.00
Powell, Seiler & Company, PS				\$348.00

38154	2015 - August - Second meeting		
	Invoice - 8/14/2015 11:33:40 AM		
	2008		
	001-000-000-514-20-41-00	Professional Services	\$265.00
	Total Invoice - 8/14/2015 11:33:40 AM		\$265.00
Total 38154			\$265.00
Total Powell, Seiler & Company, PS			\$265.00
PUD No 2 of Pacific County			
38155	2015 - August - Second meeting		
	Invoice - 8/17/2015 2:43:33 PM		
	August		
	001-000-000-511-60-47-00	Electricity	\$72.14
	001-000-000-514-20-47-00	Electricity	\$0.00
	001-000-000-522-50-47-00	Electricity	\$174.37
	001-000-000-572-50-47-00	Electricity	\$533.41
	001-000-000-575-50-40-00	Community Bldg Other - Electri	\$355.61
	001-000-000-576-80-47-00	Electricity	\$90.21
	101-000-000-542-63-47-00	Street Light Operating	\$616.54
	401-000-000-534-00-47-00	Electricity	\$2,500.11
	409-000-000-535-00-47-01	Electricity	\$3,931.40
	Total Invoice - 8/17/2015 2:43:33 PM		\$8,273.79
Total 38155			\$8,273.79
Total PUD No 2 of Pacific County			\$8,273.79
Sunset Auto Parts Inc.			
38156	2015 - August - Second meeting		
	Invoice - 8/19/2015 11:45:49 AM		
	923-837697		
	001-000-000-522-60-48-00	Vehicle & Equipment Maintenance	\$6.93
	Total Invoice - 8/19/2015 11:45:49 AM		\$6.93
Total 38156			\$6.93
Total Sunset Auto Parts Inc.			\$6.93
The Watershed Company			
38157	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:31:33 PM		
	2015-0807		
	001-000-000-558-60-41-00	Planner Services	\$1,046.25
	Total Invoice - 8/13/2015 3:31:33 PM		\$1,046.25
Total 38157			\$1,046.25
Total The Watershed Company			\$1,046.25
Visa			
38158	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:58:32 PM		
	GoTo My PC		
	401-000-000-534-00-31-06	Office & Customer Service	\$42.95
	Total Invoice - 8/13/2015 3:58:32 PM		\$42.95
	Invoice - 8/13/2015 3:58:33 PM		
	July		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$5.77
	001-000-000-514-20-31-00	Office & Operating Supplies	\$37.80
	001-000-000-514-20-31-00	Office & Operating Supplies	\$60.59
	101-000-000-543-30-30-00	Office And Operating	\$37.80
	401-000-000-534-00-31-00	Operation & Maintenance	\$155.39
	401-000-000-534-00-31-06	Office & Customer Service	\$37.80
	408-000-000-531-38-31-01	Operations & Maintenance	\$37.80
	409-000-000-535-00-31-08	Office Supplies & Customer Service	\$37.80
	Total Invoice - 8/13/2015 3:58:33 PM		\$410.75
Total 38158			\$453.70
Total Visa			\$453.70
Vision Municipal Solutions, Llc			
38159	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:08:35 PM		
	3127		
	401-000-000-534-00-31-06	Office & Customer Service	\$173.59
	408-000-000-531-38-31-01	Operations & Maintenance	\$100.00
	409-000-000-535-00-31-08	Office Supplies & Customer Service	\$173.60
	Total Invoice - 8/13/2015 3:08:35 PM		\$447.19
Total 38159			\$447.19
Total Vision Municipal Solutions, Llc			\$447.19
WA State Auditor			
38160	2015 - August - Second meeting		
	Invoice - 8/17/2015 2:31:50 PM		
	L109708		
	001-000-000-514-23-41-00	Audit Costs	\$13,112.75
	Total Invoice - 8/17/2015 2:31:50 PM		\$13,112.75
Total 38160			\$13,112.75
Total WA State Auditor			\$13,112.75
WA State Dept. of Ecology			
38161	2015 - August - Second meeting		
	Invoice - 8/17/2015 2:33:16 PM		
	2016-WA0023159		
	409-000-000-535-00-31-05	Doe Annual Permit	\$1,396.44

Total 38161	Total Invoice - 8/17/2015 2:33:16 PM		\$1,396.44
Total WA State Dept. of Ecology			\$1,396.44
Wadsworth Electric			\$1,396.44
38162			
	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:36:15 PM		
	313960		
	001-000-000-594-14-62-00	Governmental Facility	\$276.22
	Total Invoice - 8/13/2015 3:36:15 PM		\$276.22
	Invoice - 8/13/2015 3:37:00 PM		
	313942		
	001-000-000-594-14-62-00	Governmental Facility	\$567.92
	Total Invoice - 8/13/2015 3:37:00 PM		\$567.92
	Invoice - 8/19/2015 11:41:51 AM		
	313989		
	401-000-000-594-34-62-03	Plant Improvements	\$1,758.21
	Total Invoice - 8/19/2015 11:41:51 AM		\$1,758.21
	Invoice - 8/19/2015 11:42:24 AM		
	313993		
	401-000-000-594-34-62-03	Plant Improvements	\$256.26
	Total Invoice - 8/19/2015 11:42:24 AM		\$256.26
			\$2,858.61
			\$2,858.61
Total 38162			
Total Wadsworth Electric			
Wilcox & Flegel Oil Co.			
38163			
	2015 - August - Second meeting		
	Invoice - 8/13/2015 3:42:04 PM		
	001-000-000-522-10-32-00	Gasoline	\$26.12
	001-000-000-576-80-31-00	Office & Operating Supplies	\$149.18
	101-000-000-543-30-30-01	Gasoline & Oil Products	\$149.18
	401-000-000-534-00-32-00	Gasoline	\$382.57
	408-000-000-531-38-32-00	Gas/Oil Products	\$149.18
	409-000-000-535-00-32-00	Gas/oil Products	\$128.08
	Total Invoice - 8/13/2015 3:42:04 PM		\$984.31
			\$984.31
			\$984.31
Total 38163			
Total Wilcox & Flegel Oil Co.			
Grand Total	Vendor Count	39	\$56,109.70

TREASURER'S REPORT
Month ending July 31, 2015

During mid-July the 2014 financial statement audit, three year accountability and audit single audit on federal expenditures began. The audit was completed during the first week of August and the exit conference occurred on August 7th. There were no finding or management letters, just some recommendations on internal processes.

The following is the budget process schedule:

Friday, June 19 th	Request to managers to develop estimates
Friday, August 14 th	Last day for managers to provide estimates to Treasurer
Tuesday, September 1 st	Mayor and Treasurer go over budget proposals
Sept 2nd thru 16 th	Mayor to meet with managers
Monday, September 21 st	Council Budget Workshop
Monday, October 12 th	Council Budget Workshop
Monday, October 26 th	Council Budget Workshop/Public Hearing #1
Monday, November 23 rd	Public Hearing #2
Monday, December 7 th	Final Council Budget Workshop/First reading of Ordinance
Monday, December 21 st	Budget Ordinance adopted

At this time, workshops are planned to be held prior to council meetings. During the first workshop a drafted budget will be provided, overview of the city's cash position, and salaries and benefits proposal. Questions should be forwarded to the treasurer to ensure they are addressed at the ensuing workshops. Additional workshops will be held to review each fund in greater detail and address questions, as needed.

Overall operational activities for 2015 are on track with budget with the exception of sewer revenues which appear to be closing the gap as anticipated. Additionally, the closeout process for the upflow clarifier project has initiated. TIB grant applications should be submitted within the month of August in the hopes of improving both Lake St and Howerton Way. We are awaiting to here if the DWSRF loan application has been approved for the design/engineering work on the Sahalee water lines. The Parks and Recreation Commission continue to gather match for the RCO grant to improve City Park. There are many exciting improvements that look to be on the horizon.

At the end of July 2013, the total cash held by all city funds was \$894,030. At the end of July 2014 it was \$1,211,342, and at the end of July 2015 it was \$1,105,196. The difference between 2014 and 2015 lies in the fact that during July 2014 the Elizabeth St project was in full swing and the increase in funds is due to grant money waiting to be dispersed. Overall the increase in funds can certainly be considered as an indicator of the attention that has been given to building reserves. By providing for future equipment and repair needs, the city should be able to maintain and replace equipment proactively versus waiting until it is an emergency.

Current Overall Cash Position

The following are the account balances at the Bank of Pacific and Local Government Investment Pool:

Current Balances as of August 14, 2015

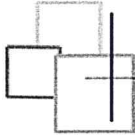
Bank of Pacific	
xxx.3303 Main	\$140,901
xxx.7413	3,343
LGIP	<u>974,356</u>
Total Cash	<u>\$1,118,600</u>

Ariel Smith, Treasurer

Cash and Investment Activity

Period: 2015 - July
Period Totals

Fund	Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
001 General Fund Current Expense	\$197,677.35	\$0.00	\$94,980.03	\$133,328.39	\$159,328.99	\$0.00	\$159,328.99
101 City Streets	\$87,761.65	\$0.00	\$2,156.06	\$4,701.59	\$85,216.12	\$0.00	\$85,216.12
104 Tourism	\$51,138.96	\$0.00	\$2,688.90	\$522.45	\$53,305.41	\$0.00	\$53,305.41
301 Excise Reserve	\$985.02	\$0.00	\$1,568.02	\$0.00	\$2,553.04	\$0.00	\$2,553.04
401 Water	\$162,609.48	\$0.00	\$120,852.99	\$100,275.25	\$183,187.22	\$0.00	\$183,187.22
402 Water & Sewer Equip Reserve	\$0.12	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.12
403 Water & Sewer Bond Redemption	\$0.01	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00	\$0.01
404 Water & Sewer Bond Reserve	\$358,008.05	\$0.00	\$0.00	\$0.00	\$358,008.05	\$0.00	\$358,008.05
408 Stormwater	\$36,991.50	\$0.00	\$5,743.15	\$2,705.67	\$40,028.98	\$0.00	\$40,028.98
409 Sewer	\$244,968.18	\$0.00	\$84,809.02	\$106,209.14	\$223,568.06	\$0.00	\$223,568.06
631 Payroll Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632 Claims Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999 Lgip Investment	(\$951,763.80)	\$951,763.80	\$22,592.67	\$22,592.67	(\$974,356.47)	\$974,356.47	\$0.00
	\$188,376.52	\$951,763.80	\$312,798.17	\$347,742.49	\$130,839.53	\$974,356.47	\$1,105,196.00



Revenue

Starting Account Number: 001-000-000-308-80-00-00 Beginning Cash & Investments: Unreserved
Ending Account Number: 999-000-000-384-00-00-00 Proceeds From Sales of Investments
Period: 2015 - July

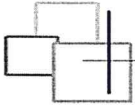
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Fund Current Expense						
Revenue						
Taxes						
General Property Taxes						
001-000-000-311-10-00-00	General Property Taxes	\$1,060.35	\$89,069.36	\$146,300.00	60.88%	\$57,230.64
001-000-000-311-10-00-01	General Property-IVFD Truck	\$0.00	\$0.00	\$0.00		\$0.00
Total General Property Taxes		\$1,060.35	\$89,069.36	\$146,300.00	60.88%	\$57,230.64
Retail Sales and Use Taxes						
001-000-000-313-11-00-00	Local Sales & Use Taxes	\$13,973.41	\$67,665.00	\$135,000.00	50.12%	\$67,335.00
Total Retail Sales and Use Taxes		\$13,973.41	\$67,665.00	\$135,000.00	50.12%	\$67,335.00
Business and Occupation Taxes						
001-000-000-316-10-00-00	Business & Occupation Tax	\$11,184.82	\$45,839.40	\$60,000.00	76.40%	\$14,160.60
Business and Occupation Taxes on Private Utilities						
001-000-000-316-40-01-00	Garbage 6% Utility Tax	\$0.00	\$8,098.43	\$15,000.00	53.99%	\$6,901.57
001-000-000-316-40-02-00	Cable 6% Utility Tax	\$832.68	\$5,903.87	\$12,000.00	49.20%	\$6,096.13
001-000-000-316-40-03-00	Telephone 6% Utility Tax	\$2,434.94	\$16,973.48	\$35,000.00	48.50%	\$18,026.52
001-000-000-316-40-04-00	Electric 6% Utility Tax	\$15,123.20	\$49,628.21	\$75,000.00	66.17%	\$25,371.79
001-000-000-316-40-05-00	Water Utility Tax	\$4,828.21	\$27,572.77	\$56,871.00	48.48%	\$29,298.23
001-000-000-316-40-06-00	Sewer Utility Tax	\$3,781.23	\$25,751.33	\$46,591.00	55.27%	\$20,839.67
001-000-000-316-40-07-00	Storm Drainage Utility Tax	\$345.21	\$3,499.25	\$5,192.00	67.40%	\$1,692.75
001-000-000-316-40-08-00	Fire Hydrant Fee	\$0.00	\$524.30	\$0.00		(\$524.30)
Total Business and Occupation Taxes on Private Utilities		\$27,345.47	\$137,951.64	\$245,654.00	56.16%	\$107,702.36
001-000-000-316-81-00-00	Gambling Tax	\$0.00	\$156.78	\$0.00		(\$156.78)
Total Business and Occupation Taxes		\$38,530.29	\$183,947.82	\$305,654.00	60.18%	\$121,706.18
Excise Taxes						
001-000-000-317-20-00-00	Local Leasehold Excise Tax	\$0.00	\$11,991.54	\$30,000.00	39.97%	\$18,008.46
001-000-000-317-40-00-00	Timber Harvest Excise Tax	\$0.00	\$104.49	\$0.00		(\$104.49)
Total Excise Taxes		\$0.00	\$12,096.03	\$30,000.00	40.32%	\$17,903.97
Total Taxes		\$53,564.05	\$352,778.21	\$616,954.00	57.18%	\$264,175.79
Licenses and Permits						
Business Licenses and Permits						
001-000-000-321-99-00-00	Other Business Licenses and Permits	\$2,770.83	\$23,052.99	\$40,000.00	57.63%	\$16,947.01
Total Business Licenses and Permits		\$2,770.83	\$23,052.99	\$40,000.00	57.63%	\$16,947.01
Non-Business Licenses and Permits						
Buildings, Structures and Equipment						
001-000-000-322-10-00-01	Building Permit Fees	\$558.06	\$2,560.20	\$7,500.00	34.14%	\$4,939.80
Total Buildings, Structures and Equipment		\$558.06	\$2,560.20	\$7,500.00	34.14%	\$4,939.80
001-000-000-322-90-00-01	Zoning Fees	\$122.40	\$4,369.13	\$5,000.00	87.38%	\$630.87
Total Non-Business Licenses and Permits		\$680.46	\$6,929.33	\$12,500.00	55.43%	\$5,570.67
Total Licenses and Permits		\$3,451.29	\$29,982.32	\$52,500.00	57.11%	\$22,517.68
Intergovernmental Revenues						
Direct Federal Grants						
001-000-000-331-97-03-60	Fema Grant	\$0.00	\$0.00	\$0.00		\$0.00
Total Direct Federal Grants		\$0.00	\$0.00	\$0.00		\$0.00
State Grants						
001-000-000-334-03-12-00	DOE Aquatic Weed Grant	\$0.00	\$0.00	\$19,519.00	0.00%	\$19,519.00
001-000-000-334-03-13-00	DOE Shoreline Master Program	\$24,047.08	\$47,748.11	\$50,000.00	95.50%	\$2,251.89
Total State Grants		\$24,047.08	\$47,748.11	\$69,519.00	68.68%	\$21,770.89
State Shared Revenues						
001-000-000-335-00-91-00	PUD Privilege Tax	\$8,798.78	\$8,798.78	\$9,000.00	97.76%	\$201.22
Total State Shared Revenues		\$8,798.78	\$8,798.78	\$9,000.00	97.76%	\$201.22
State Entitlements, Impact Payments and Taxes						
001-000-000-336-06-20-00	Criminal Justice - High Crime	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-336-06-21-00	Criminal Justice - Violent	\$250.00	\$750.00	\$500.00	150.00%	(\$250.00)
001-000-000-336-06-25-00	Criminal Justice - Contracted Services	\$408.38	\$1,192.46	\$1,500.00	79.50%	\$307.54
001-000-000-336-06-26-00	Criminal Justice - Special Programs	\$236.03	\$689.26	\$795.00	86.70%	\$105.74
001-000-000-336-06-51-00	DUI & Other Criminal Justice	\$22.39	\$105.46	\$300.00	35.15%	\$194.54
001-000-000-336-06-94-00	Liquor Excise Tax	\$434.14	\$1,492.29	\$4,176.00	35.73%	\$2,683.71
001-000-000-336-06-95-00	Liquor Board Profits	\$0.00	\$4,140.87	\$8,244.00	50.23%	\$4,103.13
Total State Entitlements, Impact Payments and Taxes		\$1,350.94	\$8,370.34	\$15,515.00	53.95%	\$7,144.66
Interlocal Grants, Entitlements, Payments, and Tax						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-337-00-01-00	PCOG For Fire Station	\$0.00	\$25,000.00	\$25,000.00	100.00%	\$0.00
001-000-000-337-00-02-00	PCOG For Community Building	\$0.00	\$18,979.00	\$18,979.00	100.00%	\$0.00
001-000-000-337-00-03-00	Port of Ilwaco	\$0.00	\$0.00	\$0.00		\$0.00
Total Interlocal Grants, Entitlements, Payments, and Tax		\$0.00	\$43,979.00	\$43,979.00	100.00%	\$0.00
Total Intergovernmental Revenues		\$34,196.80	\$108,896.23	\$138,013.00	78.90%	\$29,116.77
Charges for Goods and Services						
General Government						
001-000-000-341-81-00-00	Photocopying	\$2.10	\$34.43	\$100.00	34.43%	\$65.57
Other General Government Services						
001-000-000-341-96-00-00	Other General Government Services	\$0.00	\$675.00	\$0.00		(\$675.00)
Total Other General Government Services		\$0.00	\$675.00	\$0.00		(\$675.00)
Total General Government		\$2.10	\$709.43	\$100.00	709.43%	(\$609.43)
Public Safety						
001-000-000-342-21-00-00	Fire Protection Services	\$0.00	\$1,285.00	\$8,000.00	16.06%	\$6,715.00
Total Public Safety		\$0.00	\$1,285.00	\$8,000.00	16.06%	\$6,715.00
Total Charges for Goods and Services		\$2.10	\$1,994.43	\$8,100.00	24.62%	\$6,105.57
Fines and Penalties						
Civil Infraction Penalties						
001-000-000-353-10-00-00	Traffic Infraction Penalties	\$4.80	\$119.12	\$0.00		(\$119.12)
001-000-000-353-10-03-01	Municipal Court Fines	\$468.73	\$4,862.92	\$5,000.00	97.26%	\$137.08
001-000-000-353-70-00-00	Non-Traffic Infraction Penalties	\$9.39	\$56.14	\$25.00	224.56%	(\$31.14)
Total Civil Infraction Penalties		\$482.92	\$5,038.18	\$5,025.00	100.26%	(\$13.18)
001-000-000-357-39-00-01	Misc Revenue-Court	\$0.00	\$17.80	\$0.00		(\$17.80)
Total Fines and Penalties		\$482.92	\$5,055.98	\$5,025.00	100.62%	(\$30.98)
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
001-000-000-361-11-00-00	Investment Interest	\$20.33	\$122.59	\$500.00	24.52%	\$377.41
Total Total Investment Interest		\$20.33	\$122.59	\$500.00	24.52%	\$377.41
001-000-000-361-40-00-00	Other Interest	\$4.02	\$28.74	\$40.00	71.85%	\$11.26
Total Interest and Other Earnings		\$24.35	\$151.33	\$540.00	28.02%	\$388.67
Rents, Leases and Concessions						
001-000-000-362-40-00-00	Space & Facility Rental	\$240.00	\$1,051.00	\$0.00		(\$1,051.00)
001-000-000-362-50-00-04	Community Building - Rent	\$125.00	\$2,270.00	\$3,250.00	69.85%	\$980.00
001-000-000-362-50-01-00	Community Building - Electricity	\$0.00	\$4,912.02	\$11,500.00	42.71%	\$6,587.98
001-000-000-362-50-03-00	Community Building - Insurance	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-362-90-00-00	Community Building - Other	\$2,384.44	\$2,384.44	\$0.00		(\$2,384.44)
Total Rents, Leases and Concessions		\$2,749.44	\$10,617.46	\$14,750.00	71.98%	\$4,132.54
Contributions and Donations From Private Sources						
001-000-000-367-00-00-01	Templin Foundation Grant	\$0.00	\$14,000.00	\$14,000.00	100.00%	\$0.00
001-000-000-367-11-00-00	Fire Department Donations	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-367-19-00-00	Black Lake Fish Derby Donations	\$0.00	\$5,373.25	\$5,000.00	107.47%	(\$373.25)
001-000-000-367-19-00-01	Ilwaco Park Fund Donations	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-367-19-00-03	Fireworks Donation	\$100.00	\$8,870.00	\$15,000.00	59.13%	\$6,130.00
Total Contributions and Donations From Private Sources		\$100.00	\$28,243.25	\$34,000.00	83.07%	\$5,756.75
Other Miscellaneous Revenues						
001-000-000-369-10-00-00	Sale of Scrap And Junk	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-369-20-00-00	Unclaimed Property	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-369-30-00-00	Misc. Revenue	\$0.00	\$976.90	\$0.00		(\$976.90)
001-000-000-369-80-00-00	Cash Adjustment	\$0.00	\$0.00	\$0.00		\$0.00
Total Other Miscellaneous Revenues		\$0.00	\$976.90	\$0.00		(\$976.90)
Total Miscellaneous Revenues		\$2,873.79	\$39,988.94	\$49,290.00	81.13%	\$9,301.06
Nonrevenues						
State Remittances - Courts						
001-000-000-386-83-08-00	Trauma Care	\$22.44	\$72.96	\$170.00	42.92%	\$97.04
001-000-000-386-83-31-00	Auto Theft	\$44.99	\$145.57	\$220.00	66.17%	\$74.43
001-000-000-386-83-32-00	Brain Trauma	\$8.99	\$28.44	\$40.00	71.10%	\$11.56
001-000-000-386-88-00-00	ST Gen Fund 54	\$2.66	\$18.75	\$0.00		(\$18.75)
Total State Remittances - Courts		\$79.08	\$265.72	\$430.00	61.80%	\$164.28
State Remittances-Courts						
001-000-000-386-91-00-00	ST Gen Fund 40	\$167.17	\$629.29	\$1,300.00	48.41%	\$670.71
001-000-000-386-92-00-00	ST Gen Fund 50	\$86.51	\$318.94	\$700.00	45.56%	\$381.06
001-000-000-386-96-00-00	Crime Lab Analysis Fee	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-386-97-00-00	JIS Account	\$76.32	\$265.27	\$225.00	117.90%	(\$40.27)
Total State Remittances-Courts		\$330.00	\$1,213.50	\$2,225.00	54.54%	\$1,011.50
Total Nonrevenues		\$409.08	\$1,479.22	\$2,655.00	55.71%	\$1,175.78
Other Financing Sources						
Proceeds of Long-Term Debt-Governmental Funds Only						
001-000-000-391-90-00-00	Proceeds from Other Debt	\$0.00	\$0.00	\$0.00		\$0.00
Total Proceeds of Long-Term Debt-Governmental Funds Only		\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-397-00-00-01	Transfer From 101-Bldg. Rental	\$0.00	\$5,750.00	\$11,500.00	50.00%	\$5,750.00
001-000-000-397-00-00-02	Transfer From 401-Bldg. Rental	\$0.00	\$6,187.50	\$12,375.00	50.00%	\$6,187.50
001-000-000-397-00-00-03	Transfer From 409-Bldg. Rental	\$0.00	\$10,137.50	\$20,275.00	50.00%	\$10,137.50
001-000-000-397-00-00-06	Transfer From 104	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
001-000-000-397-00-00-07	Transfer from 408	\$0.00	\$2,750.00	\$5,500.00	50.00%	\$2,750.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-397-00-00-08	Transfer from 301	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-398-00-00-00	Insurance Recoveries	\$0.00	\$0.00	\$0.00		\$0.00
Total Other Financing Sources		\$0.00	\$24,825.00	\$52,150.00	47.60%	\$27,325.00
Total Revenue		\$94,980.03	\$565,000.33	\$924,687.00	61.10%	\$359,686.67
Total General Fund Current Expense		\$94,980.03	\$565,000.33	\$924,687.00	61.10%	\$359,686.67
City Streets						
Revenue						
Taxes						
General Property Taxes						
101-000-000-311-10-00-00	General Property Tax	\$454.44	\$38,155.65	\$62,700.00	60.85%	\$24,544.35
Total General Property Taxes		\$454.44	\$38,155.65	\$62,700.00	60.85%	\$24,544.35
Total Taxes		\$454.44	\$38,155.65	\$62,700.00	60.85%	\$24,544.35
Intergovernmental Revenues						
State Grants						
101-000-000-334-03-82-00	TIB - School Street	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-334-03-83-00	TIB - Brumbach	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-334-03-84-00	TIB - Sidewalks	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-334-03-85-00	TIB - Elizabeth	\$0.00	\$0.00	\$0.00		\$0.00
Total State Grants		\$0.00	\$0.00	\$0.00		\$0.00
State Entitlements, Impact Payments and Taxes						
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax	\$1,692.60	\$10,958.07	\$19,073.00	57.45%	\$8,114.93
Total State Entitlements, Impact Payments and Taxes		\$1,692.60	\$10,958.07	\$19,073.00	57.45%	\$8,114.93
101-000-000-337-00-00-00	MV Fuel Tax - County distribution	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-337-00-00-01	Other Local Distributions	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-337-00-03-00	Pcog .09 - (2008)	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-339-22-00-00	Arra Grant	\$0.00	\$0.00	\$0.00		\$0.00
Total Intergovernmental Revenues		\$1,692.60	\$10,958.07	\$19,073.00	57.45%	\$8,114.93
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
101-000-000-361-11-00-00	Investment Interest	\$9.02	\$59.17	\$0.00		(\$59.17)
Total Total Investment Interest		\$9.02	\$59.17	\$0.00		(\$59.17)
Total Interest and Other Earnings		\$9.02	\$59.17	\$0.00		(\$59.17)
Other Miscellaneous Revenues						
101-000-000-369-30-00-00	Misc Rev.	\$0.00	\$29.81	\$0.00		(\$29.81)
Total Other Miscellaneous Revenues		\$0.00	\$29.81	\$0.00		(\$29.81)
Total Miscellaneous Revenues		\$9.02	\$88.98	\$0.00		(\$88.98)
101-000-000-395-10-00-00	Proceeds From Sales of Capital	\$0.00	\$0.00	\$0.00		\$0.00
Transfers-In						
101-000-000-397-00-00-01	Transfer from 301	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-397-00-41-00	Transfer IN -401	\$0.00	\$0.00	\$0.00		\$0.00
Total Transfers-In		\$0.00	\$0.00	\$0.00		\$0.00
Total Revenue		\$2,156.06	\$49,202.70	\$81,773.00	60.17%	\$32,570.30
Total City Streets		\$2,156.06	\$49,202.70	\$81,773.00	60.17%	\$32,570.30
Tourism						
Revenue						
Taxes						
Retail Sales and Use Taxes						
104-000-000-313-31-00-00	Hotel-Motel Tax	\$2,683.64	\$14,146.18	\$30,000.00	47.15%	\$15,853.82
Total Retail Sales and Use Taxes		\$2,683.64	\$14,146.18	\$30,000.00	47.15%	\$15,853.82
Total Taxes		\$2,683.64	\$14,146.18	\$30,000.00	47.15%	\$15,853.82
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
104-000-000-361-11-00-00	Investment Interest	\$5.26	\$41.12	\$130.00	31.63%	\$88.88
Total Total Investment Interest		\$5.26	\$41.12	\$130.00	31.63%	\$88.88
Total Interest and Other Earnings		\$5.26	\$41.12	\$130.00	31.63%	\$88.88
Total Miscellaneous Revenues		\$5.26	\$41.12	\$130.00	31.63%	\$88.88
Total Revenue		\$2,688.90	\$14,187.30	\$30,130.00	47.09%	\$15,942.70
Total Tourism		\$2,688.90	\$14,187.30	\$30,130.00	47.09%	\$15,942.70
Excise Reserve						
Revenue						
Taxes						
Other Taxes						
301-000-000-318-34-00-00	Real Estate Excise Tax -REET 1	\$1,567.92	\$10,814.55	\$9,000.00	120.16%	(\$1,814.55)
Total Other Taxes		\$1,567.92	\$10,814.55	\$9,000.00	120.16%	(\$1,814.55)
Total Taxes		\$1,567.92	\$10,814.55	\$9,000.00	120.16%	(\$1,814.55)
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
301-000-000-361-11-00-00	Investment Interest	\$0.10	\$8.52	\$0.00		(\$8.52)
	Total Total Investment Interest	\$0.10	\$8.52	\$0.00		(\$8.52)
	Total Interest and Other Earnings	\$0.10	\$8.52	\$0.00		(\$8.52)
	Total Miscellaneous Revenues	\$0.10	\$8.52	\$0.00		(\$8.52)
	Total Revenue	\$1,568.02	\$10,823.07	\$9,000.00	120.26%	(\$1,823.07)
	Total Excise Reserve	\$1,568.02	\$10,823.07	\$9,000.00	120.26%	(\$1,823.07)
Water						
	Revenue					
	Intergovernmental Revenues					
	Indirect Federal Grants					
401-000-000-333-66-46-00	Indirect Federal Grant from EPA	\$0.00	\$0.00	\$0.00		\$0.00
	Total Indirect Federal Grants	\$0.00	\$0.00	\$0.00		\$0.00
	State Grants					
401-000-000-334-04-90-00	State Grant - Department of Health	\$59,610.60	\$725,237.52	\$846,000.00	85.73%	\$120,762.48
	Total State Grants	\$59,610.60	\$725,237.52	\$846,000.00	85.73%	\$120,762.48
	Total Intergovernmental Revenues	\$59,610.60	\$725,237.52	\$846,000.00	85.73%	\$120,762.48
	Charges for Goods and Services					
	Physical Environment					
401-000-000-343-40-00-00	Water Sales	\$59,465.68	\$341,719.00	\$710,890.00	48.07%	\$369,171.00
401-000-000-343-40-00-01	Other Utilities	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-343-40-00-02	Other Rev Sources	\$1,759.99	\$14,176.15	\$5,000.00	283.52%	(\$9,176.15)
	Total Physical Environment	\$61,225.67	\$355,895.15	\$715,890.00	49.71%	\$359,994.85
	Total Charges for Goods and Services	\$61,225.67	\$355,895.15	\$715,890.00	49.71%	\$359,994.85
	Miscellaneous Revenues					
	Interest and Other Earnings					
	Total Investment Interest					
401-000-000-361-11-00-00	Investment Interest	\$16.72	\$188.40	\$200.00	94.20%	\$11.60
	Total Total Investment Interest	\$16.72	\$188.40	\$200.00	94.20%	\$11.60
	Total Interest and Other Earnings	\$16.72	\$188.40	\$200.00	94.20%	\$11.60
	Total Miscellaneous Revenues	\$16.72	\$188.40	\$200.00	94.20%	\$11.60
	Proprietary Funds Revenues					
401-000-000-372-00-00-00	Insurance Recoveries	\$0.00	\$726.67	\$0.00		(\$726.67)
	Capital Contributions					
401-000-000-379-00-00-01	Water Connections	\$0.00	\$3,750.00	\$7,500.00	50.00%	\$3,750.00
	Total Capital Contributions	\$0.00	\$3,750.00	\$7,500.00	50.00%	\$3,750.00
	Total Proprietary Funds Revenues	\$0.00	\$4,476.67	\$7,500.00	59.69%	\$3,023.33
	Other Financing Sources					
401-000-000-391-80-00-00	Intergovernmental Loan Proceeds	\$0.00	\$3,417.50	\$0.00		(\$3,417.50)
	Disposition of Capital Assets					
401-000-000-395-10-00-00	Proceeds From Sales of Capital	\$0.00	\$0.00	\$0.00		\$0.00
	Total Disposition of Capital Assets	\$0.00	\$0.00	\$0.00		\$0.00
	Total Other Financing Sources	\$0.00	\$3,417.50	\$0.00		(\$3,417.50)
	Total Revenue	\$120,852.99	\$1,089,215.24	\$1,569,590.00	69.39%	\$480,374.76
Total Water		\$120,852.99	\$1,089,215.24	\$1,569,590.00	69.39%	\$480,374.76
Water & Sewer Bond Redemption						
	Revenue					
	Miscellaneous Revenues					
	Interest and Other Earnings					
	Total Investment Interest					
403-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00
	Total Total Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00
	Total Interest and Other Earnings	\$0.00	\$0.00	\$0.00		\$0.00
	Total Miscellaneous Revenues	\$0.00	\$0.00	\$0.00		\$0.00
	Other Financing Sources					
403-000-000-397-00-00-00	Intertie Loan Usda 91-01	\$0.00	\$2,177.00	\$4,354.00	50.00%	\$2,177.00
403-000-000-397-00-00-02	Transfer - Sewer Usda-Sbr #3	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-397-00-00-03	Transfer-Sewer Pwtf97-791-007	\$0.00	\$14,200.52	\$14,299.00	99.31%	\$98.48
403-000-000-397-00-00-05	Transfer-Sewer Pwtf 04-691	\$0.00	\$1,633.38	\$1,646.00	99.23%	\$12.62
403-000-000-397-00-00-06	Transfer-Sewer Pwtf 05-691	\$0.00	\$24,346.36	\$24,718.00	98.50%	\$371.64
403-000-000-397-00-00-07	Transfer-Sewer DOE	\$0.00	\$140,509.68	\$285,424.00	49.23%	\$144,914.32
403-000-000-397-00-00-08	Transfer from Sewer PC13-961-054	\$0.00	\$1,226.85	\$1,226.00	100.07%	(\$0.85)
403-000-000-397-00-70-02	Transfer From Sewer Srf 94-08	\$52,153.94	\$104,307.88	\$104,308.00	100.00%	\$0.12
403-000-000-397-00-70-05	Tran From Wat Pwtf04-65104-013	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-397-00-72-04	Tran From Sewer Pwtf06-962-017	\$0.00	\$13,249.75	\$13,326.00	99.43%	\$76.25
403-000-000-397-00-72-06	Trans From Sewer-B of P 2008	\$14,823.40	\$29,646.80	\$29,648.00	100.00%	\$1.20
403-000-000-397-00-72-07	Trans From Sewer PWTF 09-951-050	\$0.00	\$0.00	\$0.00		\$0.00
	Total Other Financing Sources	\$66,977.34	\$331,298.22	\$478,949.00	69.17%	\$147,650.78
	Total Revenue	\$66,977.34	\$331,298.22	\$478,949.00	69.17%	\$147,650.78
Total Water & Sewer Bond Redemption		\$66,977.34	\$331,298.22	\$478,949.00	69.17%	\$147,650.78
Water & Sewer Bond Reserve						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Revenue						
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
404-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00
Total Total Investment Interest		\$0.00	\$0.00	\$0.00		\$0.00
Total Interest and Other Earnings		\$0.00	\$0.00	\$0.00		\$0.00
Total Miscellaneous Revenues		\$0.00	\$0.00	\$0.00		\$0.00
Other Financing Sources						
Transfers-In						
404-000-000-397-35-70-01	Wwtp-SRF Reserve- Refinance of	\$0.00	\$2,334.00	\$4,668.00	50.00%	\$2,334.00
404-000-000-397-35-70-02	Wwtp Srf Reserve- First Avenue	\$0.00	\$6,460.00	\$12,920.00	50.00%	\$6,460.00
404-000-000-397-35-70-03	Wwtp 2004-Usda Reserve	\$0.00	\$0.00	\$0.00		\$0.00
404-000-000-397-35-72-06	Wwtp 2008 Reserve-B of P	\$0.00	\$1,482.50	\$2,965.00	50.00%	\$1,482.50
Total Transfers-In		\$0.00	\$10,276.50	\$20,553.00	50.00%	\$10,276.50
Total Other Financing Sources		\$0.00	\$10,276.50	\$20,553.00	50.00%	\$10,276.50
Total Revenue		\$0.00	\$10,276.50	\$20,553.00	50.00%	\$10,276.50
Total Water & Sewer Bond Reserve		\$0.00	\$10,276.50	\$20,553.00	50.00%	\$10,276.50
Stormwater						
Revenue						
Charges for Goods and Services						
Physical Environment						
408-000-000-343-10-00-00	Storm Drainage	\$5,739.35	\$58,443.20	\$86,538.00	67.53%	\$28,094.80
Total Physical Environment		\$5,739.35	\$58,443.20	\$86,538.00	67.53%	\$28,094.80
Total Charges for Goods and Services		\$5,739.35	\$58,443.20	\$86,538.00	67.53%	\$28,094.80
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
408-000-000-361-11-00-00	Investment Interest	\$3.80	\$22.53	\$0.00		(\$22.53)
Total Total Investment Interest		\$3.80	\$22.53	\$0.00		(\$22.53)
Total Interest and Other Earnings		\$3.80	\$22.53	\$0.00		(\$22.53)
Total Miscellaneous Revenues		\$3.80	\$22.53	\$0.00		(\$22.53)
408-000-000-397-00-00-01	Transfer from 301	\$0.00	\$20,000.00	\$20,000.00	100.00%	\$0.00
408-000-000-397-00-00-02	Transfer from 101	\$0.00	\$8,000.00	\$8,000.00	100.00%	\$0.00
Total Revenue		\$5,743.15	\$86,465.73	\$114,538.00	75.49%	\$28,072.27
Total Stormwater		\$5,743.15	\$86,465.73	\$114,538.00	75.49%	\$28,072.27
Sewer						
Revenue						
Charges for Goods and Services						
Physical Environment						
409-000-000-343-50-00-00	Sewer Service Charges	\$61,104.88	\$423,101.00	\$776,518.00	54.49%	\$353,417.00
409-000-000-343-51-00-00	Seaview Sewer District Fees	\$23,271.84	\$99,006.47	\$285,982.00	34.62%	\$186,975.53
Total Physical Environment		\$84,376.72	\$522,107.47	\$1,062,500.00	49.14%	\$540,392.53
409-000-000-345-52-00-00	Seaview - SRF Loan Match	\$0.00	\$47,141.03	\$94,282.00	50.00%	\$47,140.97
Total Charges for Goods and Services		\$84,376.72	\$569,248.50	\$1,156,782.00	49.21%	\$587,533.50
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
409-000-000-361-11-00-00	Investment Income	\$62.00	\$429.99	\$500.00	86.00%	\$70.01
Total Total Investment Interest		\$62.00	\$429.99	\$500.00	86.00%	\$70.01
409-000-000-361-40-00-00	Other Revenue Sources	\$370.30	\$6,895.80	\$10,000.00	68.96%	\$3,104.20
Total Interest and Other Earnings		\$432.30	\$7,325.79	\$10,500.00	69.77%	\$3,174.21
Total Miscellaneous Revenues		\$432.30	\$7,325.79	\$10,500.00	69.77%	\$3,174.21
Proprietary Funds Revenues						
409-000-000-372-00-00-00	Insurance Recovery	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-379-00-00-00	Sewer Connections	\$0.00	\$0.00	\$0.00		\$0.00
Total Proprietary Funds Revenues		\$0.00	\$0.00	\$0.00		\$0.00
Other Financing Sources						
409-000-000-391-80-00-00	Intergovernmental Loan Proceed	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-391-80-00-01	Loan Proceeds	\$0.00	\$0.00	\$285,000.00	0.00%	\$285,000.00
Disposition of Capital Assets						
409-000-000-395-10-00-00	Proceeds Surplus Property	\$0.00	\$0.00	\$0.00		\$0.00
Total Disposition of Capital Assets		\$0.00	\$0.00	\$0.00		\$0.00
Total Other Financing Sources		\$0.00	\$0.00	\$285,000.00	0.00%	\$285,000.00
Total Revenue		\$84,809.02	\$576,574.29	\$1,452,282.00	39.70%	\$875,707.71
Total Sewer		\$84,809.02	\$576,574.29	\$1,452,282.00	39.70%	\$875,707.71
Grand Totals		\$379,775.51	\$2,733,043.38	\$4,681,502.00	58.38%	\$1,948,458.62



Expenditure

Starting Account Number: 001-000-000-508-80-00-00 Ending Cash & Investments

Ending Account Number: 999-000-000-584-00-00-00 Purchase of Investments

Period: 2015 - July

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Fund Current Expense						
Expenditure						
General Government Services						
Legislative						
Official Publication Services						
001-000-000-511-30-44-00	Official Publications	\$1,555.42	\$2,476.61	\$2,000.00	123.83%	(\$476.61)
Total Official Publication Services		\$1,555.42	\$2,476.61	\$2,000.00	123.83%	(\$476.61)
Legislative Services						
001-000-000-511-60-10-00	Salaries & Wages	\$1,538.86	\$10,544.45	\$18,000.00	58.58%	\$7,455.55
001-000-000-511-60-20-00	Personnel Benefits	\$224.58	\$1,162.12	\$1,537.00	75.61%	\$374.88
001-000-000-511-60-41-01	IT/Software Services	\$0.00	\$1,500.00	\$3,833.00	39.13%	\$2,333.00
001-000-000-511-60-43-00	Travel/Meals/Lodging	\$0.00	\$225.00	\$500.00	45.00%	\$275.00
001-000-000-511-60-46-00	Insurances	\$636.73	\$5,093.84	\$7,362.00	69.19%	\$2,268.16
001-000-000-511-60-47-00	Electricity	\$78.88	\$922.94	\$0.00		(\$922.94)
001-000-000-511-60-47-02	City Sewer - Museum	\$40.81	\$204.05	\$1,890.00	10.80%	\$1,685.95
001-000-000-511-60-48-00	Repair & Maintenance	\$0.00	\$0.00	\$200.00	0.00%	\$200.00
001-000-000-511-60-49-01	Miscellaneous	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
001-000-000-511-60-51-00	Election Costs	\$0.00	\$6,851.40	\$7,000.00	97.88%	\$148.60
Total Legislative Services		\$2,519.86	\$26,503.80	\$40,422.00	65.57%	\$13,918.20
Total Legislative		\$4,075.28	\$28,980.41	\$42,422.00	68.31%	\$13,441.59
Judicial						
001-000-000-512-50-40-03	Municipal Court Services	\$1,236.00	\$9,652.00	\$17,250.00	55.95%	\$7,598.00
001-000-000-512-50-40-04	Court Remit TO State	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
Total Judicial		\$1,236.00	\$9,652.00	\$20,750.00	46.52%	\$11,098.00
Financial and Records Services						
Financial Services						
001-000-000-514-20-10-00	Salaries & Wages	\$3,261.14	\$23,074.78	\$37,102.00	62.19%	\$14,027.22
001-000-000-514-20-20-00	Personnel Benefits	\$1,151.84	\$7,480.17	\$12,036.00	62.15%	\$4,555.83
001-000-000-514-20-31-00	Office & Operating Supplies	\$202.64	\$4,029.67	\$6,020.00	66.94%	\$1,990.33
001-000-000-514-20-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
001-000-000-514-20-41-00	Professional Services	\$385.00	\$8,970.27	\$7,000.00	128.15%	(\$1,970.27)
001-000-000-514-20-42-00	Communication	\$345.02	\$2,415.75	\$4,080.00	59.21%	\$1,664.25
001-000-000-514-20-43-00	Travel/Meals/Lodging	\$0.00	\$180.55	\$1,000.00	18.06%	\$819.45
001-000-000-514-20-43-01	Training	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
001-000-000-514-20-45-00	Postage Meter Rental	\$0.00	\$752.29	\$1,452.00	51.81%	\$699.71
001-000-000-514-20-46-00	Insurance	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-514-20-47-00	Electricity	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-514-20-47-01	Garbage Bills	\$285.22	\$1,976.15	\$3,049.00	64.81%	\$1,072.85
001-000-000-514-20-47-02	Water - City Hall	\$53.13	\$318.70	\$432.00	73.77%	\$113.30
001-000-000-514-20-47-03	Sewer - City Hall	\$78.33	\$469.82	\$1,440.00	32.63%	\$970.18
001-000-000-514-20-47-04	Storm Drainage	\$25.11	\$150.66	\$300.00	50.22%	\$149.34
001-000-000-514-20-48-00	Repairs & Maintenance	\$105.00	\$520.34	\$500.00	104.07%	(\$20.34)
001-000-000-514-20-49-00	Miscellaneous	\$0.00	\$145.00	\$4,000.00	3.63%	\$3,855.00
Budgeting, Accounting, Auditing (State Auditors)						
001-000-000-514-23-41-00	Audit Costs	\$12,888.50	\$12,888.50	\$20,400.00	63.18%	\$7,511.50
Total Budgeting, Accounting, Auditing (State Auditors)		\$12,888.50	\$12,888.50	\$20,400.00	63.18%	\$7,511.50
Total Financial Services		\$18,780.93	\$63,372.65	\$102,311.00	61.94%	\$38,938.35
Records Services						
001-000-000-514-30-50-00	Records Services	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-514-31-40-00	Recording Fees	\$105.00	\$657.00	\$0.00		(\$657.00)
Total Records Services		\$105.00	\$657.00	\$0.00		(\$657.00)
001-000-000-514-81-00-00	Licensing Fees	\$0.00	\$30.00	\$0.00		(\$30.00)
Total Financial and Records Services		\$18,885.93	\$64,059.65	\$102,311.00	62.61%	\$38,251.35
Legal						
001-000-000-515-30-41-00	Legal Services	\$1,674.00	\$12,168.00	\$20,000.00	60.84%	\$7,832.00
Total Legal		\$1,674.00	\$12,168.00	\$20,000.00	60.84%	\$7,832.00
Other General Government Services						
Miscellaneous						
001-000-000-519-70-49-00	Assoc of WA Cities (dues)	\$0.00	\$473.00	\$720.00	65.69%	\$247.00
001-000-000-519-70-49-01	Pacific Council of Governments	\$0.00	\$1,500.00	\$1,500.00	100.00%	\$0.00
001-000-000-519-70-49-02	Misc General Government	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-519-70-49-03	Pacific County EDC	\$0.00	\$500.00	\$500.00	100.00%	\$0.00
Total Miscellaneous		\$0.00	\$2,473.00	\$2,720.00	90.92%	\$247.00
Total Other General Government Services		\$0.00	\$2,473.00	\$2,720.00	90.92%	\$247.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Total General Government Services		\$25,871.21	\$117,333.06	\$188,203.00	62.34%	\$70,869.94
Public Safety						
Law Enforcement						
Administration						
001-000-000-521-10-50-00	Law Enforcement Contract	\$15,261.69	\$106,831.83	\$214,250.00	49.86%	\$107,418.17
Total Administration		\$15,261.69	\$106,831.83	\$214,250.00	49.86%	\$107,418.17
001-000-000-521-30-40-00	Drug Task Force	\$0.00	\$0.00	\$0.00		\$0.00
Total Law Enforcement		\$15,261.69	\$106,831.83	\$214,250.00	49.86%	\$107,418.17
Fire Control						
Administration						
001-000-000-522-10-10-00	Salaries & Wages	\$1,515.36	\$10,010.26	\$17,298.00	57.87%	\$7,287.74
001-000-000-522-10-20-00	Personnel Benefits	\$874.76	\$5,899.36	\$10,426.00	56.58%	\$4,526.64
001-000-000-522-10-20-01	Board of Volunteer Firemen	\$0.00	\$1,320.00	\$2,100.00	62.86%	\$780.00
001-000-000-522-10-20-02	Life & Disability Insurance	\$0.00	\$0.00	\$3,600.00	0.00%	\$3,600.00
001-000-000-522-10-31-00	Office & Operating Supplies	\$469.13	\$2,417.02	\$10,730.00	22.53%	\$8,312.98
001-000-000-522-10-31-01	Training/Attendance	\$40.00	\$2,372.14	\$9,150.00	25.93%	\$6,777.86
001-000-000-522-10-32-00	Gasoline	\$114.47	\$419.61	\$1,600.00	26.23%	\$1,180.39
001-000-000-522-10-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$7,700.00	0.00%	\$7,700.00
001-000-000-522-10-42-00	Communication	\$423.58	\$2,902.57	\$4,440.00	65.37%	\$1,537.43
001-000-000-522-10-49-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
Total Administration		\$3,437.30	\$25,340.96	\$67,044.00	37.80%	\$41,703.04
Facilities						
001-000-000-522-50-46-00	Insurance	\$824.83	\$7,394.00	\$9,540.00	77.51%	\$2,146.00
001-000-000-522-50-47-00	Electricity	\$205.77	\$4,112.20	\$7,000.00	58.75%	\$2,887.80
001-000-000-522-50-47-01	Water	\$156.51	\$949.50	\$1,500.00	63.30%	\$550.50
001-000-000-522-50-47-02	Sewer	\$221.19	\$1,350.11	\$2,940.00	45.92%	\$1,589.89
001-000-000-522-50-47-03	Storm Drainage	\$70.47	\$440.30	\$500.00	88.06%	\$59.70
001-000-000-522-50-48-00	Repair & Maintenance	\$0.00	\$2,180.22	\$2,800.00	77.87%	\$619.78
Total Facilities		\$1,478.77	\$16,426.33	\$24,280.00	67.65%	\$7,853.67
001-000-000-522-60-48-00	Vehicle & Equipment Maintenance	\$201.49	\$201.49	\$800.00	25.19%	\$598.51
Total Fire Control		\$5,117.56	\$41,968.78	\$92,124.00	45.56%	\$50,155.22
Detention and/or Correction						
Monitoring Of Prisoners						
001-000-000-523-20-40-00	Correctional Institutions	\$1,133.98	\$2,068.98	\$3,500.00	59.11%	\$1,431.02
001-000-000-523-21-00-01	Juvenile Facility	\$0.00	\$0.00	\$50.00	0.00%	\$50.00
Total Monitoring Of Prisoners		\$1,133.98	\$2,068.98	\$3,550.00	58.28%	\$1,481.02
Total Detention and/or Correction		\$1,133.98	\$2,068.98	\$3,550.00	58.28%	\$1,481.02
Emergency Services						
Emergency Preparedness						
001-000-000-525-60-51-00	Disaster Preparedness	\$1,475.50	\$4,426.50	\$5,753.00	76.94%	\$1,326.50
Total Emergency Preparedness		\$1,475.50	\$4,426.50	\$5,753.00	76.94%	\$1,326.50
Total Emergency Services		\$1,475.50	\$4,426.50	\$5,753.00	76.94%	\$1,326.50
Communications, Alarms and Dispatch						
Operations - Contracted Services						
001-000-000-528-60-51-00	Dispatch Services	\$8,152.75	\$24,458.25	\$28,729.00	85.13%	\$4,270.75
Total Operations - Contracted Services		\$8,152.75	\$24,458.25	\$28,729.00	85.13%	\$4,270.75
Total Communications, Alarms and Dispatch		\$8,152.75	\$24,458.25	\$28,729.00	85.13%	\$4,270.75
Total Public Safety		\$31,141.48	\$179,754.34	\$344,406.00	52.19%	\$164,651.66
Utilities and Environment						
Other Environmental Services						
Other						
001-000-000-539-90-41-00	Environmental Monitoring 2006	\$0.00	\$0.00	\$0.00		\$0.00
Total Other		\$0.00	\$0.00	\$0.00		\$0.00
Total Other Environmental Services		\$0.00	\$0.00	\$0.00		\$0.00
Total Utilities and Environment		\$0.00	\$0.00	\$0.00		\$0.00
Economic Environment						
001-000-000-553-70-51-00	Air Pollution Control	\$0.00	\$423.00	\$423.00	100.00%	\$0.00
Community Services						
Information Services						
001-000-000-557-20-41-00	Ilwaco Web Page	\$350.00	\$650.00	\$1,500.00	43.33%	\$850.00
Total Information Services		\$350.00	\$650.00	\$1,500.00	43.33%	\$850.00
Total Community Services		\$350.00	\$650.00	\$1,500.00	43.33%	\$850.00
Planning and Community Development						
Planning						
001-000-000-558-60-41-00	Planner Services	\$24,173.75	\$67,385.28	\$70,000.00	96.26%	\$2,614.72
Total Planning		\$24,173.75	\$67,385.28	\$70,000.00	96.26%	\$2,614.72
Total Planning and Community Development		\$24,173.75	\$67,385.28	\$70,000.00	96.26%	\$2,614.72
Total Economic Environment		\$24,523.75	\$68,458.28	\$71,923.00	95.18%	\$3,464.72
Mental and Physical Health						
Substance Abuse						
001-000-000-566-00-51-00	Alcohol Program 2%	\$0.00	\$163.14	\$250.00	65.26%	\$86.86
Total Substance Abuse		\$0.00	\$163.14	\$250.00	65.26%	\$86.86
Total Mental and Physical Health		\$0.00	\$163.14	\$250.00	65.26%	\$86.86

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Culture and Recreation						
Libraries						
Facilities						
001-000-000-572-50-41-00	Custodian Library	\$335.00	\$2,395.00	\$4,140.00	57.85%	\$1,745.00
001-000-000-572-50-46-00	Insurance	\$942.31	\$7,538.48	\$1,781.00	423.27%	(\$5,757.48)
001-000-000-572-50-47-00	Electricity	\$553.16	\$4,891.25	\$6,500.00	75.25%	\$1,608.75
001-000-000-572-50-47-01	City Water	\$165.25	\$971.12	\$1,200.00	80.93%	\$228.88
001-000-000-572-50-47-02	City Sewer	\$240.45	\$1,397.75	\$2,200.00	63.53%	\$802.25
001-000-000-572-50-47-03	Storm Drainage	\$10.99	\$63.76	\$100.00	63.76%	\$36.24
001-000-000-572-50-48-00	Repairs & Maintenance	\$681.12	\$1,054.60	\$900.00	117.18%	(\$154.60)
001-000-000-572-50-49-00	Miscellaneous	\$0.00	\$10.78	\$100.00	10.78%	\$89.22
Total Facilities		\$2,928.28	\$18,322.74	\$16,921.00	108.28%	(\$1,401.74)
Total Libraries		\$2,928.28	\$18,322.74	\$16,921.00	108.28%	(\$1,401.74)
Spectator and Community Events						
001-000-000-573-90-30-00	Street Banners	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-573-90-49-00	Black Lake Fishing Derby	\$0.00	\$4,124.27	\$5,000.00	82.49%	\$875.73
001-000-000-573-90-49-01	Port of Ilwaco Fireworks	\$0.00	\$7,500.00	\$15,000.00	50.00%	\$7,500.00
Total Spectator and Community Events		\$0.00	\$11,624.27	\$20,000.00	58.12%	\$8,375.73
001-000-000-575-50-40-00	Community Bldg Other - Electri	\$368.78	\$3,260.84	\$6,220.00	52.43%	\$2,959.16
001-000-000-575-50-40-01	Community Bldg Other-Mntc	\$73.56	\$1,858.52	\$2,000.00	92.93%	\$141.48
001-000-000-575-50-40-02	Community Building Water	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-575-50-40-03	Community Building Sewer	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-575-50-40-04	Community Building Insurance	\$0.00	\$0.00	\$9,120.00	0.00%	\$9,120.00
Park Facilities						
General Parks						
001-000-000-576-80-10-00	Parks Salaries and Wages	\$2,433.28	\$17,620.11	\$35,334.00	49.87%	\$17,713.89
001-000-000-576-80-20-00	Parks Benefits	\$898.55	\$5,958.71	\$14,969.00	39.81%	\$9,010.29
001-000-000-576-80-31-00	Office & Operating Supplies	\$2,344.23	\$6,613.77	\$4,500.00	146.97%	(\$2,113.77)
001-000-000-576-80-34-00	Aquatic Weed Treatment	\$2,057.00	\$2,057.00	\$19,519.00	10.54%	\$17,462.00
001-000-000-576-80-35-00	Small Tools & Equipment	\$217.49	\$573.42	\$7,000.00	8.19%	\$6,426.58
001-000-000-576-80-46-00	Insurance	\$198.45	\$1,587.60	\$2,294.00	69.21%	\$706.40
001-000-000-576-80-47-00	Electricity	\$92.40	\$631.79	\$1,000.00	63.18%	\$368.21
001-000-000-576-80-47-01	Water-Parks, Sprinklers,Blk Lake	\$190.35	\$1,133.07	\$2,600.00	43.58%	\$1,466.93
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$55.01	\$501.95	\$2,400.00	20.91%	\$1,898.05
001-000-000-576-80-47-03	Storm Drainage	\$21.98	\$1,552.91	\$2,000.00	77.65%	\$447.09
001-000-000-576-80-48-00	Repairs & Maintenance	\$0.00	\$1,105.63	\$8,500.00	13.01%	\$7,394.37
001-000-000-576-80-49-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-576-80-49-01	Other	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total General Parks		\$8,508.74	\$39,335.96	\$105,116.00	37.42%	\$65,780.04
Total Park Facilities		\$8,508.74	\$39,335.96	\$105,116.00	37.42%	\$65,780.04
Total Culture and Recreation		\$11,879.36	\$74,402.33	\$159,377.00	46.68%	\$84,974.67
Debt Service						
Redemption Of Long-Term Debt - Governmental Funds						
001-000-000-591-13-71-00	Usda RD #97-09 Bond - Prin	\$0.00	\$9,114.60	\$19,332.00	47.15%	\$10,217.40
001-000-000-591-22-71-00	BOP Fire Station - Prin	\$23,652.67	\$46,694.62	\$37,282.00	125.25%	(\$9,412.62)
001-000-000-591-48-71-01	John Deer Mower 8157-96 - Prin	\$1,000.00	\$7,000.00	\$12,000.00	58.33%	\$5,000.00
001-000-000-591-73-71-00	BOP Community Bldg - Prin	\$0.00	\$18,498.32	\$15,947.00	116.00%	(\$2,551.32)
Total Redemption Of Long-Term Debt - Governmental Funds		\$24,652.67	\$81,307.54	\$84,561.00	96.15%	\$3,253.46
Interest And Other Debt Service Costs						
001-000-000-592-13-83-00	Usda RD #97-09 Bond - Interest	\$0.00	\$4,149.40	\$7,195.00	57.67%	\$3,045.60
001-000-000-592-22-83-00	BOP Fire Station - Interest	\$15,063.63	\$30,737.98	\$40,150.00	76.56%	\$9,412.02
001-000-000-592-48-83-00	John Deer Mower 8157-96 -	\$82.23	\$575.61	\$500.00	115.12%	(\$75.61)
001-000-000-592-73-83-00	BOP Community Bldg - Interest	\$0.00	\$10,528.60	\$13,080.00	80.49%	\$2,551.40
Total Interest And Other Debt Service Costs		\$15,145.86	\$45,991.59	\$60,925.00	75.49%	\$14,933.41
Capital Expenditures						
001-000-000-594-14-62-00	Governmental Facility	\$0.00	\$2,854.27	\$3,000.00	95.14%	\$145.73
001-000-000-594-14-64-00	Administrative Equipment	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-594-42-64-00	Templin Foundation	\$0.00	\$14,000.00	\$14,000.00	100.00%	\$0.00
001-000-000-594-62-72-01	Community Building	\$0.00	\$0.00	\$0.00		\$0.00
Equipment						
001-000-000-594-64-22-00	Fire Department Vehicles	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-594-64-22-01	Fire Equipment	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Equipment		\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
001-000-000-594-76-64-00	Parks Vehicles	\$114.06	\$585.62	\$31,200.00	1.88%	\$30,614.38
Total Capital Expenditures		\$114.06	\$17,439.89	\$53,200.00	32.78%	\$35,760.11
001-000-000-597-00-00-00	Contingency	\$0.00	\$0.00	\$0.00		\$0.00
Total Debt Service		\$39,912.59	\$144,739.02	\$198,686.00	72.85%	\$53,946.98
Total Expenditure		\$133,328.39	\$584,850.17	\$962,845.00	60.74%	\$377,994.83
Total General Fund Current Expense		\$133,328.39	\$584,850.17	\$962,845.00	60.74%	\$377,994.83
City Streets						
Expenditure						
Transportation						
Road and Street Maintenance						
Roadway						
101-000-000-542-30-10-00	Salaries & Wages	\$2,201.60	\$16,334.42	\$31,066.00	52.58%	\$14,731.58

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
101-000-000-542-30-20-00	Benefits	\$822.54	\$5,706.43	\$12,917.00	44.18%	\$7,210.57
101-000-000-542-30-31-00	Roadway Operating	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
101-000-000-542-30-35-00	Roadway Equipment	\$0.00	\$1,055.32	\$2,000.00	52.77%	\$944.68
Total Roadway		\$3,024.14	\$23,096.17	\$47,983.00	48.13%	\$24,886.83
Traffic And Pedestrian Services						
Street Lighting						
101-000-000-542-63-47-00	Street Light Operating	\$617.71	\$4,452.19	\$6,005.00	74.14%	\$1,552.81
Total Street Lighting		\$617.71	\$4,452.19	\$6,005.00	74.14%	\$1,552.81
Snow And Ice Control						
101-000-000-542-66-31-00	Ice Control Operating	\$0.00	\$0.00	\$400.00	0.00%	\$400.00
Total Snow And Ice Control		\$0.00	\$0.00	\$400.00	0.00%	\$400.00
Street Cleaning						
101-000-000-542-67-30-00	Street Cleaning	\$0.00	\$383.97	\$4,000.00	9.60%	\$3,616.03
Total Street Cleaning		\$0.00	\$383.97	\$4,000.00	9.60%	\$3,616.03
Total Traffic And Pedestrian Services		\$617.71	\$4,836.16	\$10,405.00	46.48%	\$5,568.84
Roadside						
101-000-000-542-70-31-00	Roadside Operating	\$584.38	\$1,829.49	\$2,000.00	91.47%	\$170.51
Total Roadside		\$584.38	\$1,829.49	\$2,000.00	91.47%	\$170.51
Total Road and Street Maintenance		\$4,226.23	\$29,761.82	\$60,388.00	49.28%	\$30,626.18
Road and Street General Administration / Overhead						
101-000-000-543-30-30-00	Office And Operating	\$147.30	\$4,606.92	\$4,633.00	99.44%	\$26.08
101-000-000-543-30-30-01	Gasoline & Oil Products	\$200.29	\$1,725.35	\$1,500.00	115.02%	(\$225.35)
101-000-000-543-30-30-02	Small Tools & Equipment	\$6.02	\$1,610.53	\$1,500.00	107.37%	(\$110.53)
101-000-000-543-30-40-00	Safety Training	\$0.00	\$150.00	\$500.00	30.00%	\$350.00
101-000-000-543-30-40-01	Insurance	\$121.75	\$974.00	\$1,384.00	70.38%	\$410.00
Total Road and Street General Administration / Overhead		\$475.36	\$9,066.80	\$9,517.00	95.27%	\$450.20
Total Transportation		\$4,701.59	\$38,828.62	\$69,905.00	55.54%	\$31,076.38
Debt Service						
Roads/Streets Construction & Other Infrastructure						
Engineering						
101-000-000-595-10-41-01	Engineering-Brumbach	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-595-10-41-04	Engineering - Elizabeth	\$0.00	\$0.00	\$0.00		\$0.00
Total Engineering		\$0.00	\$0.00	\$0.00		\$0.00
Roadway						
101-000-000-595-30-61-00	Brumbach-Construction	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-595-30-65-00	Roadway Construction	\$0.00	\$151.71	\$0.00		(\$151.71)
Total Roadway		\$0.00	\$151.71	\$0.00		(\$151.71)
Traffic And Pedestrian Services						
Sidewalks						
101-000-000-595-61-60-01	Sidewalks	\$0.00	\$0.00	\$0.00		\$0.00
Total Sidewalks		\$0.00	\$0.00	\$0.00		\$0.00
Total Traffic And Pedestrian Services		\$0.00	\$0.00	\$0.00		\$0.00
Total Roads/Streets Construction & Other Infrastructure		\$0.00	\$151.71	\$0.00		(\$151.71)
Debt Service						
101-000-000-597-00-00-01	Contingency	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	\$0.00	\$5,750.00	\$11,500.00	50.00%	\$5,750.00
101-000-000-597-00-00-10	Transfer TO 408	\$0.00	\$8,000.00	\$8,000.00	100.00%	\$0.00
Total Debt Service		\$0.00	\$13,901.71	\$19,500.00	71.29%	\$5,598.29
Total Expenditure		\$4,701.59	\$52,730.33	\$89,405.00	58.98%	\$36,674.67
Total City Streets		\$4,701.59	\$52,730.33	\$89,405.00	58.98%	\$36,674.67
Tourism						
Expenditure						
104-000-000-557-30-40-01	Fishing Derby	\$0.00	\$35.07	\$0.00		(\$35.07)
104-000-000-557-30-40-02	Ilwaco Web Page	\$0.00	\$0.00	\$0.00		\$0.00
104-000-000-557-30-40-03	Miscellaneous	\$0.00	\$7,500.00	\$7,500.00	100.00%	\$0.00
104-000-000-557-30-41-01	Heritage Museum	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
104-000-000-557-30-41-02	Visitors Bldg. - City Portion	\$0.00	\$769.00	\$769.00	100.00%	\$0.00
104-000-000-557-30-41-03	Ilwaco Merchants Association	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
104-000-000-557-30-41-04	Peninsula Visitors Bureau	\$0.00	\$7,875.00	\$7,875.00	100.00%	\$0.00
104-000-000-557-30-41-05	Ilwaco Charter Association	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
104-000-000-557-30-46-00	Heritage Museum - Insurance	\$477.24	\$3,817.92	\$5,520.00	69.17%	\$1,702.08
Culture and Recreation						
Spectator and Community Events						
104-000-000-573-90-00-00	Merchants/marketing Committee	\$0.00	\$0.00	\$0.00		\$0.00
104-000-000-573-90-00-03	Visitors Bureau	\$0.00	\$0.00	\$0.00		\$0.00
Total Spectator and Community Events		\$0.00	\$0.00	\$0.00		\$0.00
Park Facilities						
General Parks						
Unit						
104-000-000-576-80-31-00	Office & Operating Supplies	\$45.21	\$45.21	\$0.00		(\$45.21)
Total Unit		\$45.21	\$45.21	\$0.00		(\$45.21)
Total General Parks		\$45.21	\$45.21	\$0.00		(\$45.21)
Total Park Facilities		\$45.21	\$45.21	\$0.00		(\$45.21)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Total Culture and Recreation		\$45.21	\$45.21	\$0.00		(\$45.21)
Debt Service						
104-000-000-597-00-00-00	Contingency	\$0.00	\$0.00	\$36,000.00	0.00%	\$36,000.00
104-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
Total Debt Service		\$0.00	\$0.00	\$38,500.00	0.00%	\$38,500.00
Total Expenditure		\$522.45	\$20,042.20	\$69,164.00	28.98%	\$49,121.80
Total Tourism		\$522.45	\$20,042.20	\$69,164.00	28.98%	\$49,121.80
Excise Reserve						
Expenditure						
Debt Service						
301-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$20,000.00	\$0.00		(\$20,000.00)
301-000-000-597-00-00-10	Transfer TO 408	\$0.00	\$0.00	\$20,000.00	0.00%	\$20,000.00
Total Debt Service		\$0.00	\$20,000.00	\$20,000.00	100.00%	\$0.00
Total Expenditure		\$0.00	\$20,000.00	\$20,000.00	100.00%	\$0.00
Total Excise Reserve		\$0.00	\$20,000.00	\$20,000.00	100.00%	\$0.00
Water						
Expenditure						
Utilities and Environment						
Water Utilities						
401-000-000-534-00-10-00	Salaries & Wages	\$21,148.63	\$141,589.29	\$220,634.00	64.17%	\$79,044.71
401-000-000-534-00-20-00	Benefits	\$7,774.08	\$44,316.02	\$73,651.00	60.17%	\$29,334.98
401-000-000-534-00-31-00	Operation & Maintenance	\$1,994.79	\$28,447.97	\$40,000.00	71.12%	\$11,552.03
401-000-000-534-00-31-01	Chemicals	\$483.35	\$11,791.89	\$40,000.00	29.48%	\$28,208.11
401-000-000-534-00-31-02	Monthly Excise Tax Pay	\$2,947.66	\$18,510.50	\$35,751.00	51.78%	\$17,240.50
401-000-000-534-00-31-03	Annual Meter Calibrations	\$0.00	\$1,583.60	\$2,500.00	63.34%	\$916.40
401-000-000-534-00-31-04	Annual Permit Fees	\$0.00	\$3,148.05	\$5,000.00	62.96%	\$1,851.95
401-000-000-534-00-31-05	Cleaning Water Tanks	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-31-06	Office & Customer Service	\$601.27	\$3,231.52	\$6,000.00	53.86%	\$2,768.48
401-000-000-534-00-32-00	Gasoline	\$428.15	\$2,675.22	\$7,500.00	35.67%	\$4,824.78
401-000-000-534-00-33-00	Intertie Water	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-35-00	Small Tools & Equipment	\$958.78	\$3,521.97	\$5,000.00	70.44%	\$1,478.03
401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$173.48	\$3,461.66	\$5,000.00	69.23%	\$1,538.34
401-000-000-534-00-41-00	Professional Services	\$0.00	\$3,012.13	\$10,000.00	30.12%	\$6,987.87
401-000-000-534-00-41-01	Attorney Fees	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-41-03	Professional Services - Electrician	\$4,865.44	\$12,415.93	\$12,000.00	103.47%	(\$415.93)
401-000-000-534-00-41-04	Professional Services - Computer	\$432.50	\$3,946.61	\$9,000.00	43.85%	\$5,053.39
401-000-000-534-00-41-05	Water Comp. Plan-Engineering	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-42-00	Communications	\$434.60	\$3,129.57	\$4,500.00	69.55%	\$1,370.43
401-000-000-534-00-43-00	Travel/Meals/Lodging	\$0.00	\$1,041.89	\$2,000.00	52.09%	\$958.11
401-000-000-534-00-44-00	Advertising & Printing	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-46-00	Insurance	\$1,626.52	\$13,012.16	\$18,802.00	69.21%	\$5,789.84
401-000-000-534-00-47-00	Electricity	\$2,088.08	\$15,169.66	\$35,000.00	43.34%	\$19,830.34
401-000-000-534-00-47-01	Water	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-47-02	Sewer	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-47-03	Storm Drainage	\$0.00	\$643.35	\$660.00	97.48%	\$16.65
401-000-000-534-00-48-00	Vehicle Repairs/Maintenance	\$0.00	\$409.72	\$5,000.00	8.19%	\$4,590.28
401-000-000-534-00-48-01	Water Line Replacement	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-534-00-49-00	Miscellaneous	\$0.00	\$452.31	\$7,500.00	6.03%	\$7,047.69
401-000-000-534-00-49-01	Safety Training	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
401-000-000-534-00-49-02	Software Upgrade	\$0.00	\$2,133.10	\$2,200.00	96.96%	\$66.90
Total Water Utilities		\$45,957.33	\$317,644.12	\$553,198.00	57.42%	\$235,553.88
Total Utilities and Environment		\$45,957.33	\$317,644.12	\$553,198.00	57.42%	\$235,553.88
Debt Service						
Redemption of Long Term Debt - Proprietary Funds						
401-000-000-591-34-72-00	Principal Pwtf - 94206	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-591-34-72-01	Principal Pwtf - 04-65104-013	\$0.00	\$0.00	\$16,985.00	0.00%	\$16,985.00
401-000-000-591-34-72-02	Principal DWSRF 11-952-016	\$0.00	\$0.00	\$20,475.00	0.00%	\$20,475.00
401-000-000-591-34-72-03	Principal DWSRF 11-952-015	\$0.00	\$0.00	\$27,000.00	0.00%	\$27,000.00
401-000-000-591-34-72-04	Principal DWSRF 11-952-017	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
Total Redemption of Long Term Debt - Proprietary Funds		\$0.00	\$0.00	\$67,460.00	0.00%	\$67,460.00
Interest And Other Debt Service Costs						
401-000-000-592-34-80-00	Interest Pwtf - 94206	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-592-34-83-01	Interest Pwtf - 04-65104-013	\$0.00	\$0.00	\$1,864.00	0.00%	\$1,864.00
401-000-000-592-34-83-02	Interest DWSRF 11-952-016	\$0.00	\$0.00	\$5,835.37	0.00%	\$5,835.37
401-000-000-592-34-83-03	Interest DWSRF 11-952-015	\$0.00	\$0.00	\$9,437.63	0.00%	\$9,437.63
401-000-000-592-34-83-04	Interest DWSRF 11-952-017	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
Total Interest And Other Debt Service Costs		\$0.00	\$0.00	\$17,637.00	0.00%	\$17,637.00
Capital Expenditures						
401-000-000-594-34-41-01	Engineering - Plant	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-41-02	Engineering - Distribution	\$0.00	\$3,417.50	\$0.00		(\$3,417.50)
401-000-000-594-34-62-00	Construction Project -Resvoir	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-62-01	Construction - Plant	\$0.00	\$743,174.25	\$846,000.00	87.85%	\$102,825.75
401-000-000-594-34-62-02	Construction - Distribution	\$0.00	\$3,330.45	\$3,500.00	95.16%	\$169.55
401-000-000-594-34-62-03	Plant Improvements	\$53,702.23	\$149,827.68	\$121,000.00	123.82%	(\$28,827.68)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
401-000-000-594-34-64-00	Vehicle Purchase	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-64-01	Equipment	\$615.69	\$12,760.96	\$40,500.00	31.51%	\$27,739.04
401-000-000-594-34-64-02	Contingency	\$0.00	\$0.00	\$100,000.00	0.00%	\$100,000.00
Total Capital Expenditures		\$54,317.92	\$912,510.84	\$1,111,000.00	82.13%	\$198,489.16
Transfer Out						
401-000-000-597-00-00-02	Transfer TO 001	\$0.00	\$6,187.50	\$12,375.00	50.00%	\$6,187.50
401-000-000-597-00-00-03	Transfer TO 403 Usda 91-01	\$0.00	\$2,177.00	\$4,354.00	50.00%	\$2,177.00
401-000-000-597-00-00-04	Transfer To403pwtf04-65104-013	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-597-00-00-05	Transfer to 101	\$0.00	\$0.00	\$0.00		\$0.00
Total Transfer Out		\$0.00	\$8,364.50	\$16,729.00	50.00%	\$8,364.50
Total Debt Service		\$54,317.92	\$920,875.34	\$1,212,826.00	75.93%	\$291,950.66
Total Expenditure		\$100,275.25	\$1,238,519.46	\$1,766,024.00	70.13%	\$527,504.54
Total Water		\$100,275.25	\$1,238,519.46	\$1,766,024.00	70.13%	\$527,504.54

Water & Sewer Bond Redemption

Expenditure						
Debt Service						
403-000-000-591-34-70-05	Pwtf 04-65104-013 Principal	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-591-34-72-00	Usda 91-01 Principal	\$0.00	\$1,117.82	\$2,378.00	47.01%	\$1,260.18
403-000-000-591-35-70-01	Pwtf 97-791-007 Principal	\$0.00	\$13,118.26	\$13,118.00	100.00%	(\$0.26)
403-000-000-591-35-70-03	Pwtf 04-691 Principal	\$0.00	\$1,496.22	\$1,496.00	100.01%	(\$0.22)
403-000-000-591-35-70-04	Pwtf 05-691 Principal	\$0.00	\$20,260.48	\$20,260.00	100.00%	(\$0.48)
403-000-000-591-35-72-01	Srf 94-08 Principal Only	\$52,153.94	\$104,307.88	\$104,308.00	100.00%	\$0.12
403-000-000-591-35-72-04	Pwtf - 06-962-0017 Principal	\$0.00	\$12,559.00	\$11,898.00	105.56%	(\$661.00)
403-000-000-591-35-72-05	PWTF PC13-961-054 Nesadi	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-591-35-72-06	B of P - 2008 - Principal	\$7,789.64	\$15,193.70	\$15,275.00	99.47%	\$81.30
403-000-000-591-35-72-07	PWTF PR09-951-050	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-591-35-78-00	DOE SRF L1300001- Principal	\$0.00	\$66,362.55	\$133,626.00	49.66%	\$67,263.45
403-000-000-591-35-78-01	DOE SRF L1300003 -Principal	\$0.00	\$18,118.96	\$38,964.00	46.50%	\$20,845.04
403-000-000-591-35-78-02	DOE SRF L1300006 - Principal	\$0.00	\$2,297.52	\$4,892.00	46.96%	\$2,594.48
Interest And Other Debt Service Costs						
403-000-000-592-34-80-00	Usda 91-01 Interest	\$0.00	\$1,059.18	\$1,976.00	53.60%	\$916.82
403-000-000-592-34-80-02	Pwtf - 2003 Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-34-80-03	Pwtf 04-691 Interest	\$0.00	\$137.16	\$150.00	91.44%	\$12.84
403-000-000-592-35-80-00	Usda 92-07 Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-01	Usda-Sbr #3 - Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-04	Pwtf - 06-962-0017 Interest	\$0.00	\$690.75	\$1,428.00	48.37%	\$737.25
403-000-000-592-35-80-05	PWTF PC13-961-054 Nesadi	\$0.00	\$1,226.85	\$1,226.00	100.07%	(\$0.85)
403-000-000-592-35-80-06	B of P - 2008 - Interest	\$7,033.76	\$14,453.10	\$14,372.00	100.56%	(\$81.10)
403-000-000-592-35-80-07	Pwtf 05-691 Interest	\$0.00	\$4,085.87	\$4,457.00	91.67%	\$371.13
403-000-000-592-35-80-08	Pwtf 97-791-007 Interest	\$0.00	\$1,082.26	\$1,181.00	91.64%	\$98.74
403-000-000-592-35-80-09	Pwtf 04-65104-013 Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-10	PWTF PR09-951-050	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-83-00	DOE SRF L1300001- Interest	\$0.00	\$41,470.80	\$82,041.00	50.55%	\$40,570.20
403-000-000-592-35-83-01	DOE SRF L1300003 - Interest	\$0.00	\$12,127.60	\$25,641.00	47.30%	\$13,513.40
403-000-000-592-35-83-02	DOE SRF L1300006 - Interest	\$0.00	\$132.25	\$263.00	50.29%	\$130.75
Total Interest And Other Debt Service Costs		\$7,033.76	\$76,465.82	\$132,735.00	57.61%	\$56,269.18
Total Debt Service		\$66,977.34	\$331,298.21	\$478,950.00	69.17%	\$147,651.79
Total Expenditure		\$66,977.34	\$331,298.21	\$478,950.00	69.17%	\$147,651.79
Total Water & Sewer Bond Redemption		\$66,977.34	\$331,298.21	\$478,950.00	69.17%	\$147,651.79

Stormwater

Expenditure						
Utilities and Environment						
Flood Control						
408-000-000-531-38-10-00	Salaries & Wages	\$1,200.29	\$8,380.08	\$15,107.00	55.47%	\$6,726.92
408-000-000-531-38-20-00	Benefits	\$442.07	\$2,805.70	\$5,335.00	52.59%	\$2,529.30
408-000-000-531-38-31-01	Operations & Maintenance	\$134.40	\$7,825.40	\$8,800.00	88.93%	\$974.60
408-000-000-531-38-31-02	Excise Tax	\$98.15	\$987.55	\$1,600.00	61.72%	\$612.45
408-000-000-531-38-32-00	Gas/Oil Products	\$200.29	\$740.06	\$1,000.00	74.01%	\$259.94
408-000-000-531-38-35-00	Small Tools	\$0.00	\$156.56	\$1,500.00	10.44%	\$1,343.44
408-000-000-531-38-43-02	Training	\$0.00	\$0.00	\$0.00		\$0.00
408-000-000-531-38-46-00	Insurance	\$57.83	\$462.64	\$692.00	66.86%	\$229.36
Total Flood Control		\$2,133.03	\$21,357.99	\$34,034.00	62.75%	\$12,676.01
Total Utilities and Environment		\$2,133.03	\$21,357.99	\$34,034.00	62.75%	\$12,676.01
Debt Service						
Redemption of Long Term Debt - Proprietary Funds						
408-000-000-591-38-72-01	Strmwater -Principal #19900038	\$0.00	\$1,775.93	\$3,588.00	49.50%	\$1,812.07
408-000-000-591-38-72-02	Pw-04-691 Principal	\$0.00	\$1,496.22	\$1,496.00	100.01%	(\$0.22)
408-000-000-591-38-72-03	Pw-05-691-023 Principal	\$0.00	\$20,260.48	\$20,260.00	100.00%	(\$0.48)
Total Redemption of Long Term Debt - Proprietary Funds		\$0.00	\$23,532.63	\$25,344.00	92.85%	\$1,811.37
Interest And Other Debt Service Costs						
408-000-000-592-31-83-01	Strmwater - Interest #19900038	\$0.00	\$583.51	\$1,131.00	51.59%	\$547.49
408-000-000-592-31-83-02	Pw-04-691 Interest	\$0.00	\$137.16	\$150.00	91.44%	\$12.84
408-000-000-592-31-83-03	Pw-05-691-023 Interest	\$0.00	\$4,085.86	\$4,457.00	91.67%	\$371.14
Total Interest And Other Debt Service Costs		\$0.00	\$4,806.53	\$5,738.00	83.77%	\$931.47

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Capital Expenditures						
408-000-000-594-31-64-00	Drainage Construction	\$572.64	\$12,546.16	\$48,500.00	25.87%	\$35,953.84
Total Capital Expenditures		\$572.64	\$12,546.16	\$48,500.00	25.87%	\$35,953.84
Transfer Out						
408-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	\$0.00	\$2,750.00	\$5,500.00	50.00%	\$2,750.00
Total Transfer Out		\$0.00	\$2,750.00	\$5,500.00	50.00%	\$2,750.00
Total Debt Service		\$572.64	\$43,635.32	\$85,082.00	51.29%	\$41,446.68
Total Expenditure		\$2,705.67	\$64,993.31	\$119,116.00	54.56%	\$54,122.69
Total Stormwater		\$2,705.67	\$64,993.31	\$119,116.00	54.56%	\$54,122.69
Sewer						
Expenditure						
409-000-000-520-35-83-02	DOE SRF L1300006 - Interest	\$0.00	\$0.00	\$0.00		\$0.00
Utilities and Environment						
Sewer Utilities						
409-000-000-535-00-10-00	Salaries And Wages	\$12,566.67	\$86,572.25	\$145,423.00	59.53%	\$58,850.75
409-000-000-535-00-20-00	Employee Benefits	\$5,192.14	\$30,578.35	\$53,378.00	57.29%	\$22,799.65
409-000-000-535-00-31-01	Operations And Maintenance	\$1,090.31	\$11,543.23	\$12,000.00	96.19%	\$456.77
409-000-000-535-00-31-02	Chemicals	\$420.48	\$9,907.15	\$16,000.00	61.92%	\$6,092.85
409-000-000-535-00-31-03	Excise Tax	\$1,187.56	\$7,960.51	\$15,530.00	51.26%	\$7,569.49
409-000-000-535-00-31-04	Annual Meter Calibrations	\$0.00	\$1,592.71	\$3,000.00	53.09%	\$1,407.29
409-000-000-535-00-31-05	Doe Annual Permit	\$0.00	\$7,207.39	\$12,350.00	58.36%	\$5,142.61
409-000-000-535-00-31-06	Screen Panels And Brushes	\$0.00	\$0.00	\$6,000.00	0.00%	\$6,000.00
409-000-000-535-00-31-07	Lab Supplies	\$364.18	\$9,713.13	\$4,000.00	242.83%	(\$5,713.13)
409-000-000-535-00-31-08	Office Supplies & Customer	\$211.25	\$1,944.70	\$4,800.00	40.51%	\$2,855.30
409-000-000-535-00-32-00	Gas/oil Products	\$702.08	\$1,716.00	\$4,500.00	38.13%	\$2,784.00
409-000-000-535-00-35-00	Small Tools	\$0.00	\$156.56	\$3,000.00	5.22%	\$2,843.44
409-000-000-535-00-41-00	Attorney Fees	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
409-000-000-535-00-41-01	Professional Services - Electrician	\$0.00	\$13,256.62	\$20,000.00	66.28%	\$6,743.38
409-000-000-535-00-41-02	Professional Services - Computer	\$225.00	\$6,439.02	\$5,000.00	128.78%	(\$1,439.02)
409-000-000-535-00-41-04	Professional Services - Brush Right	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-535-00-42-00	Communications	\$435.90	\$2,982.10	\$5,000.00	59.64%	\$2,017.90
409-000-000-535-00-43-01	Travel/meals & Lodging	\$0.00	\$124.41	\$2,500.00	4.98%	\$2,375.59
409-000-000-535-00-43-02	Training	\$0.00	\$1,487.00	\$3,500.00	42.49%	\$2,013.00
409-000-000-535-00-45-00	Spray Sludge Disposal Site	\$1,300.00	\$32,734.80	\$45,000.00	72.74%	\$12,265.20
409-000-000-535-00-46-00	Insurance	\$1,201.61	\$20,537.58	\$24,894.00	82.50%	\$4,356.42
409-000-000-535-00-47-01	Electricity	\$3,707.70	\$27,875.86	\$60,000.00	46.46%	\$32,124.14
409-000-000-535-00-47-02	Water	\$447.97	\$2,623.33	\$5,000.00	52.47%	\$2,376.67
409-000-000-535-00-47-03	Sewer	\$548.54	\$3,177.46	\$7,200.00	44.13%	\$4,022.54
409-000-000-535-00-47-04	Garbage Services	\$72.81	\$1,068.81	\$2,200.00	48.58%	\$1,131.19
409-000-000-535-00-47-05	Storm Drainage	\$32.98	\$303.43	\$600.00	50.57%	\$296.57
409-000-000-535-00-48-01	Repairs And Maintenance	\$1,321.11	\$12,654.69	\$10,000.00	126.55%	(\$2,654.69)
409-000-000-535-00-48-02	Annual Pipe Clean/tv Inspect	\$3,957.33	\$12,182.47	\$10,000.00	121.82%	(\$2,182.47)
409-000-000-535-00-48-03	Miscellaneous	\$0.00	\$3,142.42	\$3,000.00	104.75%	(\$142.42)
Total Sewer Utilities		\$34,985.62	\$309,481.98	\$487,875.00	63.43%	\$178,393.02
Total Utilities and Environment		\$34,985.62	\$309,481.98	\$487,875.00	63.43%	\$178,393.02
Debt Service						
Capital Expenditures						
409-000-000-594-35-63-00	Sewer Line Replace/repair	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
409-000-000-594-35-63-01	Engineering - Collection System	\$0.00	\$0.00	\$285,000.00	0.00%	\$285,000.00
409-000-000-594-35-64-01	Machinery & Equipment	\$0.00	\$295.36	\$187,425.00	0.16%	\$187,129.64
409-000-000-594-35-64-02	Vehicle Purchase -Grit Trlr	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-594-35-64-03	Pump	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-594-63-35-04	Treatment Plant Roof	\$0.00	\$0.00	\$49,200.00	0.00%	\$49,200.00
Equipment						
409-000-000-594-64-35-00	Software Upgrade	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-594-64-35-04	Add'l Machinery & Equipment	\$4,246.18	\$11,642.83	\$10,000.00	116.43%	(\$1,642.83)
409-000-000-594-64-35-05	Contingency	\$0.00	\$0.00	\$0.00		\$0.00
Total Equipment		\$4,246.18	\$11,642.83	\$10,000.00	116.43%	(\$1,642.83)
Total Capital Expenditures		\$4,246.18	\$11,938.19	\$541,625.00	2.20%	\$529,686.81
Transfer Out						
409-000-000-597-00-00-02	Transfer TO 001-Bldg. Rental	\$0.00	\$10,137.50	\$20,275.00	50.00%	\$10,137.50
409-000-000-597-00-00-04	Wwtp - TO 403 Srf Redemption	\$52,153.94	\$244,817.56	\$389,732.00	62.82%	\$144,914.44
409-000-000-597-00-00-05	Wwtp - TO 403 Pwtf Redemption	\$0.00	\$15,427.37	\$15,525.00	99.37%	\$97.63
409-000-000-597-00-00-10	TO 403 Wwtp Pwtf 06-962-017	\$0.00	\$13,249.75	\$13,326.00	99.43%	\$76.25
409-000-000-597-00-00-11	TO 403 Wwtp Pwtf Red05-691-023	\$0.00	\$24,346.36	\$24,718.00	98.50%	\$371.64
409-000-000-597-00-00-12	TO 403 Wwtp Pwtf Red04-691-Pre	\$0.00	\$1,633.38	\$1,646.00	99.23%	\$12.62
409-000-000-597-00-00-13	WWTP to 403 PWTF PR09-951-	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-597-00-00-14	TO 404 Wwtp B of P Reserve	\$0.00	\$1,482.50	\$2,965.00	50.00%	\$1,482.50
409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008 Redemp	\$14,823.40	\$29,646.80	\$29,648.00	100.00%	\$1.20
409-000-000-597-00-00-16	Wwtp - TO 404 Srf Reserve	\$0.00	\$8,794.00	\$17,588.00	50.00%	\$8,794.00
Total Transfer Out		\$66,977.34	\$349,535.22	\$515,423.00	67.82%	\$165,887.78
Total Debt Service		\$71,223.52	\$361,473.41	\$1,057,048.00	34.20%	\$695,574.59
Total Expenditure		\$106,209.14	\$670,955.39	\$1,544,923.00	43.43%	\$873,967.61
Total Sewer		\$106,209.14	\$670,955.39	\$1,544,923.00	43.43%	\$873,967.61

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Grand Totals		\$414,719.83	\$2,983,389.07	\$5,050,427.00	59.07%	\$2,067,037.93

**CITY OF ILWACO
ORDINANCE NO. XXX**

**AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ESTABLISHING A
FALSE ALARM FEE STRUCTURE AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, false alarms are costly and waste valuable police and fire resources;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. Chapter 9 shall be amended to add the following provision as Section 9.01:

BURGLAR AND FIRE ALARM SYSTEMS

<u>Section 1</u>	Purpose.
<u>Section 2</u>	Definitions.
<u>Section 3</u>	Emergency response card.
<u>Section 4</u>	False alarms.
<u>Section 5</u>	Ownership and maintenance.
<u>Section 6</u>	Tampering with fire and/or burglar alarm systems.
<u>Section 7</u>	Work on auxiliary systems – Notice.
<u>Section 8</u>	Automatic calling devices prohibited.
<u>Section 9</u>	Administrative decisions, notice.
<u>Section 10</u>	Appeal from administrative decision, finality.
<u>Section 11</u>	Private agencies.
<u>Section 12</u>	Violation – Penalties.

Section 1 Purpose.

It is the intent of this chapter to reduce the number of false alarms occurring within the city and resultant waste of city resources by providing for corrective administrative action, including fees and criminal penalties.

Section 2 Definitions.

- 1) “Authorized service personnel” means those persons who, by reason of their experience, trade or occupation, have met the minimum state requirements for serving such alarm systems and who are licensed by the state of Washington to work on an alarm system.
- 2) “Burglar alarm” means, for purposes of this chapter, the transmission of an alarm by automatic alarm systems and circuits leading to the connection with Pacific County Communication or any component part thereof for the purpose of summoning the police department when a burglary or emergency is occurring.
- 3) **“Densely populated structures” means multi-family dwellings, schools, hospitals and similar structures.**

- 4) "False alarm" means:
- (a) The activation of a burglar and/or a robbery alarm for the purposes of summoning the police at a time when no burglary or robbery is being committed or attempted on the premises; or
 - (b) **The activation of a fire alarm, or any other alert to authorities, for the purposes of summoning the fire department at a time when no fire or emergency is occurring.**
 - (c) The activation of a fire alarm caused by defective or improperly maintained equipment for the purpose of summoning the fire department at a time when no fire or emergency is occurring.
- 5) "Fire alarm" means, for the purposes of this chapter, the transmission of an alarm by automatic alarm systems, circuits, **and/or telephones** leading to the connection with Pacific County Communication or any component part thereof for the purpose of summoning the fire department when a fire or emergency is occurring.
- 6) "Person" means any natural person, firm, partnership, corporation or unincorporated association.
- 7) "Premises" means any building, structure, enclosure, real property or vehicle.

Section 3 Emergency response card.

It is unlawful to have or maintain on any premises a burglary and/or robbery alarm or fire alarm unless there is on file with the police department an emergency response card containing no more than **(3)** three names and current phone numbers of persons authorized to enter the premises if summoned. Names and phone numbers shall be provided in writing to the Long Beach police department.

Section 4 False alarms.

(1) Police. Each and every burglary alarm **system** requiring a response within the City of Ilwaco shall be allowed two **automatic** false alarms during any calendar year. Thereafter, false alarms shall be assessed a fee as follows: 3rd False alarm in the calendar year \$50.00, 4th False Alarm in the calendar year \$100.00, 5th and subsequent alarms in the calendar year \$200.00.

(2) Fire. Each and every false alarm requiring a response within the City of Ilwaco shall be allowed one false alarm during any 30-day period. Thereafter, false alarms in said 30-day period shall be assessed a fee as follows: 2nd False alarm in the calendar year \$50.00, 3rd False Alarm in the calendar year \$100.00, 4th and subsequent alarms in the calendar year \$200.00.

(3) The City shall maintain a formal database of false alarms, accessible by address, for the purpose of assuring there is a record supporting Section 4 (1) and (2).

(4) Audible Alarm. Any alarm audible upon abutting property for a period in excess of 20 minutes is declared to be a public nuisance.

Section 5 Ownership and maintenance.

Ownership and maintenance of alarm systems, circuits leading to the connection with Pacific County Communications, or any component parts thereof, except as herein provided, shall remain and be the responsibility of the person owning or leasing the property.

Section 6 Tampering with fire and/or burglar alarm systems.

(1) Tampering. It shall be unlawful for any person to tamper with or to wantonly cut, break, deface, or actuate any alarm device (including auxiliary alarm devices, wires or wire supports, or appurtenances thereto), or intentionally to transmit an alarm knowing no emergency exists.

(2) Exception. Subsection (1) of this section shall not apply to city employees in the police division or fire department engaged in their official duties.

(3) Exception – Manufacturer’s Representatives. Subsection (1) of this section shall not apply to any competent representative of a manufacturer of burglar alarm equipment or fire alarm equipment who, with the consent of the chief of police or fire chief, is modifying, adjusting, altering, repairing, or replacing the system or any of its component equipment.

(4) Exception – Insurance Rating Engineer. Subsection (1) of this section shall not apply to any competent insurance rating engineer who is testing the system in discharge of his duties and with permission of the chief of police or fire chief.

Section 7 Work on auxiliary systems – Notice.

Any person doing any work on an auxiliary alarm system that may cause a signal to be transmitted over the city system shall notify the chief of police or fire chief before doing such work, stating the time and place thereof.

Section 8 Automatic calling devices prohibited.

No person shall use or operate, or attempt to use or operate, or cause to be used or operated, or arrange, adjust, program, or otherwise provide or install any device or combination of devices that will, upon activation, either mechanically, electronically, or by other automatic means, initiate a telephonic or recorded message to any telephone number assigned, or any additional telephone numbers assigned, to any ~~rotary~~ **telephone** system of the City of Ilwaco including, but not limited to, the city of Long Beach police department or fire department.

Section 9 Administrative decisions, notice.

Notice of imposition of any administrative sanction, including the imposition of a fee or order of disconnection, under the provisions of this chapter, shall be given to the person having or maintaining a burglary, robbery and/or fire alarm on premises owned or occupied by him, providing that with respect to business premises, the owner, manager, or chief administrative agent regularly assigned and employed on the premises at the time of the occurrence of a false alarm shall be presumed to be the person having or maintaining said alarm on said business premises.

Section 10 Appeal from administrative decision, finality.

Any person subject to the imposition of a fee, order of disconnection or other administrative sanction under the terms of this chapter, shall have a right of appeal therefrom to a hearings officer for the City of Ilwaco, pursuant to the process established in Title 11, Chapter 4. ~~Unless a written notice of appeal is filed with the city clerk within 14 days of receipt of notice of imposition of administrative sanction, said sanction is deemed to be final.~~

Section 11 Private agencies.

Any private agency, business or other entity monitoring fire, burglary or robbery alarm systems within the corporate limits of the City of Ilwaco shall notify Pacific County Communications, as the case may be, immediately upon receiving an alarm. All other notifications shall be secondary. Any private agency, business or other entity making a vehicular response to an alarm shall not display emergency lighting or otherwise disregard any traffic signals, speed restrictions or other laws in responding to said alarm.

Section 12 Densely Populated Structures

Densely populated structures which can generate inordinate numbers of unintentional alarms which are not within the definition of "false alarms" otherwise remain subject to the provisions of this Chapter; provided however that the Police Chief or Fire Chief may waive the count of any such alarms as deemed appropriate.

Section 123 Violation – Penalties.

Any person who willfully ~~fails~~ refuses to pay the amount of any citation within 30 days from the date of issuance or, if appealed, 30 days after the decision of the City of Ilwaco hearings officer shall be ~~guilty of~~ cited with a misdemeanor and which shall be ~~punishedable~~ by not more than 90 days in jail and by a fine of not more than \$300 or both such incarceration and fine.

Section 2. Title 11, section 11.04.020 is amended to include Code Section 9.01 Burglar and Fire Alarm Systems.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 4. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____, 2015.

Mike Cassinelli, Mayor

ATTEST:

Holly Beller, City Clerk

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: Month date, Year

EFFECTIVE: Month date, Year

Chapter 11.04 GENERAL PROVISIONS

Sections:

11.04.010 Title.

11.04.020 Application.

11.04.030 Purpose and authority.

11.04.040 Conflicts.

11.04.050 Meaning of terms.

11.04.060 Severability.

11.04.070 Not exclusive.

11.04.010 Title.

This title shall be known as the enforcement procedures ordinance of the city of Ilwaco, referred to hereinafter as "this title." (Ord. 844 § 1 (part), 2015)

11.04.020 Application.

The provisions of this title shall apply to the enforcement of Chapters 8.04 (Nuisances Generally), 8.08 (Junk) and 8.12 (Junk Vehicles) of Title 8, Health and Safety, and the entirety of Title 14, Development Standards, and Title 15, Unified Development Code. The provisions of this title are in addition to such other remedies as are provided by Washington State statute and this code. (Ord. 844 § 1 (part), 2015)

11.04.030 Purpose and authority.

The purpose of this title is to establish an effective and efficient system to enforce regulations of the city of Ilwaco, to provide an opportunity to correct alleged violations of such regulations, to establish monetary penalties for violations as authorized by RCW 35A.11.020, to provide for an appeal process on an alleged violation, and to establish a standard procedure to be used by the city to abate unsafe or unlawful conditions. (Ord. 844 § 1 (part), 2015)

11.04.040 Conflicts.

In the event of a conflict between this title and any other provision of this code or city ordinances providing for a civil penalty, this title shall control. (Ord. 844 § 1 (part), 2015)

11.04.050 Meaning of terms.

For the purposes of this code, whenever the terms "civil infraction" and "civil penalty" are used in any code, ordinance, or regulation of the city, those terms shall be deemed to have

the same meanings as the terms "civil violation" and "monetary penalty," respectively, as used herein. (Ord. 844 § 1 (part), 2015)

11.04.060 Severability.

If any one (1) or more sections, subsections, or sentences of this title are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this title and the same shall remain in full force and effect. (Ord. 844 § 1 (part), 2015)

11.04.070 Not exclusive.

The provisions of this title are not exclusive, and may be used in addition to other enforcement provisions authorized by this code, except as precluded by law. (Ord. 844 § 1 (part), 2015)

**CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING**

- A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 8/10/15 Council Business Item: 8/24/15
- B. Issue/Topic: **Department of Health Contract Amendment – Watershed Grant**
- C. Sponsor(s):
 1. Cassinelli 2.
- D. Background (overview of why issue is before council):
 1. In June of 2014, the City of Ilwaco was awarded a grant from the Department of Health of \$15,000 to help improve the management process of the Indian Creek. This work has been completed by Garrett Phillips at CREST, and the council has passed the Watershed Source Plan pending comments from DOH.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1. This amendment is to add the attachment IV, which is an explanation of the grant elements. It lists the general information about the grant, what steps have been completed and what is left. This amendment doesn't affect the funds or the grant period, it is just purely informational.
- F. Impacts:
 1. Fiscal: None
 2. Legal: None
 3. Personnel: None
 4. Service/Delivery: None
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
- I. Time Constraints/Due Dates:
- J. Proposed Motion: **I move to authorize Mayor to approve contract amendment N20735-3 for the Department of Health Watershed Grant.**

Ariel Smith

From: Christensen, Tonja M (DOH) <tonja.christensen@doh.wa.gov>
Sent: Wednesday, July 29, 2015 11:47 AM
To: treasurer@ilwaco-wa.gov
Cc: Myers, Karena (DOH); Dunn, Connie (DOH); Hayes, Corina M (DOH)
Subject: REVISED: Department of Health Contact #N20735-3
Attachments: N20735-3 City of Ilwaco Revised.pdf

Dear Contractor,

NOTE: this is a revision. Please discard the email sent 7/24/15 and all documentation.

Please find attached an electronic version of the above mentioned contract amendment with the Department of Health.

Please follow the signing instructions below, and return the original/s of the contract as soon as possible to our mailing address below. This office does not recognize a copied, scanned, faxed, or stamped signature as an original signature.

- Our office requires one fully signed original of the contract. Please print the contract **one time, sign and date**, and **mail it** to our office for signature. We will sign the contract and send an electronic copy to you.
- If you require a signed original, please print **two originals, sign and date**, and **return both originals and a self-addressed envelope** to our office. We will sign the contracts and return one fully signed original to you.
- If you prefer, you may **print only the signature page/s, sign and date**, and **mail it** to our office at the below address. We will sign the contract and send an electronic copy of the entire contract to you.

Mailing Address:

WA State Department of Health
Contracts Office
PO Box 47905
Olympia, WA 98504-7905

Questions concerning the *Statement of Work* should be directed to:
Corina Hayes (360) 236-3114, Corina.Hayes@doh.wa.gov

Thank you,

Tonja Christensen

Contracts Specialist 1
Contracts and Procurement Office
Washington State Department of Health
(360) 236-3914



CONTRACT AMENDMENT

1. NAME OF CONTRACTOR City of Ilwaco	2. CONTRACT NUMBER N20735-3
1a. ADDRESS OF CONTRACTOR (STREET) PO Box 458	2a. AMENDMENT NUMBER <div style="text-align: center; font-size: 1.2em;">3</div>
1b. CITY, STATE, ZIP CODE Ilwaco, WA 98624	
3. <input checked="" type="checkbox"/> THIS ITEM APPLIES ONLY TO BILATERAL AMENDMENTS. The Contract identified herein, including any previous amendments thereto, is hereby amended as set forth in Item 5 below by mutual consent of all parties hereto.	
4. <input type="checkbox"/> THIS ITEM APPLIES ONLY TO UNILATERAL AMENDMENTS. The Contract identified herein, including any previous amendments thereto, is hereby unilaterally amended as set forth in Item 5 below pursuant to that changes and modifications clause as contained therein.	
5. DESCRIPTION OF AMENDMENT: The purpose of this amendment is to correct the Federal Grant Award Number and Federal Grant Award Name as follows: <div style="margin-left: 20px;"> 5a. Attachment IV: Addition of Attachment IV – Federal Grant Data Elements, attached hereto and incorporated herein. 5b. Consideration: This amendment neither increases nor decreases Contract Consideration; therefore, the revised maximum consideration of this contract and all amendments shall not exceed \$15,000.00. 5c. Period of Performance: remains unchanged. 5d. The Effective Date of this Amendment: is the Date of Execution. </div>	
6. All other terms and conditions of the original contract and any subsequent amendments thereto remain in full force and effect.	
7. <input type="checkbox"/> This is a unilateral amendment. Signature of contractor is not required below. <input checked="" type="checkbox"/> Contractor hereby acknowledges and accepts the terms and conditions of this amendment. Signature is required below.	
CONTRACTOR SIGNATURE (also, please print/type your name)	DATE
DOH CONTRACTING OFFICER SIGNATURE	DATE

N20735-3 City of Ilwaco

	Item Description	Federal Funding Source #1	Federal Funding Source #2
1	<i>Subrecipient Name (Exactly as listed in DUNS):</i> <u>www.SAM.gov</u> Click on the web address above and then click on "search records" tab and enter the sub-recipient's name in the "Quick Search" box, then press enter.	City of Ilwaco	City of Ilwaco
2	<i>Subrecipient DUNS Number:</i> <u>www.SAM.gov</u> A 9 digit number that can be found on the web address above.	003206976	003206976
3	<i>Federal Award Identification Number (FAIN):</i> If a FAIN number is not specifically listed, use "Grant Number" listed on the notice of award.	99083912	99083911
4	<i>Federal Award Date:</i> Date the federal grant award was issued or the date in the "Date of Award" section on the Federal Notice of Award. (this is not the project or budget period).	7/9/2012	12/2/2011
5	<i>Start and End Date of the DOH contract:</i> Found in the "Period of Performance" section of the contract. (If the start date in the period of performance section is listed as the date of execution (DOE) then refer to the signature page for the date of the last party to sign).		
6	<i>Amount of Federal Funds Obligated by this action:</i> Increase or decrease in federal funds for this subaward agreement only.	\$0	\$0
7	<i>Total Amount of Federal Funds Obligated to the subrecipient by DOH for this subaward (per funding source):</i> Total amount of all federal funds given to the subrecipient for each federal funding source identified.	\$2,090.77	\$12,909.23
8	<i>Total Amount of the Federal Award to DOH:</i> <u>ADDs.net</u> Total of the federal funds awarded to DOH for each federal funding source identified. For total funds awarded to DOH go to the Grants Status Report available by clicking on the ADDs.net link above.	\$28,642,500	\$30,055,000
9	<i>Project description as listed on the FFATA form:</i> This can be found on the FFATA form		

ATTACHMENT IV
Federal Grant Data Elements

10	Name of Federal awarding agency: List both the federal agency and the awarding division (i.e. HHS/Centers for Disease Control and Prevention) Found in the Notice of Award.	US EPA/ DOH-Env Public Health	US EPA/ DOH-Env Public Health
11	Name of the pass-through entity: For grants awarded directly from the federal government to DOH, list "Washington State Department of Health". For grants sub-awarded to DOH by other state agencies, list the agency's name.	WA State Dept of Health	WA State Dept of Health
12	Contact information for awarding official – Statement of Work: Name of DOH Program's Contract Manager(s) or project coordinator (this is not the DOH Contract Specialist).	Corina Hayes	Corina Hayes
13	Contact information for awarding official – General Contact: dohcon.mgmt@doh.wa.gov Use the email address listed above.		
14	CFDA Number: Catalog of Federal Domestic Assistance (CFDA) – a five digit number (i.e. 55.555) found on the notice of award.	66.468	66.468
15	CFDA Name: www.cfda.gov Click on the web address above, then enter the 5-digit CFDA number on the right hand side in the "keyword or program number" box and hit enter or "search".	Safe Drinking Water State Revolving Fund	Safe Drinking Water State Revolving Fund
16	Is the award Research & Development? Usually "no". Check the grant application or notice of award to see if the award is for research and development.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
17	The limiting indirect cost rate for the Federal award, if any: Usually "N.A.", however DOH does have a handful of grants which do have this limitation. If there is a limitation, it will be specified in the award document. Check the grant application or notice of award for an approved indirect rate.	N/A	N/A
18	Certifications and Assurances – all requirements imposed on the subrecipient by the federal awarding agency: The contract boilerplate covers all standard certifications and assurances.		
19	Are there any additional requirements imposed by the pass through entity (DOH) to meet its own responsibilities to the awarding agency: If applicable, this is identified by the DOH program staff writing the contract. This can also be found in the "Statement of Work" section of the contract.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

20	<p><i>Indirect Rate:</i> <u>DOH Grant Website</u> Check with entity. If your contract allows indirects, you must use the subrecipient approved indirect rate received by DOH and posted on the DOH Grant website link above. If the entity is using the 10% De Minimis indirect rate, this will be listed in the attached document when you click on the entity's information.</p>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA <input type="checkbox"/>
21	<p><i>Access to Subgrantee's accounting records:</i> All subrecipients are required to make their accounting records available and accessible to the awarding agency. You can find this requirement in the "Records Maintenance" section of the contract.</p>		
22	<p><i>Closeout Requirement:</i> (1) submit all final billings within 60 days of the end of the contract (This is required per standard contract language) (2) submit all required program reports and deliverables within 60 days (This is required per standard contract language) (3) dispose of property purchased with subaward funds and dispose of or return government-furnished property no longer used for subaward related activities (If applicable DOH must be contacted for disposal requirements) (4) additional DOH program specific contract closeout requirements: (If applicable, see SOW for additional closeout requirements)</p>		

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 8/10/15 Council Business Item:
8/24/15

B. Issue/Topic: **Ordinance Establishing Positions and Duties of the City Clerk and City Treasurer**

C. Sponsor(s):
1. Mike Cassinelli 2.

D. Background (overview of why issue is before council):
1. As the City has restructured the staff, positions and duties have been allocated to two separate positions. The IMC currently defines the Clerk-Treasurer when in reality those two positions are separate city administration.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. The City is currently employing both a City Clerk and a City Treasurer therefore the IMC should reflect the correct staffing situation. There is no foreseen reason to revert back to the Clerk-Treasurer position.

F. Impacts:
1. Fiscal: n/a
2. Legal: The attorney has reviewed this ordinance.
3. Personnel: n/a
4. Service/Delivery: n/a

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:
1. None
Time Constraints/Due Dates:

I. Proposed Motion: **I move to adopt the ordinance separating the administrative positions of City Clerk and City Treasurer and assigning the appropriate duties to each.**

**CITY OF ILWACO
ORDINANCE NO. XXX**

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, REPEALING AND REPLACING CHAPTER 2.08 AND ADDING A NEW CHAPTER 2.10 TO THE ILWACO MUNICIPAL CODE ALL RELATED TO THE ADMINISTRATIVE POSITIONS OF CITY CLERK AND CITY TREASURER.

WHEREAS, the City of Ilwaco recognizes that the Clerk-Treasurer position no longer applies to present City administrative staff; and

WHEREAS, in order to bring the municipal code into compliance with current practice and approved organizational structure, Ilwaco Municipal Code (IMC) §2.08 needs to reflect current duties and powers of the City Clerk, IMC 2.10 needs to be created to reflect the duties and powers of the City Treasurer;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 2.08 of the Ilwaco Municipal Code entitled “City Clerk-Treasurer” is repealed in its entirety and replaced with a new Chapter 2.08 entitled “City Clerk” to read as follows;

2.08.010 – Position established

There is established the office of City Clerk in and for the City of Ilwaco.

2.08.020 – Appointment – Generally

The Mayor shall have the power of appointment and removal of the City Clerk.

2.08.030 – Powers and duties

The powers, duties and responsibilities of the City Clerk shall be subject to the supervision of the City Treasurer under the authority and direction of the Mayor and shall include, without limitation, the following:

1. Keep a full and true record of every act and proceeding of the City Council and keep such books, accounts and make such reports as may be required by the office of the Washington State Auditor;
2. Record all ordinances passed by the City Council, annexing thereto her/his certificate giving the number and title of the ordinance, stating the ordinance was published and posted according to law and that the record is a true and correct copy thereof;
3. Act as custodian of the seal of the City, and exercising the authority to acknowledge the execution of all instruments by the City requiring such acknowledgement;
4. Perform all duties as specified in chapter 35A.42 RCW for a City Clerk, and all duties as imposed by law as the election officer for the City;
5. Serve as the public records officer of the City and perform all such duties as imposed by law on the public records officer.

6. Serve as the designated license officer who shall administer the business license and regulations code Title 5 of the Ilwaco Municipal Code.
7. Retain and maintain all signed originals of contracts and transactions to which the City may be a party, and the signed originals of all deeds and instruments of conveyance regarding real and/or personal property transactions wherein the city is grantee or transferee;
8. Give notice of all City Council meetings to councilmembers, the media and the public when such is required by law.
9. All other duties as described in the City Clerk job description.

2.08.040 – Salary

The City Clerk shall receive a salary in such amount as adopted by the annual City salary ordinance and in accordance with the Position, Grade and Step assigned.

Section 2. A new Chapter 2.10 of the Ilwaco Municipal Code entitled “City Treasurer” is hereby added to read as follows;

2.10.010- Position established

There is created the position of Ilwaco City Treasurer. The City Treasurer shall be and act as the administrative supervisor of the City government under the authority and direction of the Mayor. The position shall be filled by appointment of the Mayor.

2.10.020 - General responsibility

This position is established to have the powers and responsibilities as defined by law. In addition, this position will supervise, and insure effective use of, City employees, funds, grants, materials, facilities and time.

2.10.030 – Duties

The City Treasurer shall assist the Mayor in performance of his duties and shall do all things required by the Mayor to assist in the administration of the business of the City government. The powers, duties and responsibilities of the City Treasurer shall include, without limitation, the following:

1. Receive and safely keep all monies which come into the City treasury, and follow all laws of the State of Washington regarding the accountability therefor;
2. Keep such books, accounts and make reports as required by the office of the Washington State Auditor;
3. Exercise the duties and authority of the city treasurer as provided by RCW Chapter 35A.42;
4. Exercise the duties and authority of auditing officer as required by RCW 42.24.080 as applicable to the City;
5. Prepare the annual budget, assist the Mayor in submission of the budget to the City Council, and administer the budget after adoption.
6. Prepare a monthly report to the City Council on the financial status of the City.

7. Supervise the purchasing of City departments to keep expenditures in line with the approved budget.
8. Serve as personnel officer for the City.
9. All other duties as described in the Treasurer job description.

2.10.040 - Salary

The City Treasurer shall receive a salary in such amount as adopted by the annual City salary ordinance and in accordance with the Position, Grade and Step assigned.

Section 4. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 5. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____, 2015.

Mike Cassinelli, Mayor

ATTEST:

Holly Beller, Deputy City Clerk

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: Month date, Year

EFFECTIVE: Month date, Year

Beginning of Chapter << 35A.42.010 >> 35A.42.020

RCW 35A.42.010

City treasurer — Miscellaneous authority and duties.

In addition to authority granted and duties imposed upon code city treasurers by this title, code city treasurers, or the officers designated by charter or ordinance to perform the duties of a treasurer, shall have the duties and the authority to perform the following: (1) As provided in RCW 8.12.500 relating to bonds and compensation payments in eminent domain proceedings; (2) as provided in RCW 68.52.050 relating to cemetery improvement funds; (3) as provided in RCW 41.28.080 relating to custody of employees' retirement funds; (4) as provided in RCW 47.08.100 relating to the use of city street funds; (5) as provided in RCW 46.68.080 relating to motor vehicle funds; (6) as provided in RCW 41.16.020 and chapter 41.20 RCW relating to police and firefighters' relief and pension boards; (7) as provided in chapter 42.20 RCW relating to misappropriation of funds; and (8) as provided in chapter 39.60 RCW relating to investment of municipal funds. The treasurer shall be subject to the penalties imposed for the violation of any of such provisions. Where a provision of this title, or the general law, names the city treasurer as an officer of a board or other body, or assigns duties to a city treasurer, such position shall be filled, or such duties performed, by the officer of a code city who is performing the duties usually performed by a city treasurer, although he or she may not have that designation.

[2009 c 549 § 3039; 1987 c 331 § 78; 1984 c 258 § 320; 1967 ex.s. c 119 §35A.42.010 .]

Notes:

Effective date -- 1987 c 331: See RCW 68.05.900.

Court Improvement Act of 1984 -- Effective dates -- Severability -- Short title -- 1984 c 258:
See notes following RCW 3.30.010.

Intent -- 1984 c 258: See note following RCW 3.34.130.

35A.42.030 << 35A.42.040 >> 35A.42.050

RCW 35A.42.040

City clerks and controllers.

In addition to any specific enumeration of duties of city clerks in a code city's charter or ordinances, and without limiting the generality of RCW 35A.21.030 of this title, the clerks of all code cities shall perform the following duties in the manner prescribed, to wit: (1) Certification of city streets as part of the highway system in accordance with the provisions of RCW 47.24.010; (2) perform the functions of a member of a firefighters' pension board as provided by RCW 41.16.020; (3) keep a record of ordinances of the city and provide copies thereof as authorized by RCW 5.44.080; (4) serve as applicable the trustees of any police relief and pension board as authorized by RCW 41.20.010; and (5) serve as secretary-treasurer of volunteer firefighters' relief and pension boards as provided in RCW 41.24.060.

[2013 c 23 § 65; 1991 c 81 § 39; 1967 ex.s. c 119 § 35A.42.040.]

Notes:

Effective date -- 1991 c 81: See note following RCW 29A.84.540.

42.24.035 << 42.24.080 >> 42.24.090

RCW 42.24.080

Municipal corporations and political subdivisions — Claims against for contractual purposes — Auditing and payment — Forms — Authentication and certification.

(1) All claims presented against any county, city, district or other municipal corporation or political subdivision by persons furnishing materials, rendering services or performing labor, or for any other contractual purpose, shall be audited, before payment, by an auditing officer elected or appointed pursuant to statute or, in the absence of statute, an appropriate charter provision, ordinance or resolution of the municipal corporation or political subdivision. Such claims shall be prepared for audit and payment on a form and in the manner prescribed by the state auditor. The form shall provide for the authentication and certification by such auditing officer that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the municipal corporation or political subdivision. No claim shall be paid without such authentication and certification.

(2) Certification as to claims of officers and employees of a county, city, district or other municipal corporation or political subdivision, for services rendered, shall be made by the person charged with preparing and submitting vouchers for payment of services. He or she shall certify that the claim is just, true and unpaid, and that certification shall be part of the voucher.

[2008 c 198 § 6; 1995 c 301 § 72; 1965 c 116 § 1.]

Notes:

Finding -- 2008 c 198: See note following RCW 39.34.030.

Chapter 2.08 CITY CLERK-TREASURER

Sections:

2.08.010 Appointment of city clerk-treasurer.

2.08.020 Qualifications.

2.08.030 Duties.

2.08.010 Appointment of city clerk-treasurer.

The mayor shall appoint, subject to confirmation by a majority of the city council, a person to serve as city clerk-treasurer. (Ord. 623 § 1, 1998)

2.08.020 Qualifications.

All appointments of city clerk-treasurer shall be made on the basis of ability and training or experience of the appointees in duties they are to perform. (Ord. 623 § 2, 1998)

2.08.030 Duties.

A. The city clerk-treasurer shall have all of the powers and shall perform each of the duties specified by Title 35A RCW for city clerks and treasurers, together with any other duties or authority which may be conferred upon such office by the laws of the state or the ordinances of the city, as now or hereinafter amended.

B. In addition to the authority prescribed by the Revised Code of Washington, the city clerk-treasurer shall have the duties and primary authority to perform the following:

1. Determine what funds are available in any fund of the city for investments;
2. Invest the funds of the city in such manner as to provide for timely payment of claims, expenses and other expenditures authorized by the city council;
3. Receive and safely keep all money belonging to the city from whatever source devised;
4. Place all funds received to the credit of the different funds to which it belongs in a book kept for that purpose;
5. Certify availability of funds as cited for each warrant prepared, prior to submission to the council for approval;
6. Submit to the council recommendations and rationale for transfer of funds to effect payment of legitimate billings for which revenues have not been received, or for which adequate funds have not been budgeted;
7. Provide a summary of all investments and investment transactions quarterly to the city council;
8. Provide the mayor and city council, for the first council meeting each month, a statement of all moneys received and expended by fund number and title;

9. Provide the mayor, semiannually, a list of established payment schedules and deadlines, which require preparation of specific documents to effect payment;
10. Report to the city council at the first regular meeting of each month the condition of the city treasury, bringing to light any significant or potentially significant financial problem;
11. Disburse the funds of the city by direction of the city council as authorized by law;
12. Keep records of all ordinances and other official documents of the city;
13. Publication of official notices;
14. Recording of minutes of city council meetings;
15. Preparation of various periodic reports, and type permits, letters, memos and reports;
16. Such other duties as may be assigned by the city council from time to time by notice or resolution. (Ord. 623 § 3, 1998)

Mobile Version

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 08/24/15 Council Business Item:

B. Issue/Topic: **Email Options**

C. Sponsor(s):
 1. Karnofski 2.

D. Background (overview of why issue is before council):
The city currently receives courtesy email services from beachdog.com along with the cost of hosting the city website. While these free services have been sufficient for a small municipality, it should be considered that they do not meet the state requirements for archiving email and data loss prevention.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):

1. The City of Long Beach currently contracts with Microsoft Office 365 at a cost of \$6/address/month. (Exchange Online is available as a standalone service or you can get it as part of an Office 365 plan that includes Office, SharePoint, and Skype for Business.)
2. The City of Ilwaco does not need all the services which are bundled for the Long Beach contract rate. For \$7/address/month the City of Ilwaco can contract with Office 365 for the Exchange Online Plan 2 which will meet the minimum guidelines as required by RCW 40.14.070.
3. The city currently uses 11 email addresses which should have archival capabilities. There are an additional 15 address which could remain as courtesy email accounts with beachdog.com.

F. Impacts:

1. Fiscal: The cost of Office 365 will be an increase of \$924 per year for 11 email addresses. This cost can be incorporated into the budget for 2016.
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates:

J. Proposed Motion:

1. **I move to approve the Mayor to enter into an agreement with Microsoft Exchange Online Plan for email services.**

You have plenty of space for email; it's site bandwidth that bumped you over to the next hosting plan. You have room to add mail boxes. The issue we have currently is that I can't make any one box hold more than 1024 MB. It's the limit on "courtesy email accounts" which are what we offer as part of your hosting plan.

It's totally up to you how long any particular piece of mail stays in the box; the server just looks at capacity.

For the boxes that are getting full, you have a couple of choices. Assuming you need to save everything, you can free up space by archiving old mail on your local drive. If you really want to be able to store all of it on the mail server, I recommend making the switch to Google for Business or Office 365. Both offer professional class email that can accommodate most any need you have.

Google for Business essentially gives you a gmail box tied to your domain: a gmail box with an [@ilwacowa.gov](mailto:ilwacowa.gov) address. Office 365 does the same thing, but using Outlook online, which recently replaced hotmail and msn.com email. They're both great and cost is about the same for both. It comes down to which has an interface that is a better fit for the people in your organization. I've found that PC people are divided in liking both while Mac people strongly prefer the Google product. Go figure. Don't quote me on cost but the last time I costed them out, in rough terms, they were both about \$50 per box per year.

Office 365 offers some free accounts to non-profits; I'm using one for the animal shelter. I don't know if they are available only to NGOs or if cities are also eligible. I found out about them on techsoup.org.

Keleigh

Office 365 plans at Government pricing

Please verify that you are eligible to participate as a government organization. You will be required to sign a contract and attest that you are an eligible customer. **Microsoft reserves the right to verify eligibility at any time and suspend the service for ineligible customers.**

A government organization is typically (a) any government agency, department office, division, unit, or other entity of state or local government or (b) any county, borough, commonwealth, city, municipality, town, township, special purpose district, or similar type of government instrumentality established by laws of customer's state and located within customer's state jurisdiction and geographic boundaries or (c) any other entity in customer's state expressly authorized by the laws of customer's state to purchase under state contracts. Read detailed eligibility requirements for your country.

Sign up for a FREE 30-day trial

	Exchange Online Plan 1 (Government Pricing)	Exchange Online Plan 2 (Government Pricing)	Office 365 Enterprise E1 (Government Pricing)	Office 365 Enterprise E3 (Government Pricing)
Price does not include tax.	\$3.50	\$7.00	\$6.00	\$17.00
	user/month	user/month	user/month	user/month
User maximum	Unlimited	Unlimited	Unlimited	Unlimited

**Full,
installed
Office
applications**

Word, Excel,
PowerPoint,
Outlook,
Publisher,
OneNote,
Access, and
Skype for
Business on
up to 5 PCs
or Macs ⓘ



**Office on
tablets and
phones**

for the full,
installed
Office
experience on
up to 5
tablets and 5
phones ⓘ



**Online
versions of
Office**

including
Word, Excel,
PowerPoint,
and more

View attachments
only

View attachments
only



**File storage
and sharing**

with 1 TB
storage/user
ⓘ



Business-class email, calendar, and contacts with a 50 GB inbox ⓘ



Unlimited online meetings, IM, and HD video conferencing. Includes Skype for Business app ⓘ



Intranet site for your teams with customizable security settings



Corporate social network to help employees collaborate across departments and locations



Work management tools to bring together

teams, tasks,
files, and
conversations
ⓘ



**Personalized
search and
discovery**
across Office
365 using the
Office Graph
ⓘ



**Enterprise
management
of apps** with
Group Policy,
Telemetry,
Shared
Computer
Activation



**Self-service
Business
Intelligence**
to discover,
analyze, and
visualize data
with Excel



**Compliance
and
information
protection**
Legal hold,
rights
management,
and data loss
prevention



for email and
files

**eDiscovery
Center** tools
to support
compliance



**Hosted
voicemail**
Take
advantage of
hosted
Unified
Messaging
services that
provide call
answering, a
dial-in user
interface, and
company
automated
attendant
capabilities



Sign up for a FREE 30-day trial

All of the Office 365 plans above include

- Guaranteed 99.9% uptime, financially backed service level agreement
- IT-level web support and 24/7 phone support for critical issues
- Active Directory integration to easily manage user credentials and permissions
- World-class data security
- Shared online calendars



English (International)

Microsoft

Electronic Records Management: Keep Electronic Records in Electronic Format

Purpose: Provide guidance to state agencies and local government entities on the retention of electronic records in electronic format.

Do I have to print out my records for retention purposes?

NO – If the records are already in electronic format (such as emails, electronic calendars, database records, etc.) then the records need to be retained in electronic format.

Do not print out electronic records and then delete the electronic version as a means of retaining the records.

Preservation of Electronic Records (WAC 434-662-040) states in part:

"Electronic records must be retained in electronic format and remain usable, searchable, retrievable and authentic for the length of the designated retention period. Printing and retaining a hard copy is not a substitute for the electronic version unless approved by the applicable records committee."

Why printing out electronic records doesn't work

While the retention and preservation of paper records can be simpler than retaining and preserving electronic records, the retention of a printout of an electronic record doesn't work because:

1. **Metadata is lost.** Most metadata is not captured in the printing out of electronic records. The electronic record's metadata is an integral part of the record as it helps prove its authenticity.
2. **Usability is reduced.** The ability to search and use the record is reduced when it is printed out. It is far easier to search through thousands of emails in electronic format than trying to do the same when they are printed out.

Do electronic records need to be kept in their native format?

NO – In fact, in order to preserve electronic records, especially over time, it may be necessary to migrate records to formats better suited for retention and preservation.

However, it is important that any data migration to another electronic format preserves the necessary metadata needed to prove the record's authenticity.

**Additional advice regarding the management of public records is available from
Washington State Archives:**

**www.sos.wa.gov/archives
recordsmanagement@sos.wa.gov**



Web Hosting Plans

Most of our customers fit nicely into these packages.
If you don't, ask; we'll create one just for you.

	Puppy	Heinz 57	Working Dog	Purebred	Show Dog	Champion
Perfect for...	Small Sites Personal Sites	Perfect for most basic business sites	Business sites needing a bit more elbow room	Large or high- traffic business sites	E-Commerce & Custom Databases	E-Commerce & Custom Databases
Domains	1	5	5	10	50	100
Sub-Domains	2	5	5	10	50	100
Parked Domains	4	5	5	10	50	100
Disk Space	1 GB	3 GB	10 GB	20 GB	30 GB	50 GB
Bandwidth	5 GB	10 GB	20 GB	30 GB	50 GB	Unlimited
Email Forwarders	10	50	50	150	250	500
Email Boxes	10	50	50	150	250	500
MySQL (1GB ea)	✕	3	3	5	25	50
FTP Accounts	✕	5	5	10	50	100
C-Panel® Access	✕	✓	✓	✓	✓	✓
1-Click Installs with Fantastico®	✕	✓	✓	✓	✓	✓
SSL Certificate	✕	✕	✕	✕	✓	✓
Static IP Address	✕	✕	✕	✕	✓	✓
Statistics	✓	✓	✓	✓	✓	✓
24/7 Connection Monitoring	✓	✓	✓	✓	✓	✓
Off-Site Backups	✓	✓	✓	✓	✓	✓
Concierge Services	✓	✓	✓	✓	✓	✓
Domain Management Services	✓	✓	✓	✓	✓	✓
Set-up Fees	✕	✕	✕	✕	✕	✕
Billed Monthly	\$10.	\$16.	\$30.	\$75.	\$150.	\$275.
Billed Annually	\$100. (2 months free!)	\$160. (2 months free!)	\$300. (2 months free!)	\$825. (1 month free!)	\$1650. (1 month free!)	\$3025. (1 month free!)

Off-Site Backups. We back up sites weekly and store six weeks of those backups on a computer in a different location than our hosting servers. This improves the odds dramatically that a backup will be available, should one be needed.

Concierge Services. Need help installing a plug-in? Figuring out how to connect Google to your domain-based email account? Maybe you want to manage a forum but don't want to install it yourself. Just call. If your request is appropriate to the level of hosting account you've purchased, we'll take care of it for you. If it's "above and beyond" for your hosting account, we'll determine whether you need to upgrade accounts or just incur a small bill for the extra service. In either event, the call to find out what's involved is always free of charge.

Domain Management Services. Many of our customers prefer we manage their domains and renewals on their behalf so they can trust that we are taking care of their site and they don't need to keep track of everything on their own. This is smart if you're concerned you fear transferring your domain away by responding to a fake renewal bill, or if you might not renew your domain on time. The cost of fixing these mistakes just isn't worth it. We provide domain management service at no extra cost to our hosting customers (domain renewal fees are separate).

Set-up Fees. Bupkis! When you host with us, set up fees are waived.

Billed Monthly. Monthly billing is available, but discouraged, due to the great pricing we can offer you for paying annually (and reducing our time on paperwork!). With rare exception, our customers opt for annual billing accounts.

Choose A Hosting Plan:

Puppy	<input type="checkbox"/> \$10. Monthly	<input type="checkbox"/> \$100. Annually -2 months FREE!
Heinz 57	<input type="checkbox"/> \$16. Monthly	<input type="checkbox"/> \$160. Annually -2 months FREE!
Working Dog	<input type="checkbox"/> \$30. Monthly	<input type="checkbox"/> \$300. Annually -2 months FREE!
Purebred	<input type="checkbox"/> \$75. Monthly	<input type="checkbox"/> \$825. Annually -1 month FREE!
Show Dog	<input type="checkbox"/> \$150. Monthly	<input type="checkbox"/> \$1650. Annually -1 month FREE!
Champion	<input type="checkbox"/> \$275. Monthly	<input type="checkbox"/> \$3025. Annually -1 month FREE!

Business or Site Owner Name:

Site URL:

Check All That Apply:

☐ Bill Me.

Charge My Card ☐ one time. ☐ until further notice per the above term (Best choice to ensure your site stays live).

☐ Visa ☐ MCard ☐ Discover ☐ Amex

Exp (mm/yy):

CCV:

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Name on Card

Billing Address on Card:

City:

State:







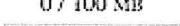
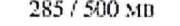
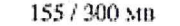
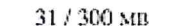
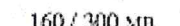








Zip:

Signature

Questions? 360-642-4431 -OR- webmaster@beachdog.com

Return to: beachdog.com PO Box 954 -OR- 1517 Pacific Ave N in Long Beach, WA 98631 -OR- FAX 360.642.4435

beachdog.com • 1517 Pacific Ave N, PO Box 954, Long Beach, WA 98631 • (360) 642-4431 • www.beachdog.com

clerk@ilwaco-wa.gov	52 / 500 MB 	Change Password	Change Quota	Delete	More ▼
council2@ilwaco-wa.gov	905 / 1000 MB 	Change Password	Change Quota	Delete	More ▼
council3@ilwaco-wa.gov	3 / 250 MB 	Change Password	Change Quota	Delete	More ▼
council4@ilwaco-wa.gov	140 / 500 MB 	Change Password	Change Quota	Delete	More ▼
info@ilwaco-wa.gov	0 / 100 MB 	Change Password	Change Quota	Delete	More ▼
legal@ilwaco-wa.gov	0 / 100 MB 	Change Password	Change Quota	Delete	More ▼
mayor@ilwaco-wa.gov	0 / 100 MB 	Change Password	Change Quota	Delete	More ▼
parks1@ilwaco-wa.gov	285 / 500 MB 	Change Password	Change Quota	Delete	More ▼
parks2@ilwaco-wa.gov	155 / 300 MB 	Change Password	Change Quota	Delete	More ▼
parks3@ilwaco-wa.gov	31 / 300 MB 	Change Password	Change Quota	Delete	More ▼
parks4@ilwaco-wa.gov	160 / 300 MB 	Change Password	Change Quota	Delete	More ▼
parks5@ilwaco-wa.gov	67 / 300 MB 	Change Password	Change Quota	Delete	More ▼
planning2@ilwaco-wa.gov	99 / 250 MB 	Change Password	Change Quota	Delete	More ▼
planning4@ilwaco-wa.gov	62 / 250 MB 	Change Password	Change Quota	Delete	More ▼
planning5@ilwaco-wa.gov	65 / 250 MB 	Change Password	Change Quota	Delete	More ▼
publicworks@ilwaco-wa.gov	661 / 700 MB 	Change Password	Change Quota	Delete	More ▼
records@ilwaco-wa.gov	0 / 100 MB 	Change Password	Change Quota	Delete	More ▼
treasurer@ilwaco-wa.gov	32 / 100 MB 	Change Password	Change Quota	Delete	More ▼
wastewater@ilwaco-wa.gov	0 / 100 MB 	Change	Change	Delete	More ▼

City Clerk

From: Wood, Russell <russell.wood@sos.wa.gov>
Sent: Tuesday, August 11, 2015 12:45 PM
To: clerk@ilwaco-wa.gov
Cc: Rebstock, Tracy
Subject: RE: email archiving

Holly,

Thank you for your email query dated August 11, 2015 seeking guidance on the retention of email for the City of Ilwaco.

The retention of emails, as with all formats of public records, is governed by chapter 40.14 RCW, especially RCW 40.14.070, and chapter 434-662 WAC.

It is important to understand that there is no single retention period for emails. The retention period for public records depends on the *function* and *content* of the record, not its format or method of transmission. How long emails need to be kept depends on the agency's business, legal and accountability needs to retain the evidence of the transaction that is documented in the email. Like public records in any format, some only need to be kept for a very short time, some need to be kept a little longer, and some will be "Archival" and kept forever.

The questions to ask to determine the function/content of emails are:

1. What is the email about? (content)
2. Why was it sent and for what purpose? (function)

The retention based on the function and content can be found in the records retention schedules. These schedules set out the minimum required retention periods and grant permission to either destroy or transfer the records at the end of that period. The current approved records retention schedules that apply to the City of Ilwaco are available from Washington State Archives' website at:

<http://www.sos.wa.gov/archives/RecordsManagement/Records-Retention-Schedules-for-Cities-and-Towns.aspx>

Simply keeping all emails is not the answer either. Storing every email is not the same as managing public records created and/or received as emails. Such a strategy is unlikely to be sustainable in the long run, will make it harder to locate the public records that do need to be retained and may not be the most efficient use of agency resources.

Washington State Archives also has a couple of recorded webinars which make be of assistance as well:

1. Email Management
2. Retention Schedules "Demystified"

I trust this advice has been of assistance to you. Please let me know if you have any further questions.

Kind regards,
Russell

Russell Wood
State Records Manager
Washington State Archives
Office of the Secretary of State
Phone: (360) 586-4900

40.14.070

Destruction, disposition, donation of local government records — Preservation for historical interest — Local records committee, duties — Record retention schedules — Sealed records.

(1)(a) County, municipal, and other local government agencies may request authority to destroy noncurrent public records having no further administrative or legal value by submitting to the division of archives and records management lists of such records on forms prepared by the division. The archivist, a representative appointed by the state auditor, and a representative appointed by the attorney general shall constitute a committee, known as the local records committee, which shall review such lists and which may veto the destruction of any or all items contained therein.

(b) A local government agency, as an alternative to submitting lists, may elect to establish a records control program based on recurring disposition schedules recommended by the agency to the local records committee. The schedules are to be submitted on forms provided by the division of archives and records management to the local records committee, which may either veto, approve, or amend the schedule. Approval of such schedule or amended schedule shall be by unanimous vote of the local records committee. Upon such approval, the schedule shall constitute authority for the local government agency to destroy the records listed thereon, after the required retention period, on a recurring basis until the schedule is either amended or revised by the committee.

(2)(a) Except as otherwise provided by law, no public records shall be destroyed until approved for destruction by the local records committee. Official public records shall not be destroyed unless:

- (i) The records are six or more years old;
- (ii) The department of origin of the records has made a satisfactory showing to the state records committee that the retention of the records for a minimum of six years is both unnecessary and uneconomical, particularly where lesser federal retention periods for records generated by the state under federal programs have been established; or
- (iii) The originals of official public records less than six years old have been copied or reproduced by any photographic, photostatic, microfilm, miniature photographic, or other process approved by the state archivist which accurately reproduces or forms a durable medium for so reproducing the original.

An automatic reduction of retention periods from seven to six years for official public records on record retention schedules existing on June 10, 1982, shall not be made, but the same shall be reviewed individually by the local records committee for approval or disapproval of the change to a retention period of six years.

The state archivist may furnish appropriate information, suggestions, and guidelines to local government agencies for their assistance in the preparation of lists and schedules or any other matter relating to the retention, preservation, or destruction of records under this chapter. The local records committee may adopt appropriate regulations establishing procedures to be followed in such matters.

Records of county, municipal, or other local government agencies, designated by the archivist as of primarily historical interest, may be transferred to a recognized depository agency.

(b)(i) Records of investigative reports prepared by any state, county, municipal, or other law enforcement agency pertaining to sex offenders contained in chapter 9A.44 RCW or sexually violent offenses as defined in RCW 71.09.020 that are not required in the current operation of the law enforcement agency or for pending judicial proceedings shall, following the expiration of the applicable schedule of the law enforcement agency's retention of the records, be transferred to the Washington association of sheriffs and police chiefs for permanent electronic retention and retrieval. Upon electronic retention of any document, the association shall be permitted to destroy the paper copy

of the document.

(ii) Any sealed record transferred to the Washington association of sheriffs and police chiefs for permanent electronic retention and retrieval, including records sealed after transfer, shall be electronically retained in such a way that the record is clearly marked as sealed.

(iii) The Washington association of sheriffs and police chiefs shall be permitted to destroy both the paper copy and electronic record of any offender verified as deceased.

(c) Any record transferred to the Washington association of sheriffs and police chiefs pursuant to (b) of this subsection shall be deemed to no longer constitute a public record pursuant to RCW 42.56.010 and shall be exempt from public disclosure. Such records shall be disseminated only to criminal justice agencies as defined in RCW 10.97.030 for the purpose of determining if a sex offender met the criteria of a sexually violent predator as defined in chapter 71.09 RCW and the end-of-sentence review committee as defined by RCW 72.09.345 for the purpose of fulfilling its duties under RCW 71.09.025 and 9.95.420.

Electronic records marked as sealed shall only be accessible by criminal justice agencies as defined in RCW 10.97.030 who would otherwise have access to a sealed paper copy of the document, the end-of-sentence review committee as defined by RCW 72.09.345 for the purpose of fulfilling its duties under RCW 71.09.025 and 9.95.420, and the system administrator for the purposes of system administration and maintenance.

(3) Except as otherwise provided by law, county, municipal, and other local government agencies may, as an alternative to destroying noncurrent public records having no further administrative or legal value, donate the public records to the state library, local library, historical society, genealogical society, or similar society or organization.

Public records may not be donated under this subsection unless:

(a) The records are seventy years old or more;

(b) The local records committee has approved the destruction of the public records; and

(c) The state archivist has determined that the public records have no historic interest.

[2011 c 60 § 18; 2005 c 227 § 1; 2003 c 240 § 1; 1999 c 326 § 2; 1995 c 301 § 71; 1982 c 36 § 6; 1973 c 54 § 5; 1971 ex.s. c 10 § 1; 1957 c 246 § 7.]

Notes:

Effective date -- 2011 c 60: See RCW 42.17A.919.

Copying, preserving, and indexing of documents recorded by county auditor: RCW 36.22.160 through 36.22.190.

Destruction and reproduction of court records: RCW 36.23.065 through 36.23.070.

CITY OF ILWACO CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 08/24/15 Council Business Item:

B. Issue/Topic: **City of Ilwaco Back Billing Policy**

C. Sponsor(s):

1. Marshall
- 2.

D. Background (overview of why issue is before council):

1. For a variety of reasons, utility billing can include errors. These errors may be due to the wrong rates being applied, failure to bill at all or overbilling. All of these are common issues with utilities.
2. The City of Ilwaco has encountered billing errors.
3. The City of Ilwaco has no Council-established policy for dealing with billing errors.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):

In view of the financial resources of the City vs. our utility customers, it appears appropriate to refund any overbilled / overpaid amounts as soon as they are found. But there's no policy for this. The State of Washington RCW limits the reach back period to 6 years:

RCW 4.16.040 Actions limited to six years.

The following actions shall be commenced within six years:

(2) an action upon an account receivable. For purposes of this section, an account receivable is any obligation for payment incurred in the ordinary course of the claimant's business or profession, whether arising from one or more transactions and whether or not earned by performance.

The purpose of RCW 4.16.040 appears to focus on other matters but nonetheless, ***"MRSC takes the position that the six-year statute of limitation for actions upon an account receivable in RCW 4.16.040(2) would apply to underpayment of a utility bill"*** – [and apparently this would apply either for a business or a residence].

Note that the RCW and MRSC opinion is about a ***limitation*** on City action to 6 years. The City may establish a limit up to and not exceeding 6 years.

Utilities across the country, in states with the same 6-year statute of limitations, use a shorter period such as 1 to 2 years.

Utilities across the country generally do not charge interest or penalties on amounts payable due to billing errors and generally extend payment plans.

It may be argued that errors for years past have been reflected in the budgets.

It may be argued that errors for years past are still errors that need to be made right.

It may be argued that errors are the responsibility of he who makes the error.

It may be argued that if service was received then it should be paid for.

- Enact legislation that sets uniform policy for:
 - refund of overpayments
 - reach back period for underpayments due to billing errors <<**DECIDE HOW LONG**
 - no interest or penalties on any amount payable due to billing errors (but normal interest and penalties may be applied after the payable and payable schedule is established).
 - payment plan for payables due to billing errors over a period of time not greater than the period of billing errors.

F. Impacts:

1. Fiscal:
2. Legal: This ordinance has been reviewed by Heather Reynolds, and suggested edits have been incorporated.
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☒ Recommended ☐ N/A ☐ Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates: A public hearing will be held by City Council on September 28, 2015

J. Proposed Motion: **I move to enact Ordinance XXX that adds to Title 13 Paragraph 13.06.025 to the Ilwaco Municipal Code establishing methods for dealing with overpayments and underpayments due to billing errors.**

City Clerk

From: Heather Reynolds <heather@reynoldsattorney.com>
Sent: Thursday, August 20, 2015 1:38 PM
To: clerk@ilwaco-wa.gov
Subject: billing adjustments
Attachments: 08-19-2015 ORDINANCE XXX BILLING ERRORS.docx

Holly,

In reviewing the proposed ordinance, I am concerned by the timelines presented. Here is MRSC's summary of the existing law on over/under payment:

Billing Adjustments

In situations of leakage or other errors, if a customer is overcharged they are entitled to the amount overcharged plus interest on the amount collected in error. In our opinion, the statute of limitations applicable to refunding water service overpayments, whether due to a billing error, meter reading error, or a faulty water meter, is three years from discovery of the error by the customer or from when notified of the error by the city. If a claim for a refund is then made within that three-year period, it appears, based on Western Lumber. v. Aberdeen, 10 Wn. App. 325 (1973), that the entire overcharged amount is then owed. However, these matters should be discussed with legal counsel before a refund is calculated. If a utility discovers that it has been undercharging a customer, the utility can, and should, require the customer to render the amount of any underpayment. MRSC takes the position that the six-year statute of limitation for actions upon an account receivable in RCW 4.16.040(2) would apply to underpayment of a utility bill.

This is basically saying that there is a three year statute of limitations on refunds for overpayment, and if not otherwise set by ordinance, this would be the time period applied. If the discovery and claim are made within 3 years of the error, then the entire amount overcharged is due. If the city undercharges, then the statute of limitations is six years, unless otherwise established by ordinance. This ordinance limits the time the City can collect from a property owner to 2 years. Although it doesn't say specifically, it arguably applies in the case of fraud on the part of the property owner as well as unintentional error.

I also note that if a property owner intentionally defrauds the City, the City still is not able, under this ordinance, to collect penalties and interest.

I would think if you want a set time-frame on billing different than provided by statute, it might be good, for the sake of consistency, to have the same time frame for both to overpayment and underpayment. I would further set the time period at three years, simply to correlate with the statutory limitations on overpayment. Then the issue of whether the error was intentional or not becomes moot. (If it is 2 years, then there is a year period under the statute of limitations for fraud where the issue of whether the underpayment was fraudulent becomes relevant).

I have attached some suggested changes. The time frames are merely suggestions for the Council to consider, but the clarification that there is a start date for the time period for claims is necessary. I have suggested the start date be the date of receipt of written identification to or by the City. There also needs to be a start date for the 30 day period during which the City must pay a refund.

Heather

Heather Reynolds
Attorney at Law
PO Box 145

**AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ESTABLISHING
STANDARD PROCEDURES FOR BILLING ERRORS, UNDERPAYMENT AND
OVERPAYMENT OF UTILITY BILLS.**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Chapter 13.06

COMBINED WATER/SEWER/STORMWATER BILLING

13.06.010 Billing.

13.06.020 Delinquent accounts and fees/interest/penalties.

13.06.025 Billing errors. <<<<<<<<<<<<<<<<<<<

13.06.030 Owner's responsibility for bills.

13.06.040 Billing disputes.

13.06.050 Dishonored checks.

13.06.070 Initiation of accounts.

13.06.080 Liens.

1. Under-billed amounts shall be billed reaching back for no more than ~~2~~three years ~~from the date of written identification by~~ to the City.
2. There shall be no interest or penalties due for under-billed amounts.
3. At the account holder's request, the City may set a payment schedule of for the under-billed amount that is equal in time to the reach back period of the under-billing.
4. Upon establishment of the under-billing obligation and payment schedule, if any, the amounts due shall be subject to the provisions of 13.06.020.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 3. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____, 2015.

Mike Cassinelli, Mayor

ATTEST:

Holly Beller, City Clerk

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: Month date, Year

EFFECTIVE: Month date, Year

CITY OF ILWACO

CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 08/24/15 Council Business Item:
- B. Issue/Topic: **Contract Cancellation with Abeco and Letter of Agreement to Solutions Yes**
- C. Sponsor(s):
1. Cassinelli 2.
- D. Background (overview of why issue is before council):
The city currently contract with Abeco Office Systems for print and copy needs. Over the last few years, Abeco has broadened their service area and products, while decreasing employees which has resulted in lengthy service delays and problems. Solutions Yes is a company which has formed through the efforts of Kyocera and local technicians who were aware of the increasing need for better service.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):
1. Solutions Yes has done a preliminary inspection of our current copier and will accept it under a new equipment support agreement through Kyocera.
2. Solutions Yes is matching the current service and rates as we have with Abeco.
- F. Impacts:
1. Fiscal: None
2. Legal: This contract has been reviewed by Heather Reynolds.
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
- I. Time Constraints/Due Dates:
- J. Proposed Motion:
1. **I motion to approve the Mayor to cancel the current Maintenance Agreement with Abeco Office Systems.**
2. **I motion to approve the Mayor enter into an Agreement for Equipment Support with Solutions Yes.**

MAINTENANCE AGREEMENT

Abeco Office Systems
1332 Commercial Street
Astoria, Oregon 97103

EFFECTIVE:

FROM: May 01, 2012

TO: April 30, 2013

Terms of Agreement:

1. Payment will be made monthly based on actual copy count. Renewal of contract is annually and will **renew automatically unless terms change**. Terms are net 30 days.
2. Regularly scheduled inspections of your equipment will be made for purposes of cleaning, lubricating and adjusting the mechanism during regular business hours.
3. Replacement Parts will be replaced at no additional cost to you, if not outdated or unavailable. Exceptions include: supplies - i.e., paper, toner, paper trays and drum (unless specified below).
4. Emergency service will be furnished at no additional cost during our normal business hours.
5. This Agreement **does not** cover service and parts required by accident, negligence, misuse, theft, damage caused by electrical power failure or from fire or water. Alterations, attachments or specification changes may require a change in maintenance charges.
6. Re-programming or repairs made necessary on electronic equipment due to improper AC power source or static electricity are to be paid by the user. This Agreement covers the above repairs only if the equipment is plugged into a separate (isolated) AC circuit with an insulated, isolated ground receptacle.
7. Abeco Office Systems **will not** be held liable for any expenses, real or punitive, to the user's property, employees, or equipment - or errors, directly or indirectly, caused by equipment and/or employees of Abeco or User.
8. All equipment must be checked by our service personnel and brought up to standard, if necessary, before contract goes into effect.
9. Kyocera Factory Toner must be used.

<u>MAKE</u>	<u>MODEL</u>	<u>SERIAL#</u>	<u>RATE/CPY</u>	<u>TYPE OF SERVICE</u>
Kyocera	KM-3050	PPH7305389	\$0.009828	Full service, includes all supplies.

August 11, 2015

Abeco Office Systems
1332 Commercial St.
Astoria, OR 97103

ATTN: Contract Administrator

RE: Cancellation of Maintenance Agreement for City of Ilwaco

Effective today, please consider this our 30 day notice of cancellation on all equipment, listed below, that we have under Maintenance Agreement with your company.

Model

Serial Number

Kyocera TA-3500i

The final meter is:

Sincerely,

Mike Cassinelli
Mayor
City of Ilwaco



Service & Support Guarantees

- ✓ **Solutions YES guarantees** you will be contacted by one of our support specialist within 60 minutes of us receiving your request for support. Your support specialist will also call 24 hours after resolving the issue to ensure your satisfaction.
- ✓ **Solutions YES guarantees** a 4 hour or less average on-site response time from the time we receive your request for support. If this commitment is not met we will credit you back one month of service.

***As of 4/1/15, our YTD average onsite response time is under 3.1 hours
with a first time fix rate of 91%.***

- ✓ **Solutions YES guarantees** that if we are unable to resolve a performance issue within 24 hours or you are unhappy with the performance of your machine for any reason we will install a loaner machine at no charge.
- ✓ **Solutions YES guarantees** your machine to have a 95% uptime over a 90 day period or we will install a loaner machine and bring your device into our service department for further analysis until the issue is fully resolved.
- ✓ **Solutions YES guarantees** the performance of your new machine to manufacturer specifications for 5 years from the date of purchase or lease or we will replace it with a machine with equal or greater capabilities and of equal or greater value.

We are so confident of our service capabilities that we will allow you to cancel your service contract at any time if we do not deliver on what we promise!

***Our 2013 customer retention rate was 99.6%
Our 2014 customer retention rate was 100%***

DO YOU KNOW KYOCERA? IF NOT, YOU SOON WILL!

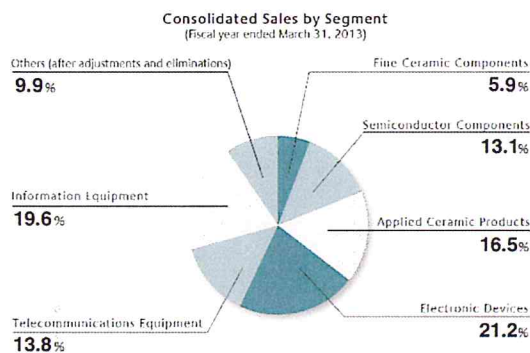
Kyocera Corporation was founded in 1959 in Kyoto, Japan. Kyocera's founders shared a vision of creating a company dedicated to the successful manufacture and sale of innovative, high-quality products based on advanced materials and components. Over the past half century, this vision has resulted in a highly successful and widely diversified global enterprise.

Kyocera employs 70,000 people worldwide and more than 5,000 people in the United States, with its North American Headquarters located in San Diego, CA. Kyocera currently ranks number 11 on the Tokyo Stock Exchange with total stock value exceeding that of Canon, Ricoh, Sharp, Konica Minolta, and Toshiba. Total revenue in 2013 was \$14.1 billion.

THE NEW VALUE FRONTIER



"The New Value Frontier" reflects Kyocera's commitment to continuously creating new value at the cutting edge of technology. The global Kyocera Group develops unique technologies and applies its vision to create valuable products that the markets continually seek.



WHAT MAKES KYOCERA DIFFERENT?

From manufacturer to manufacturer every printer and MFP (multifunction printer) does the same thing. They put ink or toner on paper and help move documents electronically. However, by design, Kyocera printers and MFP's are different from the rest.

Kyocera's new ECOSYS and TASKalfa series of printers and MFP's have been engineered to use fewer parts and longer lasting consumables. The benefits to you are: less downtime, fewer user complaints, longer equipment life cycle, less waste, and a lower total cost of ownership.

WHY SOLUTIONS YES CHOSE TO PARTNER WITH KYOCERA

Many people wonder why we didn't choose to partner with Canon, Ricoh or Konica Minolta. Certainly those manufacturers have a more widely known name in the Pacific Northwest. However, through research we found that those "known entities" didn't have the back-end service and support that we felt both our local organization and the clients that choose to partner with us expect and deserve.

Kyocera is the only manufacturer to guarantee their equipment for 3 full years. If any part fails or needs replacement within the first 3 years, it is provided to Solutions YES for free by Kyocera. Competitive manufacturers typically guarantee their equipment anywhere from 30-90 days. After that time period, all original parts must be purchased at the dealers cost.

We think of Kyocera's guarantee as a 3-year "bumper-to-bumper" warranty on each of the new machines we install in the market. The guarantee helps keep our cost of servicing the equipment low which we, in turn, pass on to our clients in the form of lower service and maintenance rates.

Kyocera is also the only equipment manufacturer to produce machines that can be serviced on a preventative maintenance schedule. The service interval on all of our new Kyocera machines is 300,000 impressions. This allows us to schedule service calls in advance, similar to taking your car in to get its oil changed every 5,000 miles. All other dealers and manufacturers have to service their equipment on a reactive basis since the components in their machines have several different replacement intervals. They wait until you call in with an issue. We do our best to proactively service the equipment properly to avoid breakdowns.

Tired of paying \$0.06-0.08 or more per color copy or print? Especially when a majority of those documents only contain a small amount of color? Kyocera is the only manufacturer to offer color toner-based MFPs with the capability to measure the amount of color toner going on to each page and charge accordingly. Our clients who are printing documents with only a small amount of color are paying less than a penny a page!

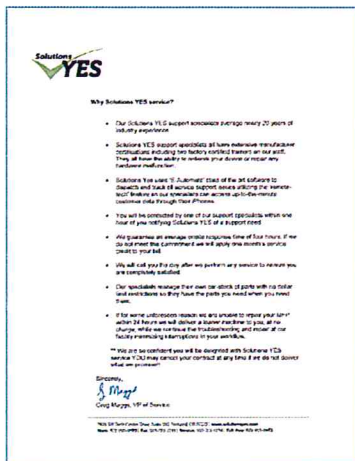
It's the perfect partnership for a market that appreciates local service, support and flexibility. We're looking to build long-lasting relationships with our clients by providing the best combination of technology and service.

3 Tier Color Pricing: How Solutions YES and Kyocera are Changing the Copier Industry One Color Print at a Time

Since the release of the first color copier in 1968, the printing industry has always charged a set amount for a color print regardless of whether that document was a full color photograph or just contained a small color graphic such as a company logo.

Over the years, as color technology has improved that cost per print has dramatically decreased. However, manufacturers have continued to charge a set amount per color impression regardless of the amount of color toner used on each printed page.

For example:



0.5% Color fill



3.6% Color fill



32% Color fill

Regardless of the amount of toner used, manufacturers have charged the same amount per color print or impression

Solutions YES and Kyocera are partnering with organizations to help reduce their color copying and printing costs without having to decrease their color volumes.

Here's how:

Kyocera is the only manufacturer who offers a toner-based color copier and printer line with the ability to measure the amount of color toner applied to each printed page. Based upon the amount of toner used, color prints are metered to a specific tier and cost structure.

Tier 3 – Creative Color (more than 3% color toner coverage)

Cost: \$0.07 per page

Typical documents include:

- Photographs
- Brochures

Examples:



6% Color fill



32% Color fill

Since **Kyocera** introduced their tiered pricing structure in 2012, we've found that on average 60% of our clients' color volumes fall into Tier 1, 20% into Tier 2, and 20% into Tier 3.

For the average organization producing 5,000 color prints per month and paying a competitive rate of \$0.06 per page, we are able to reduce their color printing costs from:

$$5,000 \times 0.06 = \$300$$

To:

$$\text{Tier 1: } 3,000 \times 0.01 = \$ 30$$

$$\text{Tier 2: } 1,000 \times 0.04 = \$ 40$$

$$\text{Tier 3: } 1,000 \times 0.07 = \$ 70$$

$$\text{New Color Cost} = \$140 \quad \text{A Savings of \$160 per month!!!}$$

Please feel free to contact me to discuss your organization's equipment, printing and document workflow needs!

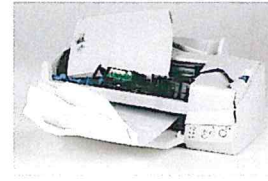


Mike Niebur
Senior Account Manager
Direct: 503-213-1232
Cell: 503-754-6050
mike.niebur@solutionsyes.com





Because you deserve this!



NOT this....

Premier Printer Program

Seven benefits of buying OEM or Compatible printer cartridges through Solutions YES and becoming a member of our 'Premier Printer Program'

Benefit #1 Free Service & Cleanings

Solutions YES has an experienced team of technicians that have been trained to work on a variety of printers (i.e. Kyocera, H.P., Lexmark, Canon, Ricoh, and Brother and many more). Our Premier Printer Program entitles your organization to unlimited labor and free cleanings for all laser printers, and we provide your choice of OEM or compatible toners.

Benefit #2 Fast Response Time

We Guarantee a 1 hour call back from your Solutions YES technician from the time of the call being placed where we provide our customers with an estimated time of arrival (current response time is 3.5 hrs.). We understand how important it is to have your printers working so office productivity isn't affected.

Benefit #3 Proactive vs. Reactive Supply Program

This program removes the hassle of keeping your supplies stocked. Your personal supply representative will visit your office at scheduled intervals and check your supply inventory levels. If they are below pre-determined inventory levels, they will be automatically refilled. We eliminate any emergency situations, overnight shipments or local courier delivery charges caused by running out of supplies.

Benefit #4 Supply Guarantee

Solutions YES guarantees that high quality consumables provided for your printers will not cause any malfunction with your device. In the rare event they do, we will repair the problem at no charge and replace the defective cartridge immediately.

Benefit #5 Single Point of Contact

Customers are assigned a specific customer service representative who will monitor their account, allowing all questions to be handled by someone familiar with the account and enabling us to provide a fast and courteous level of support.

Benefit #6 Proactive Cleanings & Service

Provides longer life expectancy from your equipment, greater reliability and better image quality.

Benefit #7 We Make it Easy to Get Started!

Free Labor - Free Printer Cleanings - Low Cartridge Pricing. Call Solutions YES Customer Service at 503-213-1234 or email us at: supplies@solutionsyes.com. One of our local supply experts will provide you with quick and courteous service while assisting with your order.

City Clerk

From: Mike Niebur <mike.niebur@solutionsyes.com>
Sent: Monday, August 03, 2015 3:11 PM
To: clerk@ilwaco-wa.gov
Subject: Kyocera Copier Support
Attachments: City of Ilwaco - Abeco Cancellation Letter.docx; City of Ilwaco - Equipment Support Agreement.pdf

Good Afternoon Holly,

It was a pleasure meeting you a couple weeks ago.

I apologize that it took me a little extra time to get these documents put together and over to you.

You should find two attachments. The first is a cancellation letter that needs a few pieces of information:

- 1) The serial number of the machine (which should be listed on an Abeco service invoice)
- 2) The current meter of the machine

The second document is our equipment support agreement. I went ahead and matched the current rate that you are receiving from Abeco. I went ahead and highlighted the areas that require signature/date. If you can scan and email me a signed copy that would be great.

We're excited to be supporting you! If there's anything you need please don't hesitate to give me a call or send me an email. Thank you!

Mike

Mike Niebur

7409 SW Tech Center Dr., Suite 100
Portland, OR 97223
DIRECT: (503) 213-1232
CELL: (503) 754-6050
MAIN: (503) 597-0937
FAX: (503) 213-1235



"Your locally owned partner for office copiers, printers, service and supplies"

2015 Oregon Business 100 Best Companies to Work For in Oregon - #18

2014 Oregon Business 100 Best Companies to Work For in Oregon - #20

2015 Portland Business Journal Fastest Growing Private 100 Companies Award - #26

2014 Portland Business Journal Fastest Growing Private 100 Companies Award - #4

Are you paying \$0.06 - \$0.08 per color copy/print? Ask us about our Tiered Color Program!

"This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error, please notify Solutions YES, LLC's system manager. Any views or opinions contained in this email are solely those of the author and do not necessarily represent those of Solutions YES."



7409 SW Tech Center Dr., Suite 100
Portland, OR 97223
(503) 597-0YES
FAX: (503) 213-1235

EQUIPMENT SUPPORT AGREEMENT

CONTRACT # _____

CUSTOMER BILL TO:	
City of Ilwaco	
PO Box 548	
Ilwaco, WA 98624	
Contact Name	Phone Number
Holly Beller	(360) 642-3145
IT Contact	Phone Number

CUSTOMER EQUIPMENT LOCATION:
City of Ilwaco
120 First Ave N
Ilwaco, WA 98624

AGREEMENT START DATE: _____

*Your Solutions YES maintenance agreement covers all parts, labor, travel and supplies
(except paper and staples) unless specifically stated below*

SID #	Equipment	Serial Number	Start Meter	Image Allowance	Base Charge	Overage Chg (per image)
	Kyocera TASKalfa 3500i			0	\$ -	0.009828

☐ Additional Equipment on Schedule A ☐

Preferred Method of Meter Collection:

Meter Collection Contact Name: _____

☒ FM Audit

☐ Phone

☐ Fax

☐ E-Mail

Phone #

Fax #

E-Mail Address

Agreement Term ☐ 36 Months ☐ 60 Months ☒ Other Annual

Base Billing Cycle ☒ Monthly ☐ Quarterly ☐ Annually

Overage Billing Cycle ☒ Monthly ☐ Quarterly ☐ Annually

Comments: All copies/prints billed as used, no base or minimums. All inclusive for toner, drums, parts and labor.

CUSTOMER ACCEPTANCE:

Signature

Printed Name & Title

Date

SOLUTIONS YES ACCEPTANCE

Signature

Printed Name & Title

Date

CONFIDENTIAL

SOL YES, LLC - REV. 6.0 3/2014

Terms & Conditions

EQUIPMENT SUPPORT AGREEMENT ("ESA"): Solutions YES, LLC agrees to perform maintenance and make inspections, adjustments and repairs, and replace defective parts without additional charge to Customer, provided such calls are made during normal business hours. Solutions YES, LLC will furnish supplies, to be delivered at acceptable intervals and quantities in accordance with manufacturer's suggested yields. This ESA does not include paper, labels, staples, or transparencies. Solutions YES, LLC agrees to train customer in the use of the equipment at reasonable times. Title to all supplies furnished in connection with the ESA, including consumable parts such as drums, remains in Solutions YES, LLC until said supplies are consumed to the extent that they may not be further utilized in the copy making process. Toner consumption shall be within 10% of the manufacturer's suggested yields. A charge for toner consumption exceeding 10% of manufacturer's suggested yields will be charged at current retail price. In the event of customer default or cancellation, supplies and consumable parts shall be returned to Solutions YES, LLC on demand. Beyond the initial set-up and installation, any network or connectivity related service call, i.e. unable to print/scan or requests for additional desktops set up to print or scan, are considered chargeable calls at the current Solutions YES, LLC networking labor rates, unless it is determined to be a hardware related issue.

EXCESSIVE DAMAGE: Damage to the equipment or its parts arising out of misuse, abuse, negligence or causes beyond the control of Solutions YES, LLC are not covered. Solutions YES, LLC may terminate this agreement in the event the equipment is modified, damaged, altered or serviced by personnel other than those employed by Solutions YES, LLC, or if parts, accessories, components or supplies not authorized by Solutions YES, LLC are fitted to or used in the equipment.

EXCESS COPIES: Under the "ESA", the "Base Charge" is calculated on anticipated customer usage as stated in "Image Allowance" on the face of the Equipment Support Agreement. Image allowance copies are accumulated from the initial meter read. Should the allowance be exceeded prior to the expiration of any applicable billing cycle, customer agrees to pay the current excess copy charge for each copy in excess of the stated allowance. Invoices for excess copies will be tendered according to the "Overage Billing Cycle" and/or at the end of the initial term and shall be due and payable within 15 days. For agreements billed annually, upon exceeding the image allowance, customer may request that a new agreement be executed with the initial date of the term to coincide with the date that original image allowance is exceeded. Customer's option in this regard shall be void if all previously tendered invoices have not been paid.

BUSINESS HOURS FOR SERVICE: Support services shall be provided hereunder only during Solutions YES, LLC's normal business hours, which shall consist of 8:00a.m. to 5:00p.m., Monday through Friday, exclusive of Solutions YES' holidays and are subject to change by Solution YES. At customer's request, Solutions YES, LLC may render support service outside of normal business hours, subject to availability of personnel, at established Solutions YES, LLC rates then in effect.

AVAILABILITY OF SUPPLIES: Customer support engineers do not carry or deliver consumable supplies (toner, etc.). It is customer's responsibility to have the necessary supplies available for customer support engineer's use.

RECONDITIONING: When a shop reconditioning is necessary, or the manufacturer's life expectancy of the equipment has been exceeded, and normal repairs and parts replacement cannot keep a unit in satisfactory operating condition, Solutions YES, LLC may refuse to renew this agreement, and/or refuse to continue providing support under this agreement, furnishing support only on a Per Call basis at Solutions YES, LLC's current rates.

CANCELLATION OF SERVICE: Cancellation at the conclusion of the initial term or any renewal term may be accomplished by either party by providing written notice of such cancellation no later than thirty (30) days prior to the expiration of the term then in effect. In addition, Solutions YES, LLC may cancel this agreement in whole or in part at any time upon seven (7) days written notice, or without notice in the thirty (30) days prior to renewal date. If customer at any time is in breach of any term or condition contained herein, Solutions YES, LLC may apply any refund due to the satisfaction of any past due invoices for any other products or services. Should this agreement be cancelled by customer, Solutions YES, LLC will not issue any refund.

LATE CHARGES; INTEREST; SUSPENSION OF SERVICE: Customer agrees to pay all invoices tendered for services performed and/or parts installed on equipment when services are performed, according to invoice payment terms. If any payment due to Solutions YES, LLC hereunder is more than 10 days past due, customer agrees to pay a late charge equal to ten (10%), to cover Solutions YES, LLC's administrative costs occasioned by said late payment. Customer agrees that amounts not timely paid shall bear interest at the rate of 1.5% monthly (18% per annum) or at the maximum rate allowed by law, whichever is less. Without waiver of any other rights hereunder, Solutions YES, LLC shall have the right to discontinue service in the event customer becomes delinquent in payment.

DAMAGES: In the event Customer is in default of an obligation under this agreement, and remains in default for seven (7) days after notice thereof, Solutions YES, LLC may cancel this agreement and collect damages according to the following formula. In such an event, Customer promises to pay Solutions YES, LLC the following amounts as liquidated damages (and not as a penalty): (a) During the first six months of the initial term, six times the average monthly charge; (b) At any time thereafter, amount owed at three times the monthly charge.

RENEWAL: Unless otherwise terminated as set forth herein, this agreement shall be automatically renewed upon expiration of the initial term for successive renewal terms, at Solutions YES, LLC maintenance rates in effect at the time of application renewal. Annual increases may be incurred during the term of the contract.

INSTALLATION: Certain equipment must be installed according to specific requirements in terms of space, electric, and environmental conditions. Installation requirements are defined in the equipment operator manual. Customer shall ensure that the equipment is placed in an area that conforms to these requirements.

DISCLAIMER: Solutions YES, LLC expressly disclaims any duty as insurer of the equipment and customer shall pay for all costs of repair and parts or replacement of the equipment made necessary by, but not limited to, loss or damage through accident, abuse, misuse, theft, fire, water, casualty, natural forces or any other negligent act of customer or customer's agent and/or service performed by non-Solutions YES, LLC personnel. Solutions YES, LLC will not assume any liability for any conditions arising from electrical circuitry external to the equipment and equipment line cord, nor is any external electrical work covered under this agreement.

CUSTOMER CHANGES: Any Customer changes, alterations, or attachments may require a change in the charges set forth herein. Solutions YES, LLC also reserves the right to terminate this agreement in the event it has been determined such changes, alterations, or attachments make it impractical for Solutions YES, LLC to continue to service the equipment.

ATTORNEY'S FEES; COSTS: In the event customer defaults under this Equipment Support Agreement, or if any other dispute arises hereunder requiring Solutions YES, LLC to refer said matter to an attorney and/or to initiate, or defend, any court action in any way related to this agreement, customer agrees to pay Solutions YES, LLC reasonable attorney's fees and all costs resulting from such actions.

WAIVER OF JURY TRIAL: Customer hereby waives trial by jury as to any and all issues out of, or in any way related to this ESA.

NO WAIVER: Customer acknowledges and agrees that any delay or failure to enforce the rights hereunder by Solutions YES, LLC, does not constitute a waiver of such rights by Solutions YES, LLC or in any way prevent Solutions YES, LLC from enforcing such rights, or any other rights hereunder, at a later time.

ENTIRE AGREEMENT: This ESA constitutes the entire agreement between Customer and Solutions YES, LLC related to the service and maintenance of the equipment, and any and all prior negotiations, agreements (oral or written), or understandings are hereby superseded.

NO MODIFICATIONS OF TERMS: Customer expressly acknowledges and agrees that these terms and conditions may not be varied, modified, or changed except by written agreement executed by a corporate officer of Solutions YES, LLC. No sales or service personnel, including but not limited to managers or supervisors, has any authority to override this provision.

NOTICE: Any notice or other communication given or required in connection with this Equipment Support Agreement, shall be in writing, and shall be given by certified or registered mail, postage prepaid, return receipt requested. If sent to Solutions YES, LLC said notice shall be sent to Solutions YES, LLC, Attn: CFO, 7409 SW Tech Center Dr., Suite 100, Portland, OR 97223, or such other address Solutions YES, LLC may hereafter designate in writing. If to Customer, the notice shall be sent to Customer at the address specified in the reverse side hereof, or such address which may be specified, by customer, in writing to Solutions YES, LLC.

* Contract cancellable at any time with 30 day written notice.

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 08/24/15 Council Business Item:

B. Issue/Topic: **Weyerhaeuser Right of Way Timber Purchase**

C. Sponsor(s):

1. Cassinelli
- 2.

D. Background (overview of why issue is before council):

Weyerhaeuser Columbia Timberlands LLC (WCTL) is currently in the process of clearing right of ways and building roads for timber clearing scheduled in 2016.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):

1. WCTL has offered two options to the city:
 - a. Remove the timber ourselves or through a private party sale,
 - b. Accept WCTL's offer to purchase the timber at fair market value, less the cost of extraction.
2. We are relying on WCTL to provide us with the fair market value of the ROW timber.
3. It has been suggested that this money should be earmarked for costs associated with Action items listed in the Source Water Plan, specifically to develop a forest management plan and finance the purchase of timber rights within the water shed.

F. Impacts:

1. Fiscal: Total amount to be paid for timber is \$10,755.13.
2. Legal: This contract has been reviewed by Heather Reynolds.
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates:

J. Proposed Motion:

1. **I motion to approve the Mayor to accept the offer from Weyerhaeuser Columbia Timberlands LLC to purchase 17 loads of merchantable right-of-way timber from the City of Ilwaco.**

Timber Valuation:*Right-of-way Timber owned by the City of Illwaco*

This valuation was conducted by Weyerhaeuser Columbia Timberlands, LLC (WCTL) for the purpose of purchasing 17 truckloads of right-of-way timber from the City of Illwaco that were severed during the utilization of easements rights under a Statutory Warranty Deed (AFN 88782, Vol. 8803, Pg. 707) between Weyerhaeuser Company and the Town of Illwaco on March 24, 1988. The net value of the timber includes the fair market value less the cost of timber extraction.

Fair Market Value (FMV)

- 17 truckloads of timber were identified by field staff.
- Loads were mixed softwood/hardwood and mixed saw-log, chip-n-saw and pulp.
- Given the variability, the average fair market value across all sorts was used.
- Average fair market value consists of the preferential pricing provided to Weyerhaeuser from our various wood delivery destinations.
- All valuations were completed in cunnits (CCF) which equals 100 cubic feet.
- Adjacent timber harvesting data shows an average truckload size of 9 CCF.

Break Out:

- 17 truckloads x 9 CCF/truckload = 153 CCF Total
- 153 CCF x **\$171.03/CCF** Avg. FMV = \$26,167.59
- **Total FMV Appraisal of Timber = \$26,167.59**

Cost of Timber Extraction

- The cost of timber falling, log processing, log loading and the prorated road cost share are known values.
- The prorated road cost share is based on the percentage of volume hauled on the road by each entity. In this case the prorated road cost share for the City of Illwaco is 8.13%.
- The cost of timber hauling utilized here is based on our contracted hourly rate with trucking contractors, the distance from wood delivery destinations and the current average diesel price per the Department of Energy.

Break Out:

- Timber Falling: \$19.60/CCF, \$19.60/CCF x 153 CCF = \$2,998.80
- Process and Load: \$33.00/CCF, \$33.00/CCF x 153 CCF = \$5,049.00
- Timber Hauling: \$23.49/CCF, \$24.49/CCF x 153 CCF = \$3,593.97
- Prorated Road Costs:

153 CCF City of Illwaco

- o Total cost: \$46,380.00 x $\frac{153 \text{ CCF City of Illwaco}}{1881 \text{ CCF WCTL}}$ = \$3,770.69
- **Total Cost of Extraction: \$15,412.46**

Total Amount to be Paid for Timber

- FMV \$26,167.59 – Ex. Cost \$15,412.46 = **\$10,755.13**

Valuation Completed By:


Benjamin Flint
Functional Engineering Lead – SWW Tree Farm

Columbia Timberlands • 10 International Way • Longview, WA, 98632

6/30/2015

Holly Béller
Deputy City Clerk
City of Ilwaco
PO Box 548
Ilwaco, WA, 98624

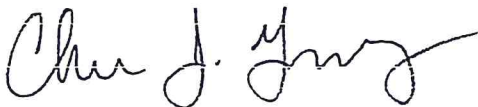
Dear Recipient,

Subject: Purchase of Right-of-Way Timber

Weyerhaeuser Columbia Timberlands LLC (WCTL) and City of Ilwaco previously negotiated an agreement in which WCTL will compensate the City of Ilwaco \$10,755.13 for the purchase of 17 loads of merchantable right-of-way timber. The timber was removed as a result of WCTL executing their right of easement per a statutory warranty deed (AFN 88782, Volume 8803, page 707) between Weyerhaeuser Company and Town of Ilwaco on March 24, 1988.

WCTL shall maintain the right-of-way to a reasonable road standard as directed by our existing Statutory Warranty Deed commitments, during and after log hauling. The check will be mailed once the terms are accepted or a electronic payment can be made if the City has ACH. If you have any questions and/or concerns regarding the information presented herein, please feel free to contact me at (360) 355-0333.

Regards,



Chance J. Yeckley
Operations Forester-SWW Tree Farm

City Clerk

From: Yeckley, Chance <Chance.Yeckley@weyerhaeuser.com>
Sent: Monday, August 17, 2015 5:39 AM
To: clerk@ilwaco-wa.gov
Cc: Flint, Benjamin
Subject: RE: timber purchase

Holly,

The city has no contractual responsibility to have WCTL remove the ROW. This is generally how we do things with other entities if we cut their timber for a road or anything else. The city can pay to have someone else cruise it and remove it if you wish however the costs associate with cruising and extracting 17 loads of timber through a private outfit would significantly outweigh what we are offering you for the timber. If you choose to go that route you would not be responsible for the extraction cost from us as we would not remove it at the point. The city would be responsible to remove it on their own and the costs associated with that option. You also have the option of not doing anything with it. Let me know what you decide. Feel free to call me for clarification.

Thanks,
Chance J. Yeckley
Operations Forester - SWW Tree Farm

Weyerhaeuser Columbia Timberlands
PO Box 667, 10 International Way, Longview, WA 98632
Phone 360.355.0333 Fax 360.575.5932
chance.yeckley@weyerhaeuser.com

From: City Clerk [mailto:clerk@ilwaco-wa.gov]
Sent: Friday, August 14, 2015 2:41 PM
To: Yeckley, Chance
Subject: RE: timber purchase

Chance,

I have a question about the extraction costs. If the city were to have a cruise done on the timber that was removed from the ROW and we sold it to a private party, would we still be responsible for the extraction cost? Does the city have a contractual responsibility to have the ROW cleared for WCTL?

Holly Beller
Deputy City Clerk
City of Ilwaco
360-642-3145
clerk@ilwaco-wa.gov
www.ilwaco-wa.gov



*City of Ilwaco is an equal
opportunity provider and employer*

From: Yeckley, Chance [<mailto:Chance.Yeckley@weyerhaeuser.com>]
Sent: Friday, August 14, 2015 12:02 PM
To: clerk@ilwaco-wa.gov
Cc: Flint, Benjamin <Benjamin.Flint@weyerhaeuser.com>
Subject: RE: timber purchase

Holly,

I apologize for the wait. We finally got the information together. We were waiting for an adjacent harvest unit to be complete so that we could see actual deliverables from that unit and get better data to use for the appraisal. This is mainly due to an uptick in the market prices. Attached you will find the offer letter and a breakdown of how we came to the number we are offering. Let me know if you have any questions or your need any further explanation.

Thanks,
Chance J. Yeckley
Operations Forester - SWW Tree Farm

Weyerhaeuser Columbia Timberlands
PO Box 667, 10 International Way, Longview, WA 98632
Phone 360.355.0333 Fax 360.575.5932
chance.yeckley@weyerhaeuser.com

From: City Clerk [<mailto:clerk@ilwaco-wa.gov>]
Sent: Friday, August 14, 2015 9:20 AM
To: Yeckley, Chance
Subject: RE: timber purchase

Hi Chance,

I just wanted to check in and see if you have had an opportunity to get this information together?

Holly Beller
Deputy City Clerk
City of Ilwaco
360-642-3145
clerk@ilwaco-wa.gov
www.ilwaco-wa.gov



*City of Ilwaco is an equal
opportunity provider and employer*

From: Yeckley, Chance [<mailto:Chance.Yeckley@weyerhaeuser.com>]
Sent: Friday, July 24, 2015 2:11 PM
To: <clerk@ilwaco-wa.gov> <clerk@ilwaco-wa.gov>
Subject: Re: timber purchase

Hi Holly,



CITY OF ILWACO
Source Water Plan Workshop

Thursday August 13, 2015

3:30 p.m.

A. Present

1. Mayor Cassinelli, Councilmember Chambreau and Marshall, City Clerk Holly Beller, Nadia Gardner of Columbia Land Trust and Garrett Phillips of CREST.

B. Discussion

- 1) **Review the Source Water Plan action list to identify action items which qualify for DOH and DOE grant funding. Discuss how to use the Weyerhaeuser ROW income to leverage further grants.**
 1. The City will look into the cost of having DNR work crews out to the water shed to clear clogged culverts and saplings which may have grown up into roads.
 2. The water department will draft an annual work plan which includes future culvert and road management.
 3. Funds from ROW timber sales may be earmarked to draft the forestry management plan. Nadia Gardner suggested Dan Stonington.
- 2) **Review the 1987 Agreement and Weyerhaeuser's harvest plans and identify opportunities for the City to negotiate. Discuss options for purchasing additional land or timber within the watershed by contracting with a forester, and the best options for current timber holdings.**
 1. The city attorney will draft a letter to be sent to Weyerhaeuser requesting the full three notice prior to logging the timber rights within our watershed in 2016, as indicated by WTCL foresters during the June water shed tour.
 2. Use the forestry management plan to leverage additional funds to purchase timber rights within the water shed.

1. Review Source Water Plan action items which qualify for DOH and DOE grant funding

The group reviewed Table 5 from the adopted SWCP. There was agreement that the City should take steps to implement the following actions as follows:

There was agreement that the City should implement action "1.1 Short Term Road Maintenance," by discussing a scope of work with WA DNR's work crews. The detailed recommendations are in the SWCP, and should be used as the basis for guiding the work. Garrett is available on an informal basis to provide some guidance to the City, or alternately can project manage, coordinate and oversee the work on a fee basis through CREST. A scope of work for CREST to manage this project is forthcoming.

There was agreement that the City should implement action "2.1 Complete a Forest Management Plan," in order to guide future decisions on acquisition, and forest and road management. There was agreement that the City should pursue funding from both DOH and DOE to complete the plan, understanding that DOE grant proposal work needs to be completed in Fall 2015 and the DOH timeline is unknown. A scope of work from Garrett and Nadia to complete grant proposal work is forthcoming.

2. Review the 1987 Agreement and Weyerhaeuser's harvest plans and identify opportunities for the City to negotiate.

There was agreement that the City should request that Weyerhaeuser honor the 1987 Agreement provision to provide a three year notice prior harvesting in the reserved timber areas with a note that the City is interested in pursuing the timber right acquisition within that timeframe. Holly and Mike are leading the effort to draft a letter to Weyerhaeuser to this effect. Nadia will complete research to confirm or correct the City's land ownership maps.

3. Discuss options for purchasing additional land or timber within the watershed by contacting with a forester, and the best options for current timber holdings.

There was agreement that the City should take actions to purchase additional land and timber rights in the watershed. Acquisitions should be informed by an understanding of the value of City owned timber immediately outside of the watershed as well as value from careful thinning within the watershed that could be used to purchase land and timber rights inside the watershed. Nadia will try to get a forester to take an informal look/valuation at the timber outside the watershed. Acquisitions should also be informed by overall land management goals. When the City completes a Forest Management Plan, the scope of work should include time and resources for facilitated visioning and goal setting.

4. Discuss how to use the Weyerhaeuser ROW income to leverage future grants.

There was agreement that the anticipated 2015 ROW income should be set aside to leverage grants and loans for source water protection, and that establishing a restricted source water protection fund might be an appropriate mechanism to accomplish this.



CITY OF ILWACO

Thursday August 13, 2015

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AGENDA

A. Discussion

- 1) Review the Source Water Plan action list to identify action items which qualify for DOH and DOE grant funding.
- 2) Review the 1987 Agreement and Weyerhaeuser's harvest plans and identify opportunities for the City to negotiate.
- 3) Discuss options for purchasing additional land or timber within the watershed by contracting with a forester, and the best options for current timber holdings.
- 4) Discuss how to use the Weyerhaeuser ROW income to leverage further grants.

REAL ESTATE CONTRACT

Between the Town of Ilwaco, a Washington municipal corporation ("Ilwaco"), and Weyerhaeuser Company, a Washington corporation ("Weyerhaeuser"), dated March 20, 1986. ⁸⁷ *ju*

BACKGROUND:

Based on recommendations of its consultant, American Engineering Associates, and other information, Ilwaco has determined that it needs to acquire certain timberlands in the Indian Creek drainage for municipal watershed purposes. Ilwaco is authorized and prepared to acquire the needed property by condemnation if necessary. Weyerhaeuser owns portions of the property. Wishing to avoid the expense and delays of condemnation, Ilwaco and Weyerhaeuser agree to the following transaction.

AGREEMENTS:

1. Weyerhaeuser will convey to Ilwaco the following real property lying approximately as shown on the map attached as Exhibit A:

(a) "Parcel 1," containing approximately 133 acres, and consisting of the following portions of Section 28, Township 10 North, Range 10 West (W.M.), Pacific County, Washington:

- (1) the North one half of the Southwest one quarter; and
- (2) that portion of the Northwest one quarter lying South of the North boundary of a new county road right of way, to be sixty feet in width and located as close as practicable to the ridge line extending Northwesterly from the existing county road, and South of the South side of Weyerhaeuser logging road No. 1620 extending Southeasterly from the existing county road.

(b) "Parcel 2," containing approximately 327 acres, and consisting of the following portions of Township 10 North, Range 10 West (W.M.):

- (1) In Section 28, that portion of the East one half lying South of the South side of Weyerhaeuser's existing logging road No. 1620;
- (2) In Section 27, that portion of the Southeast one quarter lying South and West of the Southwest side of Weyerhaeuser's existing logging road No. 1620;

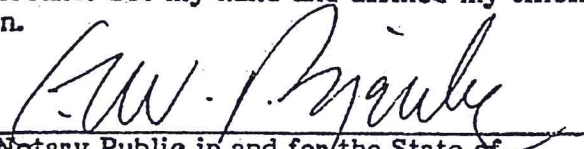
STATE OF WASHINGTON

COUNTY OF KING) ss.
)

* Manager, Acquisition, Sale
& Exchange

On this 23rd day of March, 1987, before me personally appeared J. Whittig, to me known to be a ~~Vice-President~~ of WEYERHAEUSER COMPANY, the corporation that executed the within and foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument on behalf of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.


Notary Public in and for the State of
Washington, residing at Seattle.

My appointment expires March 20, 1988

Mineral Reservation

Grantor hereby expressly saves, excepts and reserves out of the grant hereby made, unto itself, its successors and assigns, forever, all geothermal steam and heat and all metals, ores and minerals of any nature whatsoever, ^{not previously reserved,} *JW* in or upon said land including but not limited to, coal, lignite, peat, oil and gas, including coal seam gas, together with the right to enter upon said lands for the purpose of exploring the same for such geothermal resources, metals, ores and minerals, and drilling, opening, developing and working mines and wells thereon and taking out and removing therefrom, including by surface mining methods, all such geothermal resources, metals, ores and minerals, and to occupy and make use of so much of the surface of said land as may be reasonably *JW* necessary for said purpose; provided, that Grantee and Grantee's heirs, representatives, successors and assigns, shall be paid just and reasonable compensation for any injury or damage to the surface of said land, to the crops or to the improvements thereon caused by the exercise of any rights herein reserved, provided, further, that the exercise of such rights by Grantor shall not be postponed or delayed pending reasonable efforts to agree upon or have determined such just and reasonable compensation.

EXHIBIT D

Timber Reservations and Timber Management Covenants

The following reservations and covenants are to be included in the deed from Weyerhaeuser Company to the town of Ilwaco, with respect to "Parcel 2":

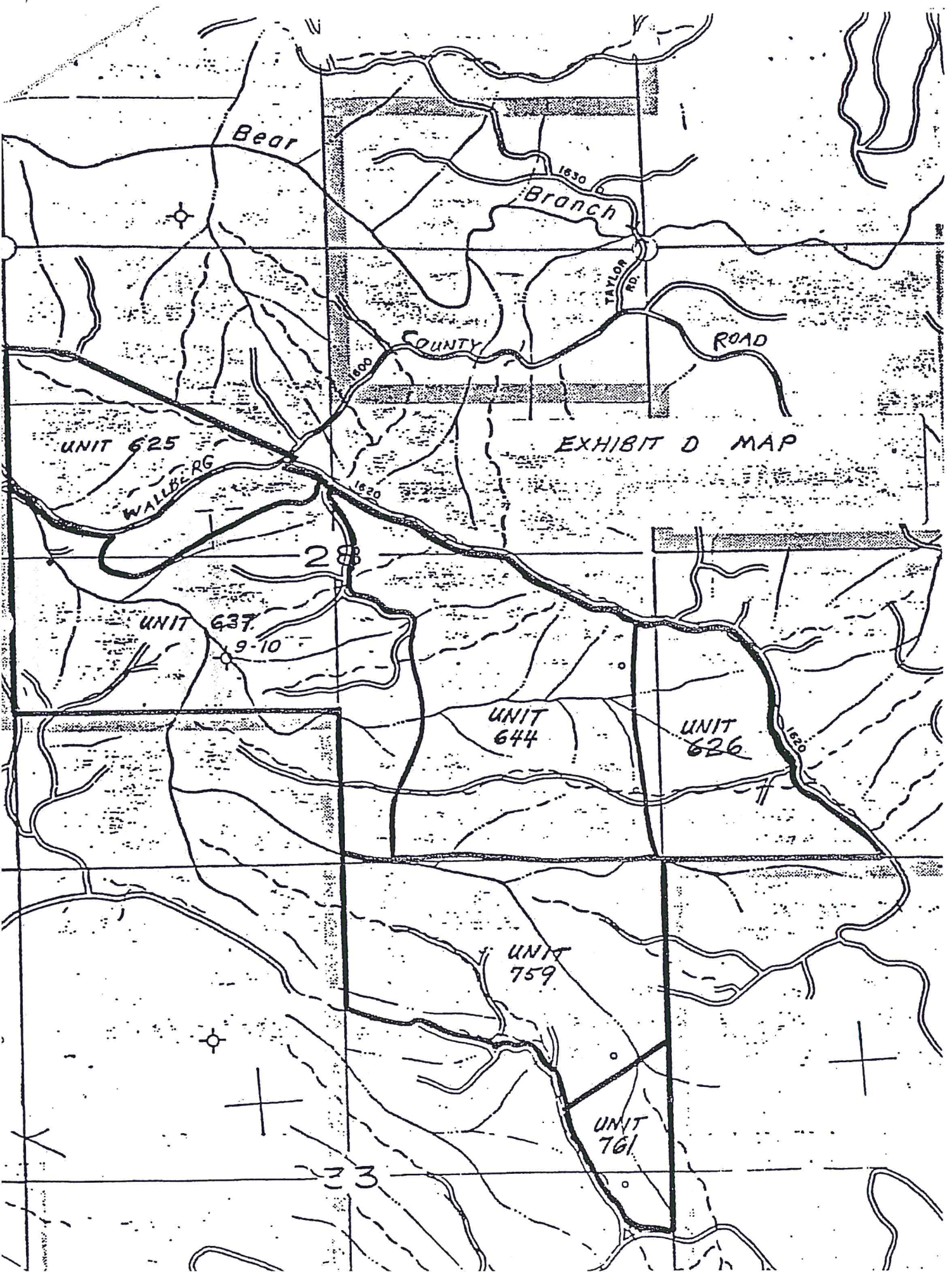
"1. Weyerhaeuser to itself, successors and assigns reserves the right to harvest the currently merchantable stand of timber designated on the attached map as Unit 644, containing approximately 120 acres, in the Northwest quarter of Section 28, until five years from recording of this conveyance. A portion of this timber is covered by the Indian Creek No. 1 timber cutting contract between Weyerhaeuser and M. Nygaard Logging Company, currently scheduled to expire March 31, 1987. Weyerhaeuser agrees to release the portion of Unit 644 covered by that contract promptly on its completion, if the timber has then been removed.

"2. Weyerhaeuser for itself, successors and assigns reserves the right to harvest the existing stands of timber designated on the attached map as Unit 626, containing approximately 59 acres, in the Southwest quarter of Section 27, and Units 579 and 761, containing approximately 102 acres and 14 acres respectively, in the East one half of Section 33, until 40 years from recording of this conveyance.

harvest
"3. Weyerhaeuser will give Ilwaco three years notice before exercising any of the rights hereby reserved, except Unit 644 currently scheduled for harvest in 1986 and 1987. If Weyerhaeuser gives notice of intent to harvest but is unable to obtain necessary regulatory permits to do so, it may elect either to extend the timber reservation until it is able to remove the reserved timber or to sell such timber to Ilwaco at its then current market value, disregarding any adverse effects on market value attributable to its location within a municipal watershed or unavailability of harvest permits.

"4. Weyerhaeuser will release its rights under these timber reservations and timber management covenants as to each unit or portion of a unit on completion of harvest.

"5. Weyerhaeuser will be responsible for any post-harvest slash disposal and reforestation to the extent necessary to meet normal regulatory requirements for comparable timberlands outside municipal watersheds. Weyerhaeuser will indemnify Ilwaco against any penalties and other costs imposed by regulatory



Bear

Branch

TAYLOR RD.

ROAD

COUNTY

UNIT 625

WALLBERG

EXHIBIT D MAP

UNIT 637

9-10

UNIT 644

UNIT 626

UNIT 759

UNIT 761

33

Table 5. Recommendations Summary

Potential Actions	Priority	Begin	End	Cost	Potential Source
1.1 Short Term Road Maintenance	High	2016	2016	Water Operator: 20 hours Contractor: 40 hours = \$3,000 - \$5,000 Culvert 3 x 20" Downspout/Extensions: \$700 - \$900 Delivered Rock 6 yds: \$600 - \$800	City, WA DOH Grant
1.2 Expanded/Documented Monitoring	High	2016	Ongoing	Water Operator Staff: 36 hours/ year	Staff time only
1.3 Review and Comment on Forest Practices Applications	High	2015	Ongoing	Clerk/ Treasurer Staff: 20 hours/ year	Staff time only
1.4 Special circumstance water quality monitoring	Future Actions				
2.1 Complete a Forest Management Plan	High	2015	2017	Scoping/ Grant Proposal: 200 hours (City staff or consultant) Clerk/Treasurer: 200 hours Consultant: \$40,000 - \$50,000	WA DOH Grant
2.2 Hire a Consulting Forester to guide implementation of the Forest Management Plan	Future Actions				
3.1 City-Weyerhaeuser Action	High	2015	Ongoing	Clerk/ Treasurer: 10 hours/year	Staff time only
3.2 City- County Action	High	2015	Ongoing	Clerk/ Treasurer: 10 hours/year	Staff time only
4.1 Short Term Acquisition	High	2015	2018	Not estimated	WA DOH Grant WA Wildlife & Recreation WA Ecology Loans Conservation Partner
4.2 Conservation Finance Partnerships	High	2015	Ongoing	Not estimated	City
4.3 Long Term Acquisition	Future Actions				
5.1 Learn from other forested source watersheds	Medium	2015	Ongoing	Clerk/ Treasurer: 5 hours/ year	Staff time only
5.2 Update and operationalize the Source Watershed Control Plan	Medium	Ongoing	2021	Clerk/ Treasurer: 20 hours Consultant: \$8,500	City, WA DOH Grant
6.1 Signage		2017	Ongoing	Water Operators: 3 hours Signs 10 x 30: \$300	City, WA DOH Grant
6.2 Water Quality Report and Utility Bill Communications		2017	Ongoing		Staff time only
6.3 K-12 Education/ Exhibits/ Tours	Future Actions				
7.1 Tax or Ratepayer Funding		2016	2017	Not estimated	City
7.2 Source Water Protection Fund		2016	2017	Not estimated	Staff time only

City of Tacoma Environmental Services

Conservation Loan Program Residential Fact

The City of Tacoma offers low-interest loans with terms up to 10 years for sewer and stormwater conservation projects.

Eligibility

- Project location must be within the boundaries of the City of Tacoma.
- Project must meet Environmental Services Conservation Loan Program eligibility requirements.
- Loans are available for existing residential properties. New construction is not eligible.
- The applicant must have a good credit history with Tacoma Public Utilities. A current credit report with score is required.

How the Process Works

- Estimate the cost of the project with the help of a licensed contractor. It is best to get at least two or three bids.
- Complete and return the application form with other requested documents.
- Environmental Services evaluates the application and the applicant's credit history. The applicant is usually notified within two to three business days if the application is accepted.
- The project is completed and a final invoice submitted.
- Loan documents are prepared for signature.
- The loan is closed and payment is issued.

Please note: You must apply before the project is completed. Loan disbursement will not take place until project completion is verified by Environmental Services.

Loan Security and Fees

- Loans may be made for up to 90% of the estimated project cost.
- Loans must be secured by a sufficient security interest (lien) in the project property.
- A \$135 fee is charged when the loan closes, to cover the cost of filing and releasing the lien.
- The rate of interest is 2% below the Prime rate published on the date the loan agreement is signed, with a minimum rate of 4%.
- The minimum residential loan amount is \$1,000 and the maximum is \$10,000. Multi-family properties must apply for a commercial loan if the project cost is greater than \$10,000.

Contacts

If you have questions about the loan requirements, or need assistance with the application form, please contact:

Sewer Conservation Loan
c/o Economic Development
747 Market St., Room 1036
Tacoma, WA 98402
Phone: (253) 591-5236
Fax: (253) 591-2002

Additional documentation is required. Please see other side.



Required Documentation

Recorded Copy of Deed

A recorded copy of your deed is available from the Pierce County Auditor's Office, Room 200, in the Pierce County Annex, 2401 S. 35th St. A deed provides a legal description and proof of home ownership and can be any of the following: a statutory warranty deed, a deed of trust, or a quit claim deed. If you use a quit claim deed, you also must furnish a copy of the original deed showing who had the right to quit claim the property to you. The original deed must be an executed copy with the owner's signature, a notary's signature and an auditor's fee number.

A mortgage contract or real estate contract may be acceptable if it is a recorded copy. The signature of the seller is usually required. Private contracts will be evaluated on a case-by-case basis by Environmental Services staff, call for assistance. An escrow form or title insurance is not acceptable.

Copy of Real Property Assessment Roll

A copy of your real property assessment roll is available from the assessor's roll book at the Pierce County Assessor's office, Room 142, in the Pierce County Annex, 2401 S. 35th St. This document maybe obtained online.

Credit Report

You must have good credit history with Tacoma Public Utilities. A current credit report with score is required.

Additional Documents

In some cases, additional documents may be needed:

- If one of the owners is **deceased**, a copy of the death certificate is required. Contact the Vital Statistics Office at the Tacoma-Pierce County Health Department, 3629 S. D St., 253-798-6418.
- If the owners are **divorced**, a copy of the dissolution (recorded court document) stating that the applicant has been awarded the property is needed. Contact the Pierce County Clerk's Office, 930 Tacoma Ave. S., Room 110, 253-591-7455.
- If the owner has **remarried**, a copy of the marriage certificate is required. Contact the Pierce County Auditor's Office, 2401 S. 35th St., 253-798-7435.
- If one of the owners is **not present**, a copy of a power of attorney must be recorded with the Pierce County Auditor to be valid. Contact the Pierce County Auditor's Office, 2401 S. 35th St., 253-798-7440.
- If the property is **professionally managed**, a copy of the property management agreement is required.
- If the property has been **short-platted or subdivided** since you purchased it, a recorded copy of those documents is required. Contact the Pierce County Auditor's Office, 2401 S. 35th St., 253-798-7440.



City of Tacoma